Present: Sandy Baum (Chair), John Berman, John Brueggemann, Pat Fehling, Frank Gonzalez, Doug Humphrey, Mike Meguerdichian, Pat Oles, Linda Simon, Janet Sorenson

The meeting was brought to order at 11:15 am in the President's conference room.

- 1. The minutes from meeting #1 were approved.
- 2. Sandy handed out the following information:
 - A copy of the CEPP Operating Code
 - A copy of the Honors Forum Operating Code
 - A copy of the 'homework' from CEPP committee members (committee members were asked to state what they thought our goals of distance learning were and to rank the three most important items for the upcoming discussions for CEPP).
- 3. Sandy then asked the question- what is the current policy that other committees are using with regards to distance learning issues?
 - CAS- Currently, CAS has denied requests from students to count a distance learning course toward their degree requirements.
 - UWW- Currently, UWW offers distance learning courses. We need to talk with UWW and attempt to understand their educational policy regarding distance learning.
 - Curriculum Committee- We need to talk with Curriculum Committee to see how they are dealing with requests for distance learning classes.
 - Special Programs- can distance learning courses be used in the summer session?
- 4. The following questions about distance learning were raised by committee members:
 - How does distance learning factor into the faculty workload?
 - Do we have an existing apparatus to deal with the questions or issues of distance learning?
 - What is happening in other four year liberal arts institutions?
 - What does it mean to have accredited distance learning courses?
 - What is the relationship between distance learning courses and the school that offers them?
 - Should we look at other types of instruction, such as self-instructed languages?
 - How do we assess the quality control and "class room" experience of distance learning courses?
- 5. Sandy will ask representatives from Special Programs and UWW to come and speak to our committee next week.

Meeting was adjourned at 12:30 pm.

Respectfully submitted,

Pat Fehling