

## IPPC Sub Committee- Institutional Effectiveness Agenda

September 27, 2021

1. Welcome to new year and check in
2. IE/Assessment Annual Report
3. Racial Justice/DEI Inventory- summarize, analyze and who do we need to communicate results to?
  - a. Do we make the administrative results public?
  - b. Report back to chairs/program directors?
  - c. Review
  - d. Next Steps
4. Implementing Assessment/IE Plan
  - a. Gathering submissions from each division
  - b. SIE reviewing and offering feedback
5. Updates to the website
6. Setting Agenda for the Year: Current Assessments planned for the academic year  
Meeting once a month- what do we want to have accomplished?
  - a. NACCC Racial Climate Survey- staff (LACRELLA)
  - b. Non-Returning Student Survey
  - c. Campus Master Planning
  - d. IT Audit
  - e. HR (compensation study)
  - f. Results from Campus Safety External Review
  - g. HEDS Alumni Survey
  - h. Additions...
  - i. ASQ- Admissions
  - j. FYE- follow through from last year
7. Establishing a meeting time
  - a. Student Representation- backed up, many positions not yet filled
  - b. Meeting in person?

## IPPC Sub Committee- Institutional Effectiveness Agenda

November 11, 2021

1. IE/Assessment Annual Report published and available on website
2. Racial Justice/DEI Inventory-
  - a. Presentation of academic submissions- Peter
  - b. Presentation of administration submissions- Amy
  - c. Choices to reflect back to the community
    - i. Post summary documents on website with introduction in the Skidmore Bulletin
    - ii. Post themes that emerged rather than full detail
    - iii. Share internally in some other format

Here are the questions that we asked you to consider when reviewing the information:

- d. What themes emerge from your perspective?
  - e. What is your recommendation for how to develop a shared list of best practices, successes and creative ideas among our colleagues?
  - f. What needed professional development areas do you identify through your review?
  - g. Do you see areas for collaboration in the responses?
  - h. Who else should we partner on this project?
3. December meeting will be devoted to each member presenting current assessment/IE projects happening in your respective areas with an opportunity for committee members to respond cross-institutionally. Please be prepared to present the following:
  - a. Title of the project(s)
  - b. Who is involved
  - c. Research question
  - d. Methodology
  - e. Timeline
  - f. Plan for analysis and developing action goals

This mid-year check-in will also serve as a basis for a fuller discussion of the role of the SIE committee and establishing goals for the spring.

## **IPPC Sub Committee- Institutional Effectiveness Agenda**

December 9, 2021

1. As part of implementing the Institutional Assessment Plan, each member will present current assessment/IE projects happening in your respective areas with an opportunity for committee members to respond cross-institutionally. Please be prepared to present the following:
  - a. Title of the project(s)
  - b. Who is involved
  - c. Research question
  - d. Methodology
  - e. Timeline
  - f. Plan for analysis and developing action goals
2. Assessing the Subcommittee on Institutional Effectiveness. This mid-year check-in will also serve as a basis for a fuller discussion of the role of the SIE committee and establishing goals for the spring.

### **IPPC Subcommittee on Institutional Effectiveness (SIE)**

Function: To advise the President and members of the IPPC on matters related to institutional effectiveness. The Subcommittee on Institutional Effectiveness (SIE) also will advise the President and members of the IPPC on assessment of institutional goals as appropriate to each area of the College as they bear on student learning and development and on the fulfillment of standards for accreditation. In fulfilling this function, the SIE will work to ensure that assessment plans are in place, are executed, and are consequential in all areas of the College. The SIE will act as a resource to both the IPPC and all bodies in the College engaged in strategic planning and data-informed decision-making.

Accomplishments in past three years:

- Revised the Institutional Assessment Plan
- Sub-committee review of alumni surveys
- Creation of annual report summarizing assessment and IE efforts from across the College

Questions to consider:

1. Is the committee meeting the function as written?
2. If so, in what ways?
3. Should the function of the committee be revised?

4. If so, in what ways?
5. How do you see the potential for this committee productively serving the college community?

## IPPC Sub Committee- Institutional Effectiveness Agenda

March 10, 2022

1. Follow-up from last meeting
  - a. Names in System Project
  - b. Preparing for the Annual IE Report
2. Strategic Action Agenda for the 2022-23 Academic Year has been released  
<https://www.skidmore.edu/planning/documents/agendas/strategic-action-agenda-21-22.pdf>
3. Homework for April meeting: Assessing IE at Skidmore
  - a. Questions to consider
    - i. Are there terms/concepts that are unfamiliar?
    - ii. Where do you see SIE playing a role in moving us from one level to the next?
    - iii. What area(s) seem most helpful for Skidmore to improve?  
[https://skidmore.qualtrics.com/jfe/form/SV\\_cCT3Hlx1PKAnPhQ](https://skidmore.qualtrics.com/jfe/form/SV_cCT3Hlx1PKAnPhQ)
4. Next meeting in person?
5. New business/Updates