

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE  
MEETING MINUTES  
October 20, 2006**

PRESENT: Professor Mark Huibregtse, Vice Chair; Susan Kress, Michael West, Michael Casey, Pat Oles, Muriel Poston, Ann Henderson, Beau Breslin, Mehmet Odekon, Bill Lewis, John Chaplin; Kim Marsella and Justin Sipher (regular guests) and Barbara Krause (Secretary).

ABSENT: President Philip Glotzbach, Mary Lou Bates, and Barbara McDonough; Dan Moran and Kelly Carr (study day).

Vice Chair Huibregtse called the meeting to order at 10:30 a.m.

**1. Review of minutes.**

Revised draft minutes of the September 22, 2006 meeting were **approved**.

Minutes of the October 6, 2006 meeting were **approved** with a minor revision.

**2. 05-06 IPPC Annual Report .**

Professor Huibregtse presented the draft annual report for IPPC for 2005-06. The draft reflects comments offered by President Glotzbach and last year's vice chair, Denise Smith. **Suggested edits should be referred to Professor Huibregtse.**

Members **agreed** that a sentence should be added to the Operating Code as a reminder that an annual report should be prepared at the conclusion of each year.

The Annual Report will be **distributed** to FEC and posted on the IPPC website as soon as possible after access to the site is made available.

**3. Operating Code Draft 8.**

Pursuant to the earlier discussion of the Annual Report, members **authorized Professor Huibregtse to add language** to the Operating Code indicating that an annual report should be prepared at the conclusion of each year. With this modification, Draft 8 is acceptable to IPPC.

**4. Student attendance on "study days."**

Ms. Carr raised the issue via email of whether students should be expected to attend today's meeting, given that it was a designated "study day." FEC made a recommendation last year that committees with student representation should not meet on

study days. There were several questions about the scope of that recommendation: (1) was it intended to apply to the study day in October or just to the end-of-semester study period; (2) was it intended to apply to all committees or just to the Integrity Board; (3) did the recommendation go beyond College rules which prohibit student “events” on study days? It was noted that other student programming was taking place on campus that day.

**Professor Lewis agreed to review the prior FEC recommendation and report back.**

**5. Update on Campus Planning community meetings.**

Vice President West reported on 10 meetings held on campus and in the community to present the proposed Campus Plan. The meetings were well attended overall and the plan generally has been very well received.

Suggestions (generally embraced by the Campus Planning group) included the following:

- Extend the median on Broadway and include a turning circle at the end of Broadway
- Realign the City trails through the North Woods
- Add landscaping now along Clement Street in preparation for potential construction of a field house
- Fire access to the North Woods Apartments from Clinton Street is desirable

Concerns included the following:

- The integration of roads and pedestrian traffic
- The City may be contemplating an extension of North Broadway to the Maple Avenue Schools
- There is a desire to recognize the North Woods with some type of special designation while still preserving the authority of the Board of Trustees to designate some other use in the future
- More parking is required around the music and theater buildings
- There was some sentiment that the College should build more densely within the existing loop road and/or to “build up” on existing buildings, rather than moving into North Woods
- Classroom space is currently very constrained, and a schedule for the addition of classroom space is needed

Discussion then turned to when new academic space would be created, and to how that urgent need would be balanced against other priorities including construction of the Zankel Music Building and replacement of Scribner Village. Vice President West

reviewed numerous factors that will impact decisions about which projects move forward in what order.

Members familiar with a previously constituted Space Task Force suggested that the group should be reconstituted. Possible work could include capturing class space within existing buildings, considering reconfiguration of existing class (and other) spaces, and review of who controls existing academic spaces. **It was suggested that the President's Cabinet review the matter and return to IPPC with a proposal related to a possible Space Task Force.**

**6. Strategic Action Agenda.**

A final draft of the Strategic Action Agenda was distributed with the agenda. Professor Odekon expressed concern that the final draft did not adequately address his suggestion related to situational leadership and critical discourse. **Professor Odekon will follow up with President Glotzbach.**

*Minutes submitted by Barbara Krause, Secretary. Please notify of any corrections.*