

Approved Program Application Checklist

1. POLICIES

- In order to study abroad, you must have a **CUMULATIVE GPA OF 3.0** or better. Applications from students with less than a 3.0 GPA will be considered on a case-by-case basis. Please make an appointment with an OIP Coordinator to discuss procedures.
- You must have **DECLARED YOUR MAJOR** at the time of application.
- You will hold Junior status during the study abroad period. Applications from students who will not have junior status during their time abroad will be considered on a case-by-case basis. Please make an appointment with an OIP Coordinator to discuss procedures.
- Skidmore students must complete and attach a Degree Audit. Degree audits can be completed through the Registrar's Office webpage at: <http://www.skidmore.edu//registrar/regoff.html>

2. DEADLINES

- **Two weeks** prior to your chosen program's application deadline **BUT NO LATER THAN:**
 - **October 14** for spring semester programs;
 - **March 15** for fall and academic year programs.
- **IES Programs:** The application deadline for IES programs is **two weeks prior** to the IES published deadline or 'IES Direct Admission deadline' if applicable for the program you are applying to **BUT NO LATER THAN:**
 - **October 14** for spring semester programs;
 - **March 15** for fall and academic year programs.

Please make yourself aware of the application deadline for your chosen program. The Office of International Programs is not responsible for students filing applications after the program provider deadline. You may be denied acceptance to a program if your application is late. **Students applying to programs in Italy** are highly recommended to apply **early** as programs do fill.

- ## 3. SUBMITTING YOUR PROGRAM PROVIDER APPLICATION MATERIALS: Once your Skidmore Approved Program Application has been approved you can submit your program's application directly to the program provider. **You** are responsible for collecting and mailing all materials to the program provider.

Instructions for applicants to IES Programs:

Your original IES Application for Admission, sections 1 through 4, as appropriate, must be submitted with your Skidmore Approved Program Application to the Office of International Programs. You are responsible for collecting all application materials except your official transcript and the IES Application Fee.

- ## 4. FEES - If you are accepted by the Approved Program you apply for, you must submit a \$500 Confirmation Deposit to the Office of International Programs (make checks payable to "Skidmore College"). You will be assessed the Skidmore College Comprehensive fee. This fee will be billed by Skidmore College. You are responsible for additional program costs such as airfare to the program site, visa fees, personal expenses, etc.
- ## 5. FINANCIAL AID - Meet with a Student Aid representative to discuss the financial aid implications of studying abroad. Generally, Skidmore aid may be applied to any Approved program. Be sure to learn the financial logistics involved.
- ## 6. RESIDENTIAL LIFE - Complete a Housing Preference Form and return it to the Residential Life Office. You must complete this form even if you plan to live off campus upon returning to Skidmore.
- ## 7. PRE-DEPARTURE - Attend the **mandatory** pre-departure orientation before leaving campus. These are held in November and April.

Submit the complete application to:
The Office of International Programs
Starbuck Center 202

Tel: 518 580-5355 Fax: 518 580-5359 Email: OIP@Skidmore.edu