General Principles for Scheduling
Taken from Reconfiguration Guidelines
April 1999

- Faculty generally teach five 3 and 4 credit courses per year (36 credits over a two-year period) with 65-75% falling into the 4 credit category

- Majors should generally encompass 8-9 courses for BA programs or 13 or fewer courses for BS programs

- Departments need to deploy sufficient numbers of seats in 100 and 200 level courses to meet the needs of first and second year students

- Departments should try to schedule offerings that meet all-College requirements and/or contribute to interdisciplinary programs whenever possible

- Course offerings must scheduled evenly across all timeslots

- Individual sections must comply with max cap guidelines or be approved by the Dean of the Faculty’s Office. Curriculum Committee reviews estimated max caps included on course proposal forms.