

# SPECIAL PERMISSION FOR INDEPENDENT STUDY

(Please type or print legibly.)

Please review the Guidelines printed on the reverse side of this form and any departmental information before completing the request form.

SKIDMORE ID \_\_\_\_\_ NAME \_\_\_\_\_

CLASS \_\_\_\_\_ MAJOR \_\_\_\_\_ GPA \_\_\_\_\_ SEMESTER \_\_\_\_\_

TOTAL CREDIT HOURS REGISTERED: \_\_\_\_\_

(Total CR hours + Ind. Study hrs CANNOT exceed 18, unless Approved Overload Form has been submitted)

Department or Program Supporting Independent Study is only filled in here if not listed below: \_\_\_\_\_

Course Number: 371(3cr)

*(Please Note: All independent studies are 371 (3cr) unless otherwise listed below.)*

(circle department **AND** number of credits)

- AH = Art History / CC = Classics / DA = Dance/ DS = Documentary Studies/ GW = Gender Studies / HF = Honors Forum / IA = International Affairs / MB = Management & Business / MF = Media and Film Studies / PY = Physics / SO = Sociology → 1 2 3 4
- AA = Arts Administration / BI= Biology / EX = Exercise Science / NS = Neuroscience → 1 2 or 3

(circle number of credits)

- ED = Education Studies → 1 or 3
- ES = Environmental Studies → 1 2 3 or 6

(circle course number)

- AR = Art → AR371A (2cr) AR371 B (4cr)
- AS = Asian Studies → AS371 (3cr) / AS372 (3cr)
- GN = General → GN-271 / GN-371 (circle number of credits) 1 2 3 4
- ID = Interdisciplinary → ID-271 / ID-371 (circle number of credits) 3 or 4
- PS = Psychology → PS371C(3cr) / PS371D(4cr) / PS373C(3cr) / PS373D(4cr)
- LI = Library → LI371 (1cr) (only offered for 1 credit)

If Foreign Language, is it being taught in English? Circle one: Y or N

Project Title: \_\_\_\_\_

## REGISTRATION INFORMATION:

1. Do you wish to register for this course satisfactory/unsatisfactory (S/U)? **Yes / No**
2. Is this course to be counted toward your major or minor? **Yes / No**. If yes, does it meet a specific category requirement? **Yes / No**. Please specify \_\_\_\_\_
3. Will this course follow the syllabus of an existing approved Skidmore course? **Yes / No**. If yes, which course number \_\_\_\_\_. **Please attach the Curriculum Committee approved syllabus.** (Course # will be used on registration and transcript forms with the title having (IND) at the end of it.)

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor's Approval: \_\_\_\_\_ Date: \_\_\_\_\_ **Print** Instructor's Name \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chairperson's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

[Complete Proposal on Reverse Side] →→→

**COURSE DESCRIPTION:** Please include the following information.

**Student learning objectives:**

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**Resources to be used:**

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**Timeline and interaction with faculty sponsor (include proposed meeting schedule with faculty):** While the instructor determines how much time s/he will spend in advising the student on his or her independent work, it is recommended that faculty not meet more than once a week with an independent study student and not less than once every two weeks.

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**Expected end result (e.g. major paper, production, research etc.):**

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**Course(s) completed in preparation for this project:**

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## Guidelines

- Independent Study may be an option for the student with a good academic record who has a compelling interest in the proposed area of study, has completed the courses that provide appropriate background to the independent study, and who proposes, in writing to a faculty sponsor, a detailed, articulate, and coherent plan of study.
- The proposed focus of the Independent Study must clearly lend itself to the “independent study” format: for example, pursuit of the topic should depend largely on the student’s own initiative, the availability of resources to which the student can have independent access, and should require minimal ongoing monitoring or instruction from the faculty member.
- The Independent Study should cover areas of student and faculty interests not typically included in regular course offerings, or take the student's experience into a greater depth of study and more sophisticated engagement with course-related topics.
- **While several variables affect the amount of time a student should commit to independent study work, the general expectation is that the student should invest a minimum of 9-12 hours each week in his or her project (assuming 3-4 hours of credit). The proposed course of study should thus lend itself to substantial and sustained effort.**
- The topic of the proposed Independent Study should have clear and credible connections to the sponsoring discipline. Studies that are more cross-disciplinary or interdisciplinary in nature should consider using the rubric ID271 or ID371: Interdisciplinary Independent Study.
- Some departments require special departmental forms that can be attached to this form to detail the expectations for completion of course requirements
- Independent Studies cannot count toward all-college foundation or breadth requirements, unless they follow the syllabus of an existing approved Skidmore course. 300-level independent studies do count as maturity-level credit.

### **DIRECTIONS FOR FILLING OUT THIS FORM**

- In the box at the top of the form, unless you are one of the special circumstances listed, the course number will be 371(3cr).
- If your independent study is conducted under the AA, AH, AS, CC, ED, ES, EX, GW, HF, IA, ID, LI, MB, MF, or PS rubrics, please circle the appropriate option in the box.
- If your independent study is with the foreign language department, please indicate whether or not it is being taught in English.