

INSTITUTIONAL POLICY AND PLANNING COMMITTEE

MEETING MINUTES

January 31, 2014

PRESENT: Natalie Taylor, Vice Chair; Erica Bastress-Dukehart; Eric Beriguete '15; Joerg Bibow; Beau Breslin; Paul Calhoun; Michael Casey; Bill Duffy; Timothy Harper; Samuel Harris '15; David Karp; Wendy Kercull; Jeanne Sisson; Joseph Stankovich; Peter von Allmen; Michael West; Joshua Woodfork.

ABSENT: Philip A. Glotzbach, Chair; Mary Lou Bates; Rochelle Calhoun; Kathy Kinnin; Jackie Murray.

GUESTS: Mike Hall; Kelley Patton-Ostrander.

1. Approval of Minutes

Minutes of the December 20, 2013 meeting were approved.

2. Middle States Accreditation Update

Beau Breslin updated the Committee on the Middle State Accreditation Process. The steering committee is moving forward on its work. The College's official letter outlining the proposed selected topic approach has been approved. Working groups are being formed to lead the efforts in deciding the subtopics. The Middle States liaison, Christy Faison, will visit campus on April 22, 2014.

3. Divestment Update

Joshua Woodfork updated the Committee on the divestment issue. A task force is being formed to include three members of the faculty, three from administration/support staff, three students, and one trustee. Willingness-to-Serve forms will be going out shortly: faculty (via FEC); administration/staff (via Human Resources); students (via SGA—two students selected via SGA Willingness-to-Serve; one student appointed by Rochelle Calhoun and Karen Kellogg). It is anticipated that this will be a two-academic-year process.

It was noted that information regarding the current structure of the College's endowment holdings should be available by May.

4. Real Estate Proposal

Mr. West discussed this item in Executive Session.

5. Annual Budget Discussion

Kelley Patton-Ostrander and Mike Hall joined the Committee. Mr. West detailed the proposed FY '15 Key Budget Parameters, Mr. Hall presented the FY '15 Capital Budget, and Michael Casey provided the Campaign Budget. Both President's Cabinet and the IPPC Budget &

Finance Subcommittee have approved all three proposed budgets. After discussion, all three were unanimously approved by the IPPC.

In reviewing the Key Budget Parameters, Mr. West noted that the Admissions picture is strong with applications up, and requests for financial aid were holding steady. In regard to the Capital Budget, it was noted that the list of requests originally totaled \$40 million. Work was done by President's Cabinet to bring that amount down to the budgeted \$8.2 million. The Campaign Budget covers personnel, consultants/contract services, and program expenses.

6. CEPP Update on General Education Curriculum

Peter von Allmen provided an update on the work being done on the general education curriculum change. A presentation was provided at the Academic Summit on January 17. Professor von Allmen noted that CEPP would continue to work on different sets of modules to present to the faculty for further discussion. He noted that faculty seems to be clear in the things they don't think should be continued in the curriculum.

7. Other Business

DOF/VPAA Breslin announced that at the next IPPC meeting the topic of the Tang Acquisitions Policy will be discussed. He noted that he would send the draft policy via email to the IPPC in preparation for these discussions.

Following these updates, the IPPC meeting was concluded and the Subcommittee on Strategic Planning met briefly for its fourth meeting.

Please notify the President's Office of any changes to these minutes.