INSTITUTIONAL POLICY AND PLANNING COMMITTEE

MEETING MINUTES

February 14, 2014

PRESENT: Natalie Taylor, Vice Chair; Erica Bastress-Dukehart; Mary Lou Bates; Joerg Bibow; Beau Breslin; Paul Calhoun; Rochelle Calhoun; Michael Casey; Samuel Harris ’15; David Karp; Wendy Kercull; Kathy Kinnin; Jeanne Sisson; Joseph Stankovich; Peter von Allmen; Michael West; Joshua C. Woodfork.

ABSENT: Philip A. Glotzbach, Chair; Eric Beriguete ’15; Bill Duffy; Timothy Harper; Jackie Murray.

GUESTS: Ian Berry (via phone).

1. Approval of Minutes

Minutes of the January 31, 2014 meeting were approved with minor revisions. These revisions will be made prior to posting a final version on the IPPC website.

2. Update from Board of Trustees Budget Workshop

Mike West updated the Committee on the Board’s Budget Workshop held on February 6, 2014 in New York City. He noted the review of the FY’15 Key Budget Parameters of the Operating Budget, the FY’15 Capital Budget, and the FY’15 Campaign Budget and the approval of such budgets by the Budget & Finance Committee. Mr. West explained that the Capital and Campaign budgets are approved in February so that work could begin sooner on capital campus projects and hiring for Campaign staffing positions. The parameters of the Operating Budget are approved at this time with the final Operating Budget being approved in May. The Board waits until May so that it can review more accurate data regarding financial aid and other college’s budget information as it becomes publicly available.

3. Housing for Commencement

Rochelle Calhoun reported that the Bias Response Group (BRG) has developed a comprehensive set of recommendations that the Group will bring to IPPC soon. One such recommendation that the Group would like to bring forward now is a pilot program to provide housing on campus to high-need families at only the cost to the College (linens and cleaning) so that families can enjoy more of the events surrounding Commencement Weekend. The BRG is still working out details such as deciding on the appropriate floors in a suite-style dorm (possibly Wait Hall) and identifying the families who will receive the first round of invitations. If the pilot program is successful, a fuller plan will be implemented next year.

This will be announced more publicly once all of the details are in place.

4. Tang Collections Management Policy

Ian Berry joined the meeting via phone to discuss and request approval for the Tang Collections Management Policy. Mr. Berry explained that several policies were reviewed from other
museums and this one was developed based on some of those policies. He explained the various parts of the Policy and noted that the Emergency Plan of the Policy is actually the College’s Emergency Plan. In reviewing this section of the Policy, VP/Dean Rochelle Calhoun noted that there are a few revisions in this Policy that need to be made in order to fully match the College’s Emergency Plan. She will follow up with Mr. Berry.

Mr. Berry further explained that this Policy was created in the event the administration wished to have the Tang go through an accreditation process (which would provide a broader “vote of confidence” but wouldn’t change the museum’s way of operating in any way) and also to provide clear guidelines to the Tang staff, in addition to clearly defining what the Tang collection is and is not.

Ms. Berry also noted that the Policy states that artwork placed in other campus locations outside of the Tang are treated as College property and not obligated to adhere to the same restrictions as Tang art (such as lighting and temperature controls).

Upon further discussion, the IPPC unanimously approved the Tang Collections Management Policy contingent upon the revisions that VP/Dean Calhoun brought forward above.

5. **Other Business**

Joshua Woodfork noted that regarding the Divestment Task Force, President Glotzbach’s memo to the community on this issue will be sent shortly. The call for Faculty and Staff Willingness-to-Serve (WTS) will run from February 24 through February 28. The SGA WTS has already been issued. Two SGA-selected students will be recommended February 18. The third student will be recommended jointly by Rochelle Calhoun and Karen Kellogg. The Task Force will then be charged by the President and will begin its work. Mike West noted that the timeframe in Phase I of President Glotzbach’s memo to the community might have to be adjusted in order to provide enough time to gather the pertinent information.

Regarding Strategic Planning initiatives for the next Strategic Plan, Dr. Woodfork asked for feedback from Cabinet members on the idea of holding Cabinet-area meetings to discuss the next Plan within their own divisions and a timeframe for when these meetings may take place so that other planning initiatives may then be scheduled.

Following these updates, the IPPC meeting was concluded and the Subcommittee on Strategic Planning met for its fifth meeting.

*Please notify the President’s Office of any changes to these minutes.*