

ANNUAL REPORT of CAPT, 2012-13

CAPT 2012-13

Mark Hofmann, Mathematics and Computer Science, Chair
John Brueggemann, Sociology
Jennifer Delton, History
Kate Leavitt, Art
Kyle Nichols, Geosciences
Mark Youndt, Management and Business

MEETINGS

CAPT met forty-two times during the year. This included regularly scheduled committee meetings as well as meetings with the VPAA/DOF candidates, extraordinary meetings with the VPAA/DOF and the President, and informational meetings with tenure track and tenured faculty.

Informational meetings were held with new tenure-track faculty, faculty appointed to their second three-year terms, candidates for promotion, and candidates for tenure at the end of their fifth year. Chairs of departments were invited to the meetings with third-year re-appointees, candidates for promotion, and candidates for tenure. The CAPT chair met separately with first-year faculty and with candidates and their chairs unable to attend the scheduled meetings. In addition, at the end of the year, CAPT met with faculty who had been tenured within the last three years to discuss promotion criteria.

The chair of CAPT and other committee members met twice with the Academic Affairs Committee of the Board of Trustees. In February, CAPT met with the Academic Affairs subcommittee to report and discuss tenure recommendations. CAPT met the subcommittee again in May to report and discuss promotion recommendations.

CAPT had several meetings with President Glotzbach, Dean of Faculty and Vice President for Academic Affairs Beau Breslin and Associate Dean of Faculty for Personnel, Development and Diversity Paty Rubio on a variety of personnel and procedural matters.

CAPT met with all four candidates for the position of Dean of Faculty and Vice President for Academic Affairs.

CAPT participated in the Shared Governance meeting held in September.

The chair of CAPT met with CEPP to discuss the new student evaluation forms.

CAPT participated in both meetings of the Committee on Committees.

The administration and the chair of FEC consulted with CAPT on the composition of, and charge to, the Faculty Workload Working Group.

The chair of CAPT met individually with several department chairs during the year to discuss CAPT processes and personnel matters as well as with several candidates for tenure and promotion.

PERSONNEL MATTERS

In the fall, CAPT evaluated the credentials of eleven candidates for tenure. Eight candidates were evaluated for tenure and promotion to the rank of Associate Professor. Three of the eleven candidates were already at the Associate Professor rank. CAPT recommended to the President tenure for ten candidates, and the President recommended tenure for eleven candidates to the Academic Affairs Committee of the Board of Trustees; CAPT also reported its recommendations to the Academic Affairs Committee of the Board of Trustees.

In the spring, CAPT evaluated the credentials of four candidates for promotion to Professor and one candidate for promotion to Associate Professor. CAPT recommended to the President four candidates for promotion to Professor and one candidate for promotion to Associate Professor; the President recommended four candidates for promotion to Professor and one candidate for promotion to Associate Professor to the Academic Affairs Committee of the Board of Trustees.

The members of CAPT would like to express their gratitude to Carolyn Anderson, Tim Burns, Viviana Rangil and Ron Seyb who served as CAPT replacement members in several tenure and promotion cases.

DISCUSSIONS WITH THE ADMINISTRATION

Relations with members of the Administration were both cordial and productive throughout the year. The President, the Dean of Faculty and Vice President for Academic Affairs, and the Associate Dean of the Faculty for Personnel, Development and Diversity were all willing to meet with CAPT at the committee's request as well as on the occasions specified in the operating code.

ADMINISTRATIVE REVIEWS, PROMOTIONS AND SEARCHES

CAPT consulted with President Glotzbach about the schedule for administrative reviews.

ENDOWED CHAIRS AND HONORARY DEGREES

CAPT was consulted with on the appointment of one endowed chair.

CAPT reviewed several nominees for future honorary degrees and passed along recommendations to the appropriate member of the administration.

CAPT for 2013-14

Kate Leavitt, Art (LV, S'14)

Denise Smith, Health and Exercise Sciences (replacement for Leavitt) S'14

Mark Youndt, Management and Business

John Brueggemann, Sociology

Kyle Nichols, Geosciences

Matthew Hockenos, History

Mehmet Odekon, Economics

Kate Leavitt and Mark Youndt will serve as co-chairs for Fall 2013

Mark Youndt will serve as chair for Spring 2014

Respectfully submitted,

Mark Hofmann, Mathematics and Computer Science
Chair, CAPT