



## **SUMMER AT SKIDMORE RESIDENTIAL POLICIES AND AGREEMENT**

### **RESIDENCE HALLS AND APARTMENTS INFORMATION AND POLICIES**

1. The guest agrees to act responsibly in the use and care of the residence hall, apartment, common facilities, and College property, and to respect the rights of others within these areas. Inconsiderate behavior, including excessive noise or other residential life violations, will be subject to review by the Office of Special Programs. Conduct that endangers the safety of property or health and safety of others is not permitted and will not be tolerated.
2. The College affirms the right of the guest to privacy, but the College has a legal right and obligation to ensure the safety of its residents and their property from criminal acts, to protect the College's property, and to prevent the use of College buildings for criminal acts or for illegal purposes. Therefore, the College reserves the right to enter guest rooms/apartments without notice and unoccupied by guest.
3. The guest's room will be inspected for damage before the guest moves in, when the guest moves out, and, if necessary, during the session. The guest will be billed for any damage incurred while the guest was in residence. Residential damages, (including telecommunications) should be reported to the summer registration desk. The painting of rooms is prohibited.
4. The propping of outside entrance doors is prohibited.
5. The guest is not guaranteed a specific room. The College reserves the right to relocate guests should the need arise or conditions warrant. Space may not be sold, loaned, or sublet. The guest does not have the right to use his/her room or apartment for any commercial purpose or profit whatsoever.
6. The guest, when/where control is possible, has the responsibility to assist the College in the recycling of trash and the conservation of energy, to turn off lights when they are not in use, to keep windows closed while heat or air conditioning units are operating.
7. Overnight visitors are not permitted to stay in the residence halls or apartments. A visitor is defined as a person not actively registered in a summer program, a student who is not a resident of the residence hall or apartment system, or a student not assigned as an occupant of the specific building, room, or apartment.
8. The College agrees to provide janitorial and housekeeping services, Monday through Friday, for all lounges, corridors, stairways and bathrooms, except in apartments where residents are responsible for cleaning during their stay. The guest is responsible for cleanliness of his/her own room and agrees to take good care of his/her room.
9. Motorbikes and motorcycles are not permitted in the residence halls or apartments. Bicycles must be kept in rooms designated for that purpose or in the guest's room. Bicycles may not be kept in hallways, entryways, stairwells, or the common areas of the residence halls or apartments.  
  
Skidmore offers a bike share program. Learn more at the Office of Sustainability's website:  
<https://www.skidmore.edu/sustainability/index.php>.
10. Self-balancing scooters (also known as hover boards), battery-operated scooters, and hands-free Segways are banned from campus.

11. In instances where electrical outlets are required in addition to those fixed structural outlets within the space the following definition of an extension cord is acceptable to the College. The extension cord must be a device recognized by a nationally recognized independent testing laboratory such as U.L. and be generically referred to as a "temporary power tap". This tap should have no more than six outlets, no less than #14 supply cord and contain an independent circuit breaker of no greater capacity than 15 amps.
12. Halogen lamps, partitions, room dividers, lofts are prohibited. Furthermore, furniture, under no circumstances, should unnecessarily restrict free and easy movement within the room. **Window air-conditioning units are strictly prohibited.**
13. For Residence Halls or Apartments: Food preparation must be confined to the kitchen area only. A refrigerator, stove and/or microwave, are provided. **Electrical equipment such as toaster ovens, heating and coils, microwave ovens, or the preparation or cooking of food in guest bedrooms is NOT permitted.** Guests may have refrigerators in their rooms only when the refrigerator is U.L. approved and its capacity does not exceed three (3) cubic feet.
14. Students/Guests may not move into or use any unoccupied spaces without prior approval from the Office of Special Programs. Students/Guests will be held responsible for any charges related to the repair of damages and cleaning required due to the unauthorized use.

