

# **CAPT ANNUAL REPORT 2001-2002**

## **MEETINGS**

CAPT met some 50 times (on average twice a week) throughout academic year 2001-2002.

As is customary, CAPT held information sessions for new faculty, and for colleagues who were successfully reappointed to a second three-year contract.

We met twice at length with candidates for tenure in 2002-2003 because of changes in the calendar that alter many deadlines and will be in effect over the next two years.

The Chair and available members met on two occasions with Academic Staff to update that group on CAPT's activities for the year, and to discuss academic leadership and organization.

In the fall, CAPT met with Dean John Berman to discuss the composition of the Office of The VPAA/DOF, and in the spring with Dean Chuck Joseph regarding the appointment of the next Associate Dean of the Faculty.

CAPT met with the President to discuss continuity in the administration subsequent to the resignation of Dean Berman and her appointment of Chuck Joseph as interim VPAA/DOF. We met again, later in the year, on several occasions with the President , with Dean Joseph, and with both regarding academic leadership at the College and administrative organization in the immediate future.

In matters of internal governance, the Chair and available members met as required with the Committee of Committees.

Finally, CAPT met twice with the Academic Affairs Committee of the Board of Trustees, the Chair alone in February, and the full CAPT in May.

## **PERSONNEL MATTERS:**

CAPT evaluated the credentials of six candidates for tenure, and six for promotion to the rank of Full Professor. CAPT met with the VPAA/DOF and the President regarding the credentials of these candidates. The President concurred with all of CAPT's recommendations, and the Board of Trustees, in turn, approved her recommendations to them.

In accordance with stipulations in the Faculty Handbook, the VPAA/DOF consulted with CAPT about the appointment of a faculty member from another department to consider the sixth-year reappointment of a member of the library faculty.

CAPT consulted with CFG about its legislation regarding Promotion for Artists and Writers in Residence. That legislation was ratified by the Faculty.

CAPT also consulted with CFG regarding handbook changes intended to make recruitment of CAPT replacement members less burdensome. The changes were ratified by the Faculty.

#### OTHER CONSULTATIONS:

CAPT consulted AAUP regarding the appropriateness of its intended calendar changes for tenure candidates in 2002-03 and 2003-04.

In the fall, Associate Dean Chuck Joseph consulted with CAPT about the Pilot Student Evaluation Form.

Deans Berman and Joseph and President Studley consulted with CAPT about the strategic plan.

Dean Joseph and Jack Ling, Director of Diversity and of Affirmative Action, consulted with CAPT about diversity issues and concerns at the College.

#### APPOINTMENTS:

CAPT reviewed the credentials of candidates for honorary degrees for this academic year, and for future commencements. There were no endowed Chairs open this year, or any reviews of senior administrators scheduled.

#### OPERATING CODE AND CALENDAR CHANGES:

Both the operating code and the calendar were revised to take into consideration the exceptionally large tenure cohorts for the next two years. The changes were announced on the faculty floor, and subsequently shared with the community by e-mail during the spring term. These changes will take effect on June 1, 2002, and continue through May, 2004.

#### FACULTY HANDBOOK CHANGES:

CAPT completed the legislation aimed at standardizing procedures for promotion at Skidmore College, which it had begun drafting during academic year 2000-2001. That legislation was brought to the faculty floor in March and voted upon at the April 26th meeting, where it passed in its entirety unanimously.

#### ACKNOWLEDGEMENTS:

CAPT wishes to express its gratitude to our colleagues Lary Opitz, Susan Lehr and Joel Smith, who served as alternates in both tenure and promotion deliberations. CAPT also appreciates the extraordinary work and constant good cheer of the staff in the office of the VPAA/DOF, especially the efforts of Chris McGill and Sue Blair--as well as the support of Liz Bourque and Jeanne Sisson in the President's Office. CAPT is also grateful to Mark Huibregtse, Chair of CFG, and the members of his committee, for their prompt and helpful advice on many occasions. Finally, members of CAPT have constantly benefited from the wisdom of outgoing members Susan Kress and Una Bray.

Respectfully submitted,  
John Anzalone, Chair

CAPT 2001-2002

Susan Kress  
Una Bray  
Penny Jolly  
John Anzalone (Chair)  
Mary Lynn  
Roy Ginsberg

CAPT 2002-2003

Penny Jolly (Chair)  
John Anzalone  
Mary Lynn  
Roy Ginsberg  
Gerry Erchak  
Bill Standish