

FACULTY MEETING
November 2, 2012

MOTION

On behalf of the Curriculum Committee, the Faculty Executive Committee moves that the following new language be added to the *Faculty Handbook* in Part One. It will become a new section XX and the sections to follow will be renumbered XXI. and XXII. accordingly. Here is the new language:

XX. ESTABLISHMENT OR ELIMINATION OF A MINOR

Authority to establish or eliminate minors is vested in the Faculty and Dean of Faculty/Vice President for Academic Affairs. The primary vehicle for faculty approval rests with the Curriculum Committee.

Establishment or elimination of a minor is accomplished according to the following procedures:

A. A proposal to establish or eliminate a minor shall be made first to the Curriculum Committee by members of the Faculty. The proposal shall be accompanied by a complete rationale based on academic concerns.

B. The Curriculum Committee shall consider the proposal and rationale in the context of all the issues that are relevant to the College's long-range educational goals. During its study, the Curriculum Committee shall work closely with the Administration and the department (or departments) of the minor in question. It will invite faculty input.

C. Upon approval of a proposal to establish or eliminate a minor, the result will be announced at a Faculty Meeting by the Curriculum Committee.

Rationale: The *Faculty Handbook* includes a procedure for the establishment or elimination of a *major*, but there is no procedure for the establishment or elimination of a *minor*. The Curriculum Committee has been operating largely on precedent, and the lack of language has led to confusion about procedure, including whether or not a faculty vote is required. This language helps to clarify and standardize the process. While no vote is necessary for minors, the CC will provide a chatroom to make visible its work and invite faculty input.