

**Advisory Committee on International Studies
Meeting notes February 21, 2007**

In attendance: Marie Alice Arnold, Cori Filson, Deb Hall, Kate Leavitt, Leslie Mechem, Rajesh Nagarajan

ACTION ITEMS:

- Cori will speak with Professor Lary Opitz regarding the committee discussion on approved programs for Theatre.
- March 7th meeting will be the smaller group dedicated to the Reintegration Workshop.
- April 20 Reintegration Workshop tentatively 3:00 pm and 5:00 pm. Cori to check with Dean of Faculty for scheduling conflicts.
- Marie Alice to schedule a meeting to review the site evaluation nominations between March 26 and 28.
- Site Evaluation workshop tentatively scheduled for the afternoon of April 13. Cori to check with Dean of Faculty for scheduling conflicts.
- Non-approved applications will be emailed out Monday Feb 26 for review and comment.
- Cori will prepare a three page proposal for a pilot three year NSE program at Skidmore College for CEPP.

Approved Programs for Theatre

During the development phase of approved programs the Theatre Department consciously limited program selection to opportunities that did not compete with the Shakespeare Programme. The Shakespeare Programme is a Skidmore program. The committee reviewed the rationale employed during the development of approved programs in regard to program competition. The committee felt that at that time that programs should not be approved if they directly compete with Skidmore programs. Skidmore programs should meet the curricular needs of students in the major. ACIS determined that the rationale still holds true today. The committee felt strongly that they would not be inclined to consider approving the inclusion of programs that would compete directly with any Skidmore Program. Cori will speak with Professor Lary Opitz regarding the committee discussion.

If a student wishes to attend a program not approved they will need to petition. The petition will need to include a clear compelling curricular reason for going on the non-approved program.

Scheduling

The committee spent some time addressing the issue of scheduling. It has been very difficult to meet this term due to difficulties with scheduling. The committee and OIP felt strongly that the committee is necessary. OIP needs the advice, perspective, and support of faculty. The members discussed potential solutions: more email discussion, meet in smaller sub-groups, re-structuring the committee so there are fewer committee members, and looking at potential members' other college commitments to ensure that they can be active committee members. It was noted that the restructuring could look at seeing faculty input sectionally, someone from humanities, someone from arts, someone from social sciences.

It was determined that for now the committee could move forward on its big issues by organizing meetings around identifying who are most pertinent to those conversations. There are a number of upcoming items where the whole committee needs to be involved: reviewing petitions, site evaluation faculty nominations (see below), and the Reintegration Workshop.

It was determined that the March 7th meeting could be dedicated to Reintegration Workshop (see below.)

Reintegration Workshop

Cori has spoken with Doug Reilly. He and Tom D'Agostino can run a workshop of April 20. They recommended a three hour afternoon workshop. They would take a few minutes to give an overview of what they have tried and what has succeeded at Hobart William Smith. They would then like to spend the bulk of the workshop brainstorming on what Skidmore goals are and what might work at Skidmore based on our structure. At the end there would be a short session to bring it all together, identify next steps, and give everyone with a plan to move ahead. They stress that both the curricular and co-curricular activities must be linked through a holistic approach to reintegration.

OIP would like the committee to review the proposed workshop topics (sent by Cori on 2/7) by Friday February 23. Cori will finalize the proposed agenda for Doug and Tom early next week. They will then respond with feedback on the agenda. Cori will arrange a conference call with Doug, Tom, Paty, and Mary-Beth for the March 7th meeting in order to discuss and finalize the workshop agenda.

The committee felt that three hours was too long. OIP will shorten the workshop to two hours to be scheduled between 3:00 pm and 5:00 pm on the afternoon of April 20.

Site Evaluations - Site Evaluation Workshop

Site evaluation nominations are due March 9. OIP will send the nominations to the Dean of Faculty over spring break. OIP will then send the nominations to the members of ACIS for review. ACIS will have about one week to review the nominations. OIP would like to schedule a meeting to review the nominations between March 26 and 28 so an announcement can be made at the March 30 faculty meeting. The workshop will then be held on April 13.

OIP also solicited advice on when to start and stop the site evaluation year. ACIS thought that tying it to the fiscal year would be appropriate. There for the 2006-2007 evaluation cycle will end on May 31, 2007 and the 2007-2008 evaluation cycle will be start on June 1, 2007.

Petition Review

Marie alice is in the process of reviewing the petitions for non-approved programs. Once complete she will email/scan the documents of problematic petitions. She will ask for feedback via email on the applicants. Marie alice will also send to the committee a synopsis of the applications that are not problematic. Problematic applications will be emailed out Monday Feb 26. If the petitions prove too complicated for email discussion, Marie alice will schedule an ad hoc meeting to discuss.

NSE

Cori will prepare a two to three page proposal for a pilot three-year NSE program for CEPP. The proposal will include what we hope the program will accomplish, how it will be administered, what we think will happen, projected enrollments, if any action would be taken should enrollments reach a certain number, etc. Once the proposal is complete Cori will ask ACIS to review for omissions and suggestions. ACIS will then submit the proposal to CEPP. Should the proposal be approved by CEPP there will be no need for a vote on the faculty floor.

Marie alice has worked with the Science Planning Group. They have endorsed the program and plan to send an official letter of support to CEPP. For the number of students we were projecting they would prefer to work with students individually in the advising process rather than do a complete review of all the institutions students could potentially do course work.