

MINIMUM PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS

DEPARTMENT/OCCUPATION: CARPENTER SHOP

SUPERVISOR/MANAGER: GARY LACHANCE

REVISED: 06/30/2016

NOTE: All the listed minimum PPE requirements are based upon OSHA regulations and best practices of Skidmore College. Ultimately, it is the employees responsibility to utilize the proper PPE for each task. The employee is not limited to these levels of PPE (e.g. levels may be increased) to provide you with an optimal level of protection.

JOB TASK	POTENTIAL HAZARDS	MINIMUM REQUIRED PPE
Working with power tools, machinery or equipment	Flying particles in eye	Safety glasses with side shields
	High decibel noise	Ear plugs - if required
	Breathing in dust	Dust mask - if required
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	HAZARDS FROM USING TOOLS OR EQUIP. THAT ARE DAMAGED OR UNDER REPAIR	Out of Service tag
Removing or replacing glass	Shattering glass	Safety glasses
	Cuts and punctures	Cut resistant gloves
		Safety shoes/boots
Lifting and moving items	Back and shoulder strain	Utilize proper lifting techniques
	Hand injury	Work gloves-as needed
	Foot injuries due to falling or rolling objects	Work shoes
	Bulky or heavy items, get help or use mechanical equipment	Use assistance or mechanical lifting device
Working from ladders	Fall hazard	Safety shoes/boots
		Work gloves-as needed
		Safety glasses
Working from heights (off lift, on scaffolding, etc.)	Fall hazard	Fall protection
		Safety shoes/boots
		Work gloves - if required
		Safety glasses
Working on floors or close to ground	Knee injury	Knee pads-as needed
		Work gloves
		Safety shoes/boots
		Safety glasses
Working above ceiling tiles or ceiling repair	Overhead hazards	Hard hat
	Falling particles	Safety glasses
		Safety shoes/boots
Working in a Designated Work Zone	Minimum PPE Standard in Work Zone	Hard hat
		Safety glasses
		Safety shoes/boots
		Work gloves - if required
Cutting keys	Flying metal particles	Safety glasses
		Safety shoes/boots

MINIMUM PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS

DEPARTMENT/OCCUPATION:

PLUMBERS & HVAC

SUPERVISOR/MANAGER:

RANDY WRIGHT

REVISED: 06/30/2016

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JOB TASK	POTENTIAL HAZARDS	MINIMUM REQUIRED PPE
Working with power tools, grinders, machinery or equipment	Flying particles in eye	Safety glasses
	High decibel noise	Ear plugs
	Breathing in dust	Dust mask
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	HAZARDS FROM USING TOOLS OR EQUIP. THAT ARE DAMAGED OR UNDER REPAIR	Out of Service tag
Lifting and moving items	Back and shoulder strain	Utilize proper lifting techniques
	Hand injury	Work gloves-as needed
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Bulky or heavy items, get help or use mechanical equipment	Use assistance or mechanical lifting device
Boiler cleaning	Working with chemicals (see SDS)	Face shield w/rubber gloves
	Electrical or mechanical hazards	Lock out/Tag out
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Hand injury	Work gloves
	Confined-space entry	See OSHA Requirements
	Flying particles in eye	Safety glasses
Repairing plumbing in bathrooms	Bloodborne Pathogens	Rubber gloves
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Flying particles in eye	Safety glasses
Working from ladders	Fall hazard	Safety shoes/boots
		Work gloves
		Safety glasses
Working from heights (off lift, on scaffolding, etc.)	Fall hazard	Fall protection
		Safety shoes/boots
		Work gloves
		Safety glasses
Welding and soldering	Burns to face	Welders Shield
	Burns to hands and Body	Leather gloves
		Leather welding cape
	Foot injuries due to falling or rolling objects	Safety shoes/boots
Working with swimming pool chemicals and equipment	Chemical burns and other hazards (See SDS)	Face shield w/rubber gloves
	Foot injuries due to falling or rolling objects	Safety shoes/boots
Working in a Designated Work Zone	Minimum PPE Standard in Work Zone	Hard hat
		Safety glasses
		Safety shoes/boots
		Work gloves

MINIMUM PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS

DEPARTMENT/OCCUPATION:

ELECTRICIANS

SUPERVISOR/MANAGER:

