

CEPP Minutes

February 15, 2023 @2:30-3:30pm
Library 213

Attendees: Adrian Bautista, Bob Turner, Emilka Jansen, Kelly Sheppard, Leigh Wilton, Lisa Jackson-Schebetta, Mahesh Shankar, Michael Orr

Scribe: Mahesh Shankar

Meeting started at 2:30 pm

- 1) Minutes approved
- 2) Reviewed affiliation guidelines in preparation for LFYE motion review, including question of whether this a major modification/change (requiring taking the issue to the faculty floor) or a more procedural/minor change.
 - a. Discussed the fact that it is not a major change in the structure of the program, but rather a change in provider, and hence the issue need not be brought to the faculty floor. Committee members were in agreement on this assessment and decided that it is appropriate to regard the changes as minor, and therefore both relevant motions do not need to be taken to the faculty floor.
- 3) Discussed CAFR & CC feedback on CEPP's syllabus motion
 - a. Chair reported that both committees have been mostly supportive of the motion.
 - b. Discussed CAFR concerns about the motion about:
 - i. Making explicit the right of faculty members to amend the syllabus while protecting students from substantive changes to the syllabus after them committing to enrolment. Committee also discussed edits to draft motion so as to capture this issue in the draft language.
 - ii. Relatedly, the committee discussed the question of making setting a deadline for when syllabi should be distributed – e.g. drop/grade option (SU) decision dates – in acknowledgment for that fact that there may be pedagogical reasons for delaying the creation/distribution of syllabi. Committee discussed alternative potential deadlines and made changes to the draft language in order to address this concern.
- 4) Meeting concluded at 3.30.