

Advisory Committee on International Studies
April 3, 2006

In attendance: Marie Alice Arnold, Michael Arnush, Sue Bender, Cori Filson, Deb Hall, Jim Kennelly, Monica Reverett-Richter, Paty Rubio

Action items:

- Marie Alice to follow up with petitioning student for further documentation on how program works with her self-determined major.
- Michael will make recommended changes to ACIS charge.
- Deb Hall to remind Deanne Palmer to move rights to web page from Michael to Deb in Mid May.

Agenda items:

1. Review of petition

The committee reviewed Caitlin Woolsey's petition for the non-approved SIT Jordan program. There was concern expressed that Caitlin had not made a strong academic case or that this program was relevant to her self-determined major or would move her toward completion of that major. The committee asked that the student draw a better connection to her academic and post graduate goals. Marie Alice will follow up with student.

2. Review of discussion with Matt Hockenos regarding transition of ACIS

Matt agreed that a two year commitment of committee members' time would be sufficient. The committee will be an appointed sub-committee of ACIS. Members will be appointed by the Chair of CEPP in consultation with OIP. The change from ad-hoc to permanent committee requires a change in the "Charge to the Committee." The committee reviewed the draft provided by Michael Arnush. The committee discussed language, recommending making the connection between OIP and CEPP be clearer. Committee is to be an advisory committee. CEPP is the policy making body. ACIS would advise OIP and CEPP. Both OIP and CEPP could ask ACIS to consider concerns.

The committee spent time considering whether the committee would be providing advice for international concerns only or for domestic concerns given that there is discussion whether OIP will be including domestic exchange into the office's portfolio of duties. There is a lack of experience on campus regarding domestic exchanges on both the faculty and administrative side. The committee felt it was too early to include this in their charge.

The charge was missing a couple of items: review of non-approved program petitions and development of faculty opportunities abroad. The committee was clear to draw a distinction between the responsibility of the faculty development committee and ACIS in relation to faculty opportunities. ACIS would provide advice on the development of opportunities.

The committee also felt a line should be added that the ACIS chair would report regularly to CEPP and write an annual report to CEPP.

3. Friday April 7th meeting with CEPP to discuss guidelines and forms for short-term programs.

Although the product of another committee, Michael would like the ACIS members to review the materials on short-term programs to be presented to CEPP with an eye to see if anything is missing – policy, language etc. The documents make it very clear where the responsibility for short-term programs lay. OIP during the academic year and Special Programs for the summer.

4. Future meetings

The next scheduled meeting falls on an accepted candidate's day. Several members will be involved in those events. The committee will skip that meeting and meet for a final time this semester on May 2.