

## Annual Report of CAPT, 2004-2005

### MEETINGS

CAPT met 32 times in full committee meetings. CAPT met with new tenure-track faculty, newly reappointed faculty (to second three-year terms), and candidates for tenure at the end of the fifth year. The chair of CAPT met with the Academic Affairs Committee of the Board of Trustees in February and, along with the incoming chair, in May.

CAPT met with President Glotzbach and Dean Joseph to discuss restructuring of the offices of the Vice President for Academic Affairs, the Dean of the Faculty, and the Dean of Special Programs.

CAPT met with Dean Joseph to discuss candidates for the Tuthill Chair and the new Class of '64 Chair. CAPT met with Dean Joseph to express faculty interest in and concern over issues related to the search for the Dean of Studies, the new Center for Learning Director, and procedures for appointment, tenure, and promotion in interdisciplinary programs.

The chair of CAPT met with Academic Staff to review tenure and promotion procedures and field questions. CAPT consulted with CFG on the issue of "faculty status" in the Faculty Handbook as a general issue and with regard to the Curator of the Tang Teaching Museum. CAPT members met with the Committee of Committees.

CAPT, in consultation with CFG, altered Handbook language, making it parallel for tenure and promotion. A complete revision of Handbook language concerning the role of CAPT vis a vis the President and the new Dean of the Faculty will be undertaken this summer by a joint task force of CAPT and CFG.

### PERSONNEL MATTERS

CAPT evaluated the credentials of five candidates for tenure and promotion to Associate Professor and /or Professor. CAPT recommended five candidates for tenure, four for promotion to Associate Professor and one for promotion to Professor, to the President. The President recommended these five candidates for tenure and promotion to the Board of Trustees. CAPT evaluated three faculty for promotion to either full or associate professor. CAPT recommended these three faculty for promotion to the President. The President recommended the three faculty for promotion to the Board of Trustees.

The following former CAPT member served as replacement for tenure and promotion reviews: Mary Lynn. CAPT again expresses its deep appreciation for her service to the faculty of Skidmore College.

CAPT, in consultation with the President and CFG, made up a committee to review the Dean of Student Affairs, and oversaw the subsequent successful review.

### APPOINTMENTS

CAPT met with President Glotzbach with reference to the composition of and faculty representation on the search committees for the Dean of the Faculty and the Dean of Special Programs. CAPT met with the Search Consultant, Tobie van der Wurm. CAPT members participated in the search for both new

Deans, interviewing the final three candidates for each. CAPT made its recommendations to the President.

CAPT evaluated the credentials of candidates for two endowed chairs. CAPT made its recommendations to the President. CAPT reviewed the credentials of candidates being considered for honorary degrees for future academic years.

Respectfully submitted,

Gerald M. Erchak, Chair

CAPT 2004-2005

Gerry Erchak, Chair

Barbara Black

Lary M. Opitz

William Standish

John Berman

Peter Stake

CAPT 2005-2006

Lary Opitz (Chair)

Una Bray (one-year replacement)

John Berman

Peter Stake

Mary Lynn

Jim Kennelly