RANDY WRIGHT

REVISED: 06/30/2016

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JOB TASK	POTENTIAL HAZARDS	MINIMUM REQUIRED PPE
Working with power tools, machinery or equipment	Flying particles in eye	Safety
	High decibel noise	Ear plugs
	Breathing in dust	Dust mask
	Foot injuries due to falling or rolling objects	DI Rated Safety shoes/boots
	HAZARDS FROM USING TOOLS OR EQUIP. THAT ARE DAMAGED OR UNDER REPAIR	Out of Service tag
Working with medium to high voltage	Electrical shock	Lock out/Tag out
	*Arc flash	*See Arc Flash Program in development
	Other required safety items to protect yourself and others from the potential of electrical shock or Arc Flash. See Arc Flash program.	Safety glasses
		Ear plugs
		Safety signs and barricades
		DI Rated Safety shoes/boots
		Multi-meter / GFI Tester
Lifting and moving items	Back and shoulder strain	Utilize proper lifting techniques
	Hand injury	Work gloves-as needed
	Foot injuries due to falling or rolling objects	Work shoes
	Bulky or heavy items, get help or use mechanical equipment	Use assistance or mechanical lifting device
Working from ladders	Fall hazard	Safety shoes/boots
		Work gloves
		Safety glasses
Working from heights (off lift, on scaffolding, etc.)	Fall hazard	Fall protection
		DI Rated Safety shoes/boots
		Work gloves
		Safety glasses
Working under or above drop ceilings or ceiling tiles	Falling objects	Hard Hat
	Particles dropping into eye	Safety glasses
Changing lights and ballasts	Electrical shock	Lock out/Tag out
	Fall from ladder	Proper fiberglass ladder
	Foot injuries due to falling or rolling objects	DI Rated Safety shoes/boots
	Flying objects in eye	Safety glasses
Working in a Designated Work Zone	Minimum PPE Standard in Work Zone	Hard hat
		Safety glasses
		DI Rated Safety shoes/boots
		Work gloves

MINIMUM PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS

DEPARTMENT/OCCUPATION:

PAINTERS

SUPERVISOR/MANAGER:

RICHARD MICKUS / KEVIN POLK

REVISED: 06/30/2016

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JOB TASK	POTENTIAL HAZARDS	MINIMUM REQUIRED PPE
Working with power tools, machinery or equipment	Flying particles in eye	Safety glasses with side shields
	High decibel noise	Ear plugs
	Breathing in dust	Dust mask
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	HAZARDS FROM USING TOOLS OR EQUIP. THAT ARE DAMAGED OR UNDER REPAIR	Out of Service tag
Paint scraping or coating removal	Flying particles in eye	Safety glasses with side shields
	Cuts and abrasions	Work gloves
	Dust	Respirator
	Foot injuries due to falling or rolling objects	Safety shoes/boots
Working with chemicals	Burns to eyes and skin	Safety glasses with side shields
	Refer to SDS for list of required PPE for each chemical type	Rubber gloves
		Safety shoes/boots
Lifting and moving items	Back and shoulder strain	Utilize proper lifting techniques
	Hand injury	Work gloves-as needed
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Bulky or heavy items, get help or use mechanical equipment	Use assistance or mechanical lifting device
Working from ladders	Fall hazard	Safety shoes/boots
		Work gloves
		Safety glasses
Working from heights (off lift, on scaffolding, etc.)	Fall hazard	Fall protection
		Safety shoes/boots
		Work gloves
		Safety glasses
Painting baseboards or working close to ground	Knee injury	Knee pads
	Other PPE Required	Work gloves
		Safety shoes/boots
		Safety glasses
Working around roads or parking areas	Struck by vehicle	Safety vests
Working in a Designated Work Zone	Minimum PPE Standard in Work Zone	Hard hat
		Safety glasses
		Safety shoes/boots
		Work gloves

MINIMUM PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS

DEPARTMENT/OCCUPATION:

CUSTODIAL OPERATIONS

SUPERVISOR/MANAGER:

RICHARD MICKUS/KEVIN POCK

REVISED: 06/30/2016

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JOB TASK	POTENTIAL HAZARDS	MINIMUM REQUIRED PPE
General Cleaning (mopping, bathroom sinks/tubs, walls, drinking fountains, etc.)	Slip and fall from wet floor	Slip resistant work shoes
	Wet floor	Wet floor sign
	Exposure to blood borne pathogens and cleaning agents	Nitrile gloves

General Floor Care (floor stripping, finishing, buffing, burnishing, etc.)	Slip and fall from wet floor	Slip resistant work shoes
	High decibel noise	Ear plugs
	Splashes from or exposure to floor chemicals	Safety glasses and nitrile gloves
	Slip and fall from wet floor	Slip resistant work shoes
	Wet floor	Wet floor sign

Working from ladders	Fall hazard	Safety shoes/boots
		Work gloves-as needed
		Safety glasses

Cleaning Up Broken Glass	Cut or laceration on hand	Cut resistant gloves
	Glass shard in eye	Safety glasses
	Slip or fall on glass	Slip resistant work shoes

