



Human Resources

VOLUNTEER/STUDENT LEARNER AGREEMENT AND RELEASE

Skidmore College and _____ agree that this agreement and release
(Name of Volunteer/Student Learner)
governs _____'s Volunteer/Student Learner's work for Skidmore College and
(Name of Volunteer/Student Learner)
in exchange for the opportunity to volunteer/Student Learner in _____, this
Volunteer/Student Learner agrees to the following: (College Department)

1. The Volunteer/Student Learner agrees to provide services to Skidmore College for civic, charitable or humanitarian reasons, without promise, expectation, or receipt of compensation, and offers their services freely and without pressure or coercion.
2. The Volunteer/Student Learner understands and agrees that they are not an employee of the College and will not be compensated for the services they provide, they will not be eligible to participate in Skidmore College's employee benefit plans, nor will the time spent as a Volunteer/Student Learner count as service for purposes of any benefit plan, program or policy maintained by Skidmore College. Additionally, if the Volunteer/Student Learner is over the age of 18 a background check will be required. The Volunteer/Student Learner understands that this agreement is contingent upon the successful completion of a background check and agrees to authorize Skidmore College to conduct a check which includes a criminal records check.
3. The Volunteer/Student Learner understands and agrees that they do not qualify for unemployment insurance and is expected to carry personal medical insurance to cover medical expenses for any injuries they incur while performing volunteer services.
4. This Volunteer/Student Learner assignment begins _____ and is expected to continue through _____
(Start Date)
_____. The Volunteer/Student Learner's expected schedule is as follows:
(End Date)

Monday _____	Thursday _____
Tuesday _____	Friday _____
Wednesday _____	Saturday/Sunday _____

Either party, however, may terminate this agreement at any time for any reason upon immediate notice, oral or written, to the other party.

5. The Volunteer/Student Learner will perform services under the direction and control of the following College staff: _____
(Name of Manager)

The Volunteer/Student Learner will perform the following services: _____

The Volunteer/Student Learner agrees to follow the directions of the staff and to abide by all College policies and procedures while carrying out these volunteer services. The Volunteer/Student Learner acknowledges receipt of Skidmore College's EEO, Diversity and Anti-Harassment Policies and Procedures when signing this Agreement.

6. To the extent that the Volunteer/Student Learner is not a citizen or permanent resident of the United States, the Volunteer/Student Learner certifies that they have an appropriate visa status that authorizes the Volunteer/Student Learner to be present in the United States and allows the Volunteer/Student Learner to participate in this Volunteer/Student Learner experience. It is understood and agreed that Skidmore College has made no representations to the Volunteer/Student Learner concerning the lawfulness of them providing Volunteer/Student Learner services in light of the Volunteer/Student Learner's immigrant or non-immigrant status.
7. The parties agree that this is the entire agreement, and no agreement, oral or written, exists outside of this agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement and Release as of the date below.

Skidmore College

Volunteer/Student Learner

Name: _____

Name: _____

Title: _____

Signature* : _____

Signature: _____

Email Address: _____

Date: _____

Date: _____

* Signature of Parent/Legal Guardian if under the age of 18:



- copy to Volunteer/Student Learner
- copy retained by Department
- original sent to Human Resources