

Procedures for removing meals from the Dining Hall

The College provides students with an option to remove meals from the Dining Hall if you have a current meal plan. You must meet with a Manager to elect this option.

Procedure:

1. Meeting with a Manager at least 24 hours prior to beginning this option is preferred but a student can meet with a Manager when they request it upon going to the cashier with their swipe.
2. Have students sign off on this form to acknowledge that they understand our policy.
3. Students will be given a 9x9 reusable container and one for soup or cereal if needed. A Cup and straw can also be given out if the student doesn't have a reusable mug.
4. Any student on this option must take their food to go and not eat in the Dining Hall first and then take food to go.
5. They must take their food and depart the Dining and return the containers at the end of each meal or when they return to the Dining Hall. All returns and new containers can be picked up in the Atrium Café from an attendant. If they do not return their container, the student agrees to be charged \$6.00 for each additional container.
6. If picking up food for a sick student, you must have their student ID present at swipe in prior to entering.

I understand these rules and will abide by them when taking food to go from the Dining Hall.

Students printed name & Signature _____

Managers printed name & Signature _____

Date _____