Lifting and moving items	Back and shoulder strain	Utilize proper lifting techniques
	Hand injury	Work gloves-as needed
	Slip and fall	Slip resistant work shoes
	Bulky or heavy items, get help or use mechanical equipment	Use assistance or mechanical lifting device

High dusting and low dusting	Flying particles in eye	Safety goggles
		Nitrile gloves
		Slip resistant work shoes

Working with swimming pool chemicals and equipment	Chemical burns and other hazards (See SDS)	Face shield w/rubber gloves
		Slip resistant work shoes

Working with or dispensing chemicals	Chemical splash in eye	Safety goggles
	Chemical exposure on skin	Nitriles gloves
		Slip resistant work shoes

MINIMUM PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS

DEPARTMENT/OCCUPATION:

MAINTENANCE

SUPERVISOR/MANAGER:

SUE COONRADT

REVISED: 06/30/2016

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JOB TASK	POTENTIAL HAZARDS	MINIMUM REQUIRED PPE
Working with power tools, machinery or equipment (power washers, drills, pumps, blowers, etc.)	Flying particles in eye	Safety glasses
	High decibel noise	Ear plugs
	Breathing in dust	Dust mask
	Electrical shock - Injuries from stored or mechanical energy	Lock out/Tag out
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	HAZARDS FROM USING TOOLS OR EQUIP. THAT ARE DAMAGED OR UNDER REPAIR	Out of Service tag
Working with glass (taping, removing, etc.)	Glass shards from shattering glass	Safety glasses
	Cuts and punctures	Work gloves
		Safety shoes/boots
Lifting and moving items	Back and shoulder strain	Utilize proper lifting techniques
	Hand injury	Work gloves-as needed
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Bulky or heavy items, get help or use mechanical equipment	Use assistance or mechanical lifting device
Working from ladders	Fall hazard	Safety shoes/boots
		Work gloves
		Safety glasses
Working from heights (off lift, on scaffolding, etc.)	Fall hazard	Fall protection
		Safety shoes/boots
		Work gloves
		Safety glasses
Working with chemicals	Burns to eyes and skin	Safety glasses
	Refer to SDS for list of required PPE for each chemical type	Rubber gloves
		Safety shoes/boots
Cutting ceiling tiles, zip ties, etc. (use utility knife must be in good condition)	Cuts and lacerations	Cut resistant work gloves
	Foot injuries due to falling or rolling objects	Safety shoes/boots
		Safety glasses
Working on floors or close to ground (replacing outlet covers and other repairs)	Knee injury	Knee pads (as needed)
	Hand Injury	Work gloves
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Flying particles in eye	Safety glasses
Changing lights (if working on ladders, use proper ladder size and ladder safety techniques)	Cuts and lacerations	Work gloves
	Electrical shock	Lock out/tag out - if required
	Falling particles	Safety glasses
	Foot injuries due to falling or rolling objects	Safety shoes/boots
Working in a Designated Work Zone	Minimum PPE Standard in Work Zone	Hard hat
		Safety glasses
		Safety shoes/boots
		Work gloves

MINIMUM PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS

DEPARTMENT/OCCUPATION:

MASON

SUPERVISOR/MANAGER:

BRUCE MURRAY

REVISED: 06/30/2016

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JOB TASK	POTENTIAL HAZARDS	MINIMUM REQUIRED PPE
Working with power tools, machinery or equipment	Flying particles in eye	Safety glasses with side shields
	High decibel noise	Ear plugs
	Breathing in dust	Dust mask
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	HAZARDS FROM USING TOOLS OR EQUIP. THAT ARE DAMAGED OR UNDER REPAIR	Out of Service tag
Working with chemicals	Burns to eyes and skin	Safety glasses with side shields
	Refer to SDS for list of required PPE for each chemical type	Rubber gloves
		Safety shoes/boots
Tile work in bathrooms (cutting tiles, concrete, etc.)	Flying particles in eyes	Safety glasses
	Breathing in particulates	Respirator
	Blood borne pathogens	Rubber gloves
	Foot injuries due to falling or rolling objects	Safety shoes/boots
Lifting and moving items	Back and shoulder strain	Utilize proper lifting techniques
	Hand injury	Work gloves-as needed
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Bulky or heavy items, get help or use mechanical equipment	Use assistance or mechanical lifting device
Working from ladders	Fall hazard	Safety shoes/boots
		Work gloves-as needed
		Safety glasses
Working from heights (off lift, on scaffolding, etc.)	Fall hazard	Fall protection
		Safety shoes/boots
		Work gloves-as needed
		Safety glasses
Working on floors or close to ground	Knee injury	Knee pads (as needed)
		Work gloves
	Foot injuries due to falling or rolling objects	Safety shoes/boots
		Safety glasses
Ceiling repair	Overhead hazards	Hard hat
	Falling particles	Safety glasses
	Foot injuries due to falling or rolling objects	Safety shoes/boots
Working in a Designated Work Zone	Minimum PPE Standard in Work Zone	Hard hat
		Safety glasses
		Safety shoes/boots
		Work gloves

