

**DRAFT**

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE**

**MEETING MINUTES**

**April 19, 2013**

**PRESENT:** President Philip A. Glotzbach, Chair; Erica Bastress-Dukehart, Vice Chair; Barbara Black; Beau Breslin; Paul Calhoun; Donald Duff; Matt Walsh; Gail Cummings-Danson; David Karp; Karen Kellogg; Wendy Kercull; Riley Neugebauer; Denise Smith; Joseph Stankovich; Natalie Taylor; Michael West.

**ABSENT:** Mary Lou Bates; Rochelle Calhoun; Jackie Murray; Jeanne Sisson.

**1. Approval of Minutes**

Minutes of the April 5, 2013 meeting were approved.

**2. Proposal for the Strategic Planning Process for Sustainability at Skidmore College**

Riley Neugebauer and Karen Kellogg outlined the process for developing a long-term plan for Sustainability at Skidmore and its connection to the broader institutional strategic planning process. A full plan will be coming to IPPC within the next week. The Committee will also be seeking funding for a data collection effort this coming summer. They acknowledged that the work will have to be done with an understanding that these will have to be considered within the context of limited institutional financial and human resources. The Student Sustainability Committee and the Environmental Action Committee will be bringing a proposal to Senate for a resolution encouraging divestiture of energy investments. They also reported that they would like time on the last IPPC meeting to discuss this issue.

**3. Space Planning Working Group**

Karen Kellogg requested that Theresa Polson be included in this group as she is responsible for scheduling space. This was approved by the Committee.

**4. Standards of Business Conduct Policy**

Erica Bastress-Dukehart reported that they held a review session to hear faculty concerns in anticipation of its returning to the Faculty meeting next week. Two faculty members attended the session.

**5. Cynthia Carroll Videoconference**

President Glotzbach expressed disappointment with several portions of the conversation. It is not clear how things will evolve going forward. He did express his sense of maintaining institutional integrity by continuing to honor our invitation to Ms. Carroll. There followed

considerable discussion of potential next steps among committee members. Questions asked: whether there would be a faculty response to this issue and whether the Trusteeship Committee should view the video of the videoconference. There is another meeting of the planning group. President Glotzbach also mentioned that there would be a conversation about potentially adding another speaker to Commencement and that we might consider reviewing the honorary degree selection process.

**6. Vice-Chair for IPPC – 2013-14**

Erica Bastress-Dukehart announced that Natalie Taylor has agreed to serve as Vice-Chair of the Committee for the next academic year. The Committee discussed and approved her appointment to this role unanimously.

**7. Option to Purchase Properties**

The Committee discussed the possibility of purchasing two properties: one on West Ave that could become the home of the Skidmore Classic Horse Show and another at the end of North Broadway. The first would address the need to find a new home for the Horse Show and the potential loss of revenue if one were not found. The latter represents an opportunity to acquire the lone property at that end of North Broadway that is not currently owned by the College in that area. After some discussion, which included the implications of these purchases for other projects including the new Science facility and the Admissions building, President Glotzbach indicated that it would be ultimately the responsibility of the Board of Trustees but wanted the Committee to be aware that we would need to decide on these relatively soon.

*Please notify the President's Office of any changes to these minutes.*