

HANDBOOK CHANGES FOR 2001/02

All page numbers refer to the 2001-02 Faculty Handbook

GLOBAL CHANGES

Change title of Dean of Enrollment and College Relations to Dean of Admissions and Student Aid.

Change title of Director of Admissions to Senior Associate Director of Admissions.

PART ONE

CAPT motions were passed at the April 6, 2001 faculty meeting. See CAPT motions at <http://www.skidmore.edu/administration/dof/campus-only/apr6.htm>

- Page 102 A. 1. Addition of text regarding first-year review procedures (CAPT motion)
- Page 103 C. 1. Addition of text regarding first-year review procedures for non-tenure track appointments (CAPT motion)
- Page 120 VIII. E. 4. Addition of text regarding unsolicited letters (CAPT motion)
- Page 136 XIX. Faculty Governance. Addition of text to address a discrepancy between the description of CAPT's function in the Faculty Handbook and the paragraph on Faculty Governance. (CAPT motion)
- XIX. Faculty Governance. Addition of the Director of Summer Sessions and Summer Special Programs to the list of those eligible to vote at faculty meetings (CFG motion – see October 2000 faculty meeting minutes at <http://www.skidmore.edu/administration/dof/campus-only/oct6.htm>)

PART TWO

- Page 201 I. Faculty Meeting By-Laws. Addition of Faculty Meeting By-Laws (See CFG motion at <http://www.skidmore.edu/administration/dof/campus-only/apr6.htm>)
- Page 210 F. 2. Athletic Council. Addition of text to permit the Vice President of Academic Affairs and Dean of the Faculty, and the Dean of Student Affairs, each to name a designee (see CFG motions at <http://www.skidmore.edu/administration/dof/campus-only/apr27.htm>)

- Page 212 7. Committee on Faculty Governance. Replace CFG Function language with new text (see CFG motion at <http://www.skidmore.edu/administration/dof/campus-only/apr6.htm>)
- Page 213 9. External Masters of Arts Committee. Addition of language (CFG motion) to permit the Vice President of Academic Affairs and Dean of the Faculty to name a designee (See CFG motion at <http://www.skidmore.edu/administration/dof/campus-only/apr27.htm>)
- Page 215-216 Replace "decision" with "recommendation" in the descriptions of the functions of the Tenure Appeal Committee and the Tenure Review Board (See CFG motion at <http://www.skidmore.edu/administration/dof/campus-only/oct6.htm>) (*)
- Page 215 Delete "All members must have been tenured for at least two years" in the 'membership' description of the Tenure Appeal Committee (See CFG motion at <http://www.skidmore.edu/administration/dof/campus-only/oct6.htm>) (*)

(*) NOTE: The last two listed changes were inadvertently omitted from the text of the 2001-2002 Faculty Handbook as recently distributed. A corrected page is being printed and will be distributed prior to the October 2001 Faculty Meeting.

PART THREE

- Page 301 B. 1. All College Council. Addition of language to permit the Vice President of Academic Affairs and Dean of the Faculty to name a designee (See CFG motion at <http://www.skidmore.edu/administration/dof/campus-only/apr6.htm>)
- Page 302 B. 2. Board of Appeals. Replace Academic and Social Integrity Boards by the Integrity Board
- Page 303 B. 5. Diversity and Affirmative Action Committee. Delete reference to Associate Director of Diversity & Affirmative Action
- B. 6. Honor Code Commission. Change Academic and Social Integrity Boards to Integrity Board
- Page 305 B. 1. Delete Academic and Social Integrity Boards and replace with Integrity Board (text furnished by Pat Oles)
- Page 306 B. 1. B. Change Academic and Social Integrity Boards to Integrity Board
- Page 307 B. 2. Change Academic and Social Integrity Boards to Integrity Board

PART FOUR

Page 401 1. Flexible Benefits Plan." Dental insurance may be offered but is optional at 'extra cost' changed to 'employee expense'."

Add web site location at the end of paragraph 3.

II. A. 1. Delete "for the equivalent of four full academic years"

II. A. 1. Delete "The Skidmore College Office of"

Page 402 III. 1. Delete "from the Office of"

Page 403 IV. Domestic Partners Benefits Delete "Effective 1/01/01"

Add web site location to the Domestic Partners Benefits section

V. B. 1. Add "after one year of employment" to the end of the first sentence. Also add "The College will recognize time spent previously employed at a post secondary degree granting institution eligible to maintain an IRC 403 (b) plan toward the one year waiting period. The previous employer must certify the term of such employment to the College."

Page 404 V. E. 1. Change "pension" to "retirement" in the last sentence.

Page 404 V. E. 3. Add text, "Settlements under the Plan may be annuitized, taken in a lump sum, **paid out over 10 years**, or rolled over to an IRA.

Page 406 V. F. 4. Add the word "and" before laboratory facilities

PART FIVE

Page 503 IV. A. Addition of text: "the Dean of Studies is **jointly appointed by the Vice President for Academic Affairs and Dean of the Faculty and the Dean of Student Affairs**"

Page 504 V. The Dean of Student Affairs. Text deleted from 2nd paragraph: **and supervising the HEOP and Four Winds Program Directors**

Text deleted from 3rd paragraph: **In matters related to faculty/student interaction, study abroad and other affiliated programs, graduate fellowships, internships, and questions of academic policy and curriculum development, and in his/her capacity as liaison to assigned faculty committees, the Dean of Studies works closely with the Dean and the Associate Dean of the Faculty.**

PART SIX

Page 605 III B.1.b. Delete reference to "Associate Director of Diversity and Affirmative Action"

Page 607 III C.1. Delete reference to "Associate Director of Diversity and Affirmative Action"