

Skidmore in Spain Application Checklist

- _____ 1. **POLICIES:**
In order to study abroad, you must have a CUMULATIVE GPA OF 3.0 or better. Applications from students with less than a 3.0 GPA will be considered on a case-by-case basis. Students with a GPA of less than 3.0 must:
 - Submit a letter explaining their academic history.
 - Meet with a Program Coordinator in the Office of International Programs.

Students who will not have junior standing when participating in the program must attend a mandatory advising session with an advisor in the Office of International Programs. After this initial meeting students are required to:

 - Submit a letter of faculty support (preferably from the instructor of the student's Scribner Seminar).
 - Submit a one page letter explaining why they want to study abroad outside of the junior year. Students need to indicate in the letter what their academic plans are for the remainder of their time at Skidmore.

- _____ 2. **PREREQUISITE** – Applicants must have the following prerequisites:
 - **Skidmore in Madrid:** completion of five semesters of college-level Spanish, including one course in Spanish literature. (For Skidmore students, this is at least Spanish 208 Spanish Composition, though Spanish 211 or 212 is highly recommended.)
 - **Skidmore in Alcalá:** completion of five semesters of college-level Spanish, including one course in Spanish literature. (For Skidmore students, this is at least Spanish 206 Spanish Conversation, though Spanish 208, 211 or 212 is highly recommended.)

- _____ 3. **APPLICATION DEADLINES**
March 1: Skidmore in Madrid Academic Year program, Skidmore in Alcalá fall semester program.
September 20: Skidmore in Madrid and Skidmore in Alcalá spring semester only.

- _____ 4. **APPLICATION FEE** – Send a check for \$25 to the Office of International Programs made out to “Skidmore College”. Please include “Skidmore in Madrid-Application Fee” in the memo line of the check. The fee is non-refundable.

- _____ 5. **APPLICATION MATERIALS** – Complete application and sign as needed. Obtain your faculty advisor’s signature where needed. Include a **copy of your passport** and 15 photos. **Please follow the photo instructions given in the application packet exactly.**

- _____ 6. **ACADEMIC RECOMMENDATION AND LANGUAGE ASSESSMENT** – These should be completed by two different faculty members. We suggest you ask your current Spanish professor to complete the Language Assessment.

- _____ 7. **FINANCIAL AID** – Skidmore students participating in Skidmore in Madrid program may apply their financial aid to the costs of the program. Be sure to talk to a student aid representative about using your financial aid to study abroad on a Skidmore program. Non-Skidmore students should check with the financial aid office at their home campus.

- _____ 8. **RESIDENTIAL LIFE** - Complete a **Housing Preference Form** and return it to the Residential Life Office. You must complete this form even if you plan to live off campus upon returning to Skidmore.

- _____ 9. **PRE-DEPARTURE** - Attend the **mandatory** pre-departure orientation before leaving campus. These are held in November and April. Attend Skidmore in Madrid Program pre-departure orientation

- _____ 10. **PROGRAM APPROVAL FORM** – This is for non-Skidmore students only. Please have your dean or director of International Programs sign it.