MINIMUM PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS

DEPARTMENT/OCCUPATION:

OPERATIONS AND GROUNDS MECHANICS

SUPERVISOR/MANAGER:

BRUCE MURRAY

REVISED: 06/30/2016

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JOB TASK	POTENTIAL HAZARDS	MINIMUM REQUIRED PPE
Working on vehicles and equipment	Flying particles	Safety glasses with side shields
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Use the right tool for the job	Work gloves
Working with power tools, machinery or equipment	Flying particles in eye	Safety glasses with side shields
	High decibel noise	Ear plugs
	Breathing in dust	Dust mask
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	HAZARDS FROM USING TOOLS OR EQUIP. THAT ARE DAMAGED OR UNDER REPAIR	Out of Service tag
Grinding and cutting	Flying particles	Face safety shield
	Cuts and punctures	Cut resistant gloves
	High decibel noise	Ear plugs
	Foot injuries due to falling or rolling objects	Safety shoes/boots
Arc welding and Gas cutting	Flying heated particles	Safety goggles and welding screen
	ARC WELDING: Ultraviolet and infrared rays	Welders Shield with filter glass
	GAS CUTTING: Heat, glare, and flying fragments of hot metals	Welders Shield with filter glass
	ARC WELDING: Ultraviolet and infrared rays when others are in vicinity	Welding screen
	Clothing catching fire	Flame proof apron and fire retardant clothing
	Burn on hands	Leather welding gloves
	Foot injuries due to falling or rolling objects	Safety shoes/boots
Lifting and moving items	Back and shoulder strain	Utilize proper lifting techniques
	Hand injury	Work gloves-as needed
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Bulky or heavy items, get help or use mechanical equipment	Use assistance or mechanical lifting device
Hydraulic lift	Flying particles	Safety glasses with side shields
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Operate according to manufacturer instructions	Work gloves

MINIMUM PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS

DEPARTMENT/OCCUPATION:

BUILDINGS AND GROUNDS

SUPERVISOR/MANAGER:

BRUCE MURRAY

REVISED: 06/30/2016

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JOB TASK	POTENTIAL HAZARDS	MINIMUM REQUIRED PPE
Working with power tools, machinery or equipment (blowers, chipper, riding mower, walk-behind mower, weed whacker, power washers, road sweepers, etc.)	Flying particles in eye	Safety glasses with side shields
	Cuts and abrasions	Leather work gloves
	High decibel noise	Ear plugs
	If dusty	Dust mask
	Electrical shock	GFI Cords
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Injury from falling out of moving equipment	Wear seat belts (if available)
Working with chain saws, power sheers, power pole pruners (work with a partner)	Flying particles in eye	Safety glasses with side shields
	Cuts and abrasions	Leather work gloves Leg protection (chaps)
	Falling objects and high decibel noise	Hard hat with hearing protection
	Foot injuries due to falling or rolling objects	Safety shoes/boots
Trash and Recyclables handling (removing trash bags from cans and rubbish shed)	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Flying particles in eye	Safety glasses
	Handling trash bags in Shed: Cuts and punctures	Cut resistant gloves
	Handling trash bags from receptacles	Cut resistant gloves
Lifting and moving items	Back and shoulder strain	Utilize proper lifting techniques
	Hand injury	Work gloves-as needed
	Foot injuries due to falling or rolling objects	Safety shoes/boots
	Bulky or heavy items, get help or use mechanical equipment	Use assistance or mechanical lifting device
Working from ladders	Fall hazard	Safety shoes/boots
		Work gloves
		Safety glasses
Working from heights (off lift, on scaffolding, etc.)	Fall hazard	Fall protection
		Safety shoes/boots
		Work gloves-as needed
		Safety glasses
Working outside in extreme temperatures	Heat exhaustion / Heat Stroke	Wear appropriate clothing to protect you against effects of extreme weather conditions.
	Hypothermia / Frost bite	
Working with pruners and loppers	Flying objects in eyes	Safety glasses
	Cuts, punctures and abrasions	Leather work gloves
	Foot injuries due to falling or rolling objects	Safety shoes/boots
Refuse truck drivers	Flying metal particles	Safety glasses
	Hand injury	Work gloves
	Accidental movement of truck	Wheel chocks
	Foot injuries due to falling or rolling objects	Safety shoes/boots
		Seat belts
Working around roads or parking areas	Struck by vehicle	Safety vests