

ANNUAL REPORT of CAPT, 2010-11

CAPT 2010-11

Viviana Rangil, Foreign Languages and Literatures, Chair
Jordana Dym, History
Gregory Pfitzer, American Studies
Carolyn Anderson, Theatre
Mark Hofmann, Mathematics and Computer Science
Susannah Mintz, English

MEETINGS

CAPT met twenty-five times in regularly scheduled full committee meetings. There were ten additional meetings during the year involving CAPT.

Informational meetings were held with new tenure-track faculty, faculty appointed to their second three-year terms, candidates for promotion, and candidates for tenure in 2011-12 (at the end of their fifth year). Chairs of departments were invited to the meetings with third-year reappointees, candidates for promotion, and candidates for tenure. There was an additional informational meeting for chairs of candidates for tenure in 2011-12. The CAPT chair met separately with first-year faculty and with candidates and their chairs who were unable to attend the scheduled meetings.

CAPT met with the Academic Affairs Committee of the Board of Trustees in February and May to report tenure and promotion recommendations. Members of CAPT also met with the Academic Affairs Committee in May to discuss relations with the administration over the course of the year, reporting that those relations were cordial and productive.

CAPT had several meetings with President Glotzbach, Acting President Susan Kress, Acting Vice President for Academic Affairs Muriel Poston, and Acting Dean Patricia Rubio on a variety of matters.

CAPT participated in both meetings of the Committee on Committees.

The chair of CAPT met with several department chairs during the year to discuss a variety of personnel matters.

PERSONNEL MATTERS

In the fall, CAPT evaluated the credentials of six candidates for tenure and promotion to Associate Professor. CAPT recommended to the Acting President tenure and promotion for five candidates, and the Acting President recommended tenure and promotion for five candidates to the Academic Affairs Committee of the Board of Trustees; CAPT also reported its recommendations to the Academic Affairs Committee

of the Board of Trustees.

In the spring, CAPT evaluated the credentials of four candidates for promotion to Associate Professor or Professor. CAPT recommended to the Acting President one candidate for promotion to Associate Professor; the Acting President recommended this promotion to the Academic Affairs Committee of the Board of Trustees. CAPT recommended to the Acting President three candidates for promotion to Professor; the Acting President recommended these three promotions to the Academic Affairs Committee of the Board of Trustees.

The members of CAPT would like to express their gratitude to Jim Kennelly, the CAPT replacement member who generously served as substitute in one tenure and promotion case.

DISCUSSIONS WITH THE ADMINISTRATION

Relations with members of the Administration were both cordial and productive throughout the year. The President, the Acting President, the Acting Vice President for Academic Affairs, and the Acting Dean of the Faculty were all willing to meet with CAPT at the committee's request as well as on the occasions specified in the operating code.

ADMINISTRATIVE REVIEWS, PROMOTIONS AND SEARCHES

CAPT consulted with President Glotzbach about the schedule for administrative reviews. Due to the President's sabbatical leave during the academic year, the schedule for administrative reviews needed to be revised according to the following calendar:

Muriel Poston, Dean of the Faculty, deferred until 2011-12

Susan Kress, VP for Academic Affairs, deferred until 2012-13

(Given President Glotzbach's memo of 7/6/11, this process will likely change.)

ENDOWED CHAIRS AND HONORARY DEGREES

CAPT consulted with the administration about guidelines for endowed chairs. The new policy is now in place and can be accessed through the web site of the VP for Academic Affairs.

CAPT reviewed five nominees for future honorary degrees and passed along recommendations to the appropriate member of the administration.

ADDITIONAL ITEMS

CAPT, CEPP, and the Office of the Dean of the Faculty initiated a comprehensive review of the student rating system (currently called student evaluations).

The chair of CAPT for 2011-12 is Greg Pfitzer of the American Studies Department.

Respectfully submitted,

Viviana Rangil
Chair, CAPT 2010-11

CAPT 2011-12

Greg Pfitzer, American Studies, Chair
Carolyn Anderson, Theatre
Mark Hofmann, Mathematics and Computer Science
Jennifer Delton, History
Tim Burns, Government
Kate Leavitt, Art