## Mandatory HR Compliance Training

SEXUAL HARRASSMENT

&

**WORKPLACE DISCRIMINATION TRAINING** 



# UPDATES TO THE ANNUAL MANDATORY TRAINING

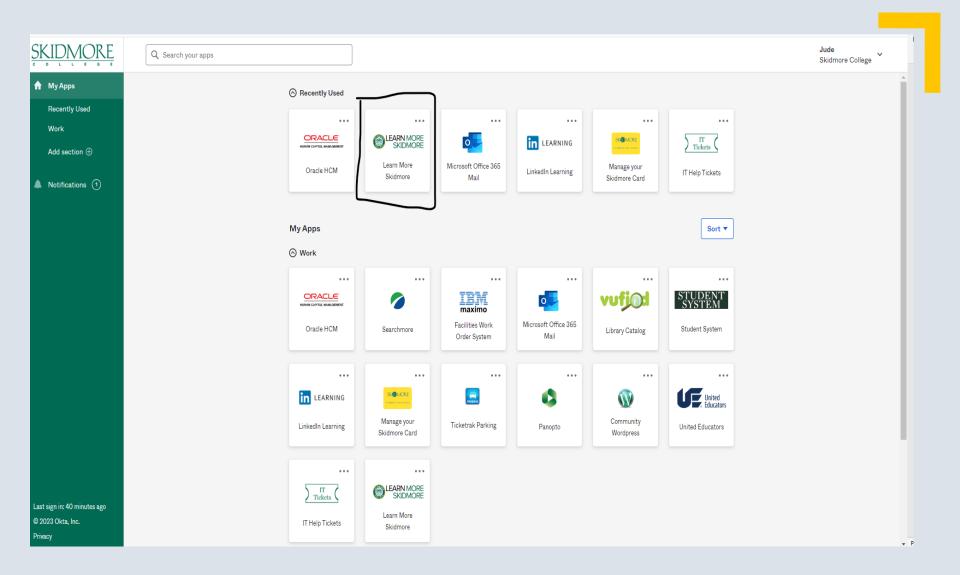




### REQUIRED TRAININGS BY ROLES

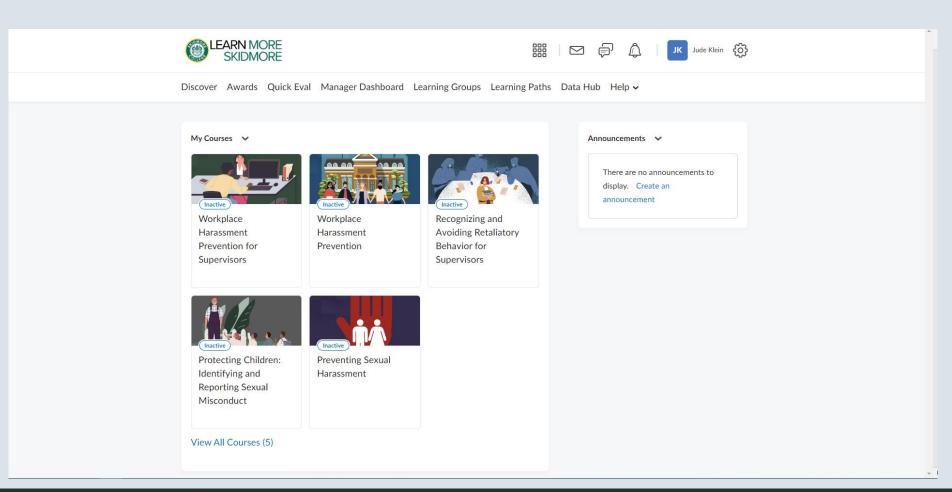
	All	Student		
Anti-Harassment Training Courses	Employees	Employees	Supervisors	Duration
Workplace Harassment Prevention (F&S)	χ	Х		30 Minutes
Preventing Sexual Harassment (F&S)	χ	Х	Х	30 Minutes
Protecting Children: Identifying and Reporting Sexual Misconduct (FSS)	Χ		Х	45 Minutes
Workplace Harassment Prevention (Supervisors Only)			χ	50 Minutes
Recognizing and Avoiding Retaliatory Behavior (Supervisors Only)			Х	15 Minutes





#### SKIDMORE

## Training.Skidmore.edu





REMINDERS

October 16, 2023 – November 10, 2023

HR Email
Skidmore Weekly Bulletin
Automatic System Reminders
Cabinet Members Non-Compliance
Reports

#### SHARED RESPONSIBILITY

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All employees have a shared responsibility to prevent:

- Sexual harassment
- Workplace Discrimination
- Harassment
- Retaliation
- Protection of Minors



#### **GOALS OF TRAINING**

#### Ensures employees will:

- Understand what harassment, sexual harassment and discrimination looks like
- Know what actions can be taken to prevent and report harassment
- Understand how employees are protected from retaliation after taking action

