# SKIDMORE COLLEGE
## Human Resources

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### 2024-2025 HOLIDAY SCHEDULE

The College recognizes the following holidays:

| HOLIDAY | DATE CELEBRATED | |
|---|---|---|
| Juneteenth | Wednesday | June 19, 2024 |
| Independence Day | Thursday | July 4, 2024 |
| Labor Day | Monday | September 2, 2024 |
| Thanksgiving Day | Thursday | November 28, 2024 |
| Day after Thanksgiving | Friday | November 29, 2024 |
| Special Holiday | Monday | December 23, 2024 |
| Christmas Eve Day | Tuesday | December 24, 2024 |
| Christmas Day | Wednesday | December 25, 2024 |
| Days following Christmas | Thursday | December 26, 2024 |
| Days following Christmas | Friday | December 27, 2024 |
| Days following Christmas | Monday | December 30, 2024 |
| New Year's Eve | Tuesday | December 31, 2024 |
| New Year's Day | Wednesday | January 1, 2025 |
| Special Holiday | Thursday | January 2, 2025 |
| Special Holiday | Friday | January 3, 2025 |
| Martin Luther King, Jr. Birthday | Monday | January 20, 2025 |
| Memorial Day | Monday | May 26, 2025 |
| Floating Holiday | to be taken within fiscal year | June 1, 2024 – May 31, 2025 |

When a holiday falls on a Saturday, the preceding Friday is normally considered as the holiday.  When a holiday falls on a Sunday, the following Monday is normally considered as the holiday.

**NOTES:**
Regular full-time employees are eligible for paid holidays as of date of hire.  Regular part-time employees are eligible for paid prorated holidays after one year of employment if they are normally scheduled to work on a designated holiday.

Non-union, non-exempt employees who are <u>required</u> to work on a holiday as set forth on the above-listed holiday schedule will receive 1.5 times their regular rate for working that day plus receive either a floating holiday or will be paid the additional 7 hours for the day itself.  All holidays must be used by May 31st.

As in the past, non-faculty exempt employees will receive a floating holiday in lieu of a holiday worked.

Union employees are guided by their respective bargaining unit contracts for designated holidays.

For further information, please contact Human Resources, Barrett Center extension 5800.