### **ALCOHOL, ILLEGAL DRUGS, AND SMOKING POLICIES**

15. Skidmore College is a smoke-free campus as of January 1, 2019. Tobacco is defined as any type of tobacco product including, but not limited to, cigarettes (commercial, handmade or "e"/electronic), cigars, cigarillos, pipes, hookahs, oral tobacco (spit/spitless, smokeless, chew, snuff) or any other smoking material or device. Smoking and tobacco use within all buildings and throughout all Skidmore College grounds are prohibited. The new policy will apply to all members of the Skidmore community and to all guests and visitors to campus. Smoking and the use of any tobacco product are strictly prohibited in all College campus buildings, on the grounds of the campus including North Woods, as well as off-campus properties. Smoking and tobacco use in College vehicles and private vehicles parked on campus property is prohibited.
16. No person under the age of 21 shall possess or consume any alcoholic beverages on campus. **Alcoholic beverages may not be consumed by anyone, regardless of legal age, in any common or public areas in the residence halls or apartments.** Inappropriate behavior resulting from excessive consumption of alcohol or use of a controlled substance will not be tolerated.
17. The unlawful possession, use, manufacture, distribution, or dispensation of a controlled substance, as defined in the Penal Laws of the State of New York, is prohibited in and on Skidmore College owned or controlled property.

### **HEALTH AND FIRE SAFETY POLICES**

18. All residential guests are responsible for attending a Health and Safety Orientation conducted by the college's Campus Safety and Health Services departments. Unannounced fire drills will be conducted in the residence halls and apartments.
19. Skidmore College offers a variety of summer programs that engage many different age groups and people from all over the world. With this wide and varied population and the residential component of our programs, there is concern about public safety, specifically communicable diseases, i.e. mumps, measles, chicken pox and Covid-19.

In the event of an outbreak, it is very helpful to have immunization documentation. Participants who DO NOT have evidence of immunization may be asked to leave campus or be required to be immunized, in order to continue with the program and/or to stay on campus.

20. All Residence Halls and apartments are subject to periodic Fire Inspections. Guest violations of Fire Safety codes may result in a monetary fine levied by the State of New York's Department of State, Office of Fire Prevention and Control.
21. Fire alarm systems and fire-fighting equipment are in the residence halls and apartments for the occupants' protection. Any tampering with or misuse of this equipment is prohibited and is in violation of the law.
22. The possession or use of firearms, firecrackers, gasoline, candles, incense, or other highly combustible items is not permitted in residence halls or apartments. BBQ grills are permitted for use only when a minimum of 15 ft. from structures.
23. For health and safety reasons, unapproved pets are not permitted anywhere in the residence halls or apartments\*. If an unapproved animal is found on campus, the owner will be asked to remove it from the premises within 24 hours, and will be charged a cleaning fee of \$200.

Authorized Therapy and Emotional Support animals are permitted in Residential Spaces. For more information on our therapy animal authorization requirements, see <https://www.skidmore.edu/accessibility/documents/TherapyAnimalPolicyJuly2014.pdf> and contact your program coordinator

#### **OTHER**

24. Summer residents must depart from their rooms by 11:00 AM on their scheduled departure day and check out at the summer registration desk in Case Center. All residents are expected to make themselves aware of and abide by the specified move-in and move-out days and times.
25. Skidmore College is not liable for loss of money or valuables by any person or the loss or damage to any resident's property. The College is not responsible for storage of personal items. The College is not responsible for any personal items left in a room or apartment after the scheduled departure date.
26. Skidmore Honor Code: The summer resident signing this contract affirms their intention to abide by the terms of the Skidmore College Honor Code, as follows: "I hereby accept membership in the Skidmore College community and, with full realization of the responsibilities inherent in membership, do agree to adhere to honesty and integrity in all relationships, to be considerate of the rights of others, and to abide by the college regulations."

**VIOLATION OF ANY OF THESE RULES BY ANY GUEST AT ANY TIME MAY RESULT IN IMMEDIATE DISMISSAL**