

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE  
MEETING MINUTES  
March 1, 2013**

PRESENT: President Philip A. Glotzbach, Chair; Erica Bastress-Dukehart, Vice Chair; Michael Arnush, Mary Lou Bates, Barbara Black, Paul Calhoun, Michael Casey, Rochelle Calhoun, Donald Duff, Bill Duffy, David Karp, Wendy Kercull, Jackie Murray, Riley Neugebauer, Denise Smith, Joe Stankovich, Natalie Taylor, Matt Walsh, Mike West; Jeanne Sisson (Secretary).

ABSENT: Beau Breslin, Gail Cummings-Danson.

**1. Approval of Minutes**

Minutes of the February 15, 2013 meeting were approved as distributed.

**2. Updates from President Glotzbach**

President Glotzbach provided Committee members with the final version of the College's Whistleblower Policy that will be distributed to the campus community next week.

President Glotzbach offered to respond to questions regarding the recent student hazing issue. Dean of Student Affairs Rochelle Calhoun noted that the students involved have been forthcoming and respectful of the process, and the students hope the community will be willing to restore their good standing as student athletes.

Regarding a separate concern raised by a number of students regarding the awarding of an honorary degree at Commencement to Cynthia Carroll, Class of 1978, President Glotzbach provided more background on Ms. Carroll and the difficulties of heading a large, challenging industry. He has also offered to meet with students. Dean Calhoun will work with her colleagues to coordinate a forum where students can voice their opinions and concerns.

**3. Updates from the Space Planning Working Group (SPWG)**

Associate Dean for Infrastructure, Sustainability and Civic Engagement Karen Kellogg and Director of Financial Planning & Budgeting Mike Hall, co-chairs of the Space Planning Working Group, updated the Committee on proposed recommendations to office and department spaces on campus. Additional members of the SPWG are: Gail Cummings-Danson, Dave DeConno, Dan Rodecker, Bill Duffy, Erica Bastress-Dukehart, and Matt Walsh'13. In brief, and based on current projects before the SPWG, it recommends that the Department of Anthropology move to where Communications currently resides in Dana (adjacent to the physical and life sciences), and have Communications eventually move to the Waring House (but temporarily to the former Faculty Staff Club, until the Waring House is renovated, estimated right now to be September 2014). In addition, the SPWG recommends that the Foreign Languages lab move up to the former offices of Special Programs on the 4<sup>th</sup> floor, Palamountain, within the current Foreign Languages & Literatures department. A seminar room is also being considered within the FL&L

department, but more engineer work still needs to be done before such plans will be recommended.

In addition to these proposed moves, Dean Calhoun is working with student representatives to look at additional student social space and to undergo a comprehensive review for the best use of Case Center and Falstaff's. President Glotzbach also mentioned the renovations to the HVAC system on the 4<sup>th</sup> floor, Palamountain, which would entail temporarily moving the President's office to the former Special Programs office, 4<sup>th</sup> floor, Palamountain.

There is no determination yet on which office(s) would move into the current Admissions building once the proposed new Admissions building is built.

The SPWG will continue to work with the appropriate departments on campus.

#### **4. Science Planning Update**

Associate Dean Kellogg (also co-chair of the Science Facilities Task Force) then updated the Committee on Payette's most recent drawings for the science building, which have been revised since the presentation to the Board of Trustees last week. AD Kellogg briefly reviewed the planning steps to this point, the priorities and preferred adjacencies of the departments that will eventually be housed within the new building, the building's relationship to the rest of the campus, and the interdisciplinary programming that is being considered including an "idea lab." Also noted was the process that the SFTF is working on to bring each section of the building on-line, departmental moves, and the avoidance of double moves.

The revised sketches address questions regarding one part of the building that juts out on the northern extension of the campus. The proposed revised sketches move that portion of the building to "tighten it", creating a new circle of adjacencies with other sections or departments of the building. Questions were asked about the building's design, including the possible uses of the "courtyard" between the buildings, and the possibility of a suitable repository for equipment for the various classes and clubs. AD Kellogg will bring this and other comments back to Payette. It is estimated that schematic drawings and cost estimates will be ready for the Board of Trustees to review and vote on at its May meeting.

#### **5. Strategic Planning Process**

President Glotzbach thanked Committee members for taking part in the Board discussions last week regarding the next strategic plan and the planning process. It was noted that strong faculty-student relationships, so vital to the heart of the College, continue to be a main focus of the next plan. President Glotzbach noted that both science and financial aid also need to be two key initiatives in the next plan. A question was raised about the endowment as another key initiative, and President Glotzbach noted that it will be in the plan and the campaign.

Questions ensued on the planning process and timeline, orientating new members of IPPC to the ongoing process, whether a 10-year plan seems too long, how the plan coordinates with the campaign and the urgency of the next campaign, clarity around the priorities of the plan, how to

include various college constituencies to provide thoughts and feedback, instituting a website to gather feedback, and the possibility of a series of talks/experts to share thoughts on external influences that need to be considered in developing the plan.

President Glotzbach thanked Committee members for their comments and noted that this discussion will continue at the next meeting with more focus on the timeline and process.

*Please notify the President's Office of any changes to these minutes.*