

## ANNUAL REPORT of CAPT, 2011-12

### CAPT 2011-12

Greg Pfitzer, American Studies, Chair  
Carolyn Anderson, Theater  
Mark Hofmann, Mathematics and Computer Science  
Kate Leavitt, Art  
Jennifer Delton, History (fall 2011)  
Tim Burns, Government (fall 2011)  
Susannah Mintz, English (spring 2012)  
Mehmet Odekon, Economics (spring 2012)

### MEETINGS

CAPT met thirty-two times in regularly scheduled full committee meetings. There were twelve additional meetings during the year involving CAPT.

Informational meetings were held with new tenure-track faculty, faculty appointed to their second three-year terms, candidates for promotion, and candidates for tenure at the end of their fifth year. Chairs of departments were invited to the meetings with third-year re-appointees, candidates for promotion, and candidates for tenure. There was an additional informational meeting for chairs of candidates for tenure in 2012-13. The CAPT chair met separately with first-year faculty and with candidates and their chairs unable to attend the scheduled meetings.

CAPT met with the Academic Affairs Committee of the Board of Trustees in May to report and discuss tenure and promotion recommendations.

CAPT had several meetings with President Glotzbach, Vice President for Academic Affairs Susan Kress, and Interim Dean of the Faculty Beau Breslin on a variety of personnel and procedural matters.

CAPT participated in both meetings of the Committee on Committees.

CAPT worked with the chair of FEC to consider the implications of the transition in administrative structure for tenure and promotion candidates.

The chair of CAPT met individually with several department chairs during the year to discuss CAPT processes and personnel matters as well as with several candidates for tenure and promotion.

## PERSONNEL MATTERS

In the fall, CAPT evaluated the credentials of seven candidates for tenure and promotion to Associate Professor. CAPT recommended to the President tenure for six candidates, and the President recommended tenure for six candidates to the Academic Affairs Committee of the Board of Trustees; CAPT also reported its recommendations to the Academic Affairs Committee of the Board of Trustees.

In the spring, CAPT evaluated the credentials of nine candidates for promotion to Professor. CAPT recommended to the President three candidates for promotion to Professor; the President recommended four candidates to the Academic Affairs Committee of the Board of Trustees.

The members of CAPT would like to express their gratitude to John Berman, Mary Crone Odekon, Jim Kennelly and Ron Seyb who served as CAPT replacement members in several tenure and promotion cases.

## DISCUSSIONS WITH THE ADMINISTRATION

Relations with members of the Administration were both cordial and productive throughout the year. The President, the Vice President for Academic Affairs, and the Interim Dean of the Faculty were all willing to meet with CAPT at the committee's request as well as on the occasions specified in the operating code.

Members of CAPT participated on various subcommittees throughout the year, including those on Shared Governance; Discipline and Dismissal; The Student Rating System; and Revisions to the Handbook.

## ADMINISTRATIVE REVIEWS, PROMOTIONS AND SEARCHES

CAPT consulted with President Glotzbach about the schedule for administrative reviews.

## ENDOWED CHAIRS AND HONORARY DEGREES

CAPT considered the credentials of candidates for one endowed chair.

CAPT reviewed several nominees for future honorary degrees and passed along recommendations to the appropriate member of the administration.

## ADDITIONAL ITEMS

CAPT presented a motion to amend Article IX, Section D, 4 of the Faculty Handbook to allow a tenure candidate to revoke a delay in the tenure clock as a way of providing greater flexibility for faculty having to make decisions about the timing of tenure early in their careers. The motion passed.

### CAPT for 2012-13

Mark Hofmann, Mathematics and Computer Science  
Kate Leavitt, Art  
Jennifer Delton, History  
Mark Youndt, Management and Business  
John Brueggemann, Sociology  
Kyle Nichols, Geosciences

The chair of CAPT for 2012-13 is Mark Hofmann, Mathematics and Computer Science.

Respectfully submitted and with thanks,

Greg Pfitzer, American Studies, Chair