

**FORM: SUMMER FACULTY/STUDENT RESEARCH PROGRAM Application**

**APPLICATION COVER PAGE**

Please attach this page to all materials submitted.

**SUMMER 2009**

**ABSOLUTE DEADLINE: Monday, February 15, 2010**

**SEE: Summer Faculty/Student Research Grant Application Guidelines.**

**1A.**

<b>Faculty Name:</b>		<b>Department:</b>	
<b>E-Mail Address:</b>		<b>Ext:</b>	
<b>Faculty Status:</b>	<b>Tenured</b>	<b>Tenure-track</b>	<b>Non-Tenure</b>
	<b>Full-Time/Regular</b>	<b>Full-Time/Temporary</b>	<b>Other:</b>
<b>Faculty Prior Participation in Summer Research Program?</b>		<b>No</b>	<b>Yes – When?</b>

**1B.**

<b>Student Name:</b>		<b>Class Year:</b>	
<b>E-Mail Address:</b>		<b>Phone:</b>	
<b>Student Prior Participation in Summer Research Program?</b>		<b>No</b>	<b>Yes - When?</b>

**2.**

**Title of Project:** \_\_\_\_\_

**3.**

**Abstract/Brief Description:** Provide a statement of 125 words or less describing the proposed project in language understandable to the non-specialist. Faculty Development Committee a Ya VYfg\jd]bW XYg faculty from different disciplines. It is your responsibility to provide a description of your project and your objectives that is easily understood by someone outside your area of expertise"

**Attached?** Yes      No

**4.**

GHUya Ybhk f]Hyb`Vmih.Y`ZJW`hmdfcj ]X]b[ `U`XYgV]dh]cb`cZH.Y`k cf\_]b[ `fY`U]cbg\]d`k ]h`h.Y`gi XYbhUbX`ck`h.Y`Yi dYf]YbW` VYbYZ]g`h.Y`gi XYbh]YXi W]h]cbU`z`dfcZYgg]cbU`UbX`#cf`VYU]j`Y`[`cU`g`"

**Attached?** Yes      No

**5.**

GHUya Ybhk f]Hyb`Vmih.Y`gi XYbhdfcj ]X]b[ `U`XYgV]dh]cb`cZH.Y`k cf\_]b[ `fY`U]cbg\]d`k ]h`h.Y`ZJW`hma Ya VYf`UbX`ck`h.Y` Yi dYf]YbW`

**Attached?** Yes      No

**6.**

**Budget:** Provide an itemized budget listing the costs of equipment and supplies needed to complete the project.

**Attached?** Yes      No

**7.**

**Complete Description:** Provide a complete description of the project (1500 words or less) in language understandable by the non-specialist; where appropriate, details about the duration of time spent at other sites and a rationale for this aspect of the project should also be included. The members of the Faculty Development Committee consist of faculty from different disciplines. It is your responsibility to provide a description of your project and your objectives that is easily understandable by someone outside your area of expertise with enough detail to give a precise understanding of what you wish to accomplish.

**Attached?** Yes      No

**8.**

**Student Responsibilities:** A signed, description of project responsibilities written by the student.

**Attached?** Yes      No      **Signed?** Yes      No

**9.**

**Signatures and dates.** By signing this application, you have indicated that you have read and understand the program description, application procedures, criteria for selection, conditions, and general information and that you accept all the responsibilities inherent therein. The Faculty participant and Student participant must both sign this application before submitting the application to the Office of the Dean of the Faculty.

\_\_\_\_\_ Date: \_\_\_\_\_  
Faculty Member's Signature

\_\_\_\_\_ Date: \_\_\_\_\_  
Student's Signature

## PLEASE NOTE:

**A FINAL REPORT** must be submitted to the Office of the Dean of the Faculty by **September 15** immediately following the summer the research project occurred. Faculty members must submit one report for each award.

Failure to file a final report may result in advances being treated as taxable income and will disqualify participants from future grant opportunities.

**The Final Report, submitted online, will consist of the following:**

1. An itemized expense form and receipts for expenditures that supported the work of the project.
2. A brief written summary.

The final report forms can be found at:

**FACULTY Final Report:** <http://www.skidmore.edu/administration/dof/fac-dev/FDC-Forms/CR-FacFinalRpt.htm>

**STUDENT Final Report:** <http://www.skidmore.edu/administration/dof/fac-dev/FDC-Forms/CR-StuFinalRpt.htm>

All materials and/or equipment purchased with the aid of grant funding become the property of Skidmore College when the funded project is completed.

The applications which are funded may be placed in a file accessible to the public, foundations, media, and future applicants.

If you have questions or need assistance, please contact the Office of the Dean of the Faculty at X5705.