Electrical Extension Cord Policy

Basic Guidelines for the appropriate use of Extension Cords

♦ Cords must be properly approved (by Underwriters Lab)
♦ Approved cords must be for temporary use only (no more than 90 days)
♦ Extension cords may be used for remodeling and maintenance repair
♦ It is permissible to use extension cords to light holiday decorations
♦ Extension cords should be sufficient for the use and sized appropriately
♦ All extension cords must have a ground (round or u shape prong)
♦ While using extension ensure there are no trip hazards
♦ Must use a minimum of 16 gauge wire, but review your use as you may need a different gauge wire
♦ Multi Plug Surge protectors are authorized for use but must be plugged directly into an outlet
♦ GFI protected extension cords must be used in wet or damp locations

What not to do when using an extension cord:

♦ Never remove plug from socket by pulling the cord
♦ Do not use extension cords that are frayed or cracked
♦ Do not daisy chain extension cords together
♦ Ensure you have no trip hazards