

## FACULTY WORKLOAD CALCULATIONS FOR TEAM TEACHING<sup>1</sup>

In order for two faculty members to receive full teaching credit for a team-taught course, the course must enroll at 1.25x the typical cap.

EXAMPLE: If two faculty members team-teach a four-credit 100-level course with a standard cap of 28 students, then an enrollment of 35 students (1.25x28) will earn each of them the full contact hours.

If the course enrolls fewer than the required number of students, then each faculty member receives one credit hour less than that earned by the students.

EXAMPLE: For a four-credit course that fails to enroll at 1.25x(cap), the faculty members would each earn three credits.

### NOTES:

- Team teaching is not allowed for Scribner Seminars (although seminars may be scheduled at the same time to enable cross-activity between them). Each Scribner Seminar has a single faculty member who earns four contact hours for the course.
- Travel-study courses present a special case because the course caps (currently 7-10 students) are a matter of OCSE policy. Please consult with OCSE concerning team teaching arrangements.
- Chairs and Program Directors will need to consider whether allocating a colleague to a team-taught course is appropriate within the context of overall departmental and programmatic curricular needs. Faculty should consult with their Chairs and Program Directors to assess the impacts of a team-taught course. Due to resource constraints, departments and programs will not be permitted to backfill for a faculty member who is part of a team-taught course.

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<sup>1</sup> The full policy is available on the web page of the Committee on Educational Policies and Planning (CEPP).