

CEPP Meeting Minutes  
March 22, 2023, @2:30-3:30pm  
Library 213

CEPP Members: Adrian Bautista, Kelly Sheppard, Leigh Wilton, Lisa Jackson-Schebetta, Mahesh Shankar, Michael Orr, Emilka Jansen

Scribe: Lisa Jackson-Schebetta

Agenda items:

1. Minutes from previous meeting approved.
2. Looking ahead, CEPP Chair Leigh and incoming CEPP Chair Nick will soon send emails about priorities, scheduling, and planning for next year. They will work with Dean Orr to include the new DoF.
3. Leigh updated CEPP on a number of new agenda items for the remainder of the semester:
  - a. HHMI will meet CEPP on April 12. HHMI will send topics for discussion which CEPP will consider before April 12.
  - b. Next week, Emilka will be bringing student concerns to CEPP.
  - c. Changes to the QSETs (ie, Dean's Cards) will be shared with CEPP next week; these changes are coming from our vendor.
  - d. Kelly Sheppard will return us to a discussion of Middle States accreditation.
  - e. Amy Tweedy will come to CEPP to discuss student engagement.
4. Leigh and Nick would like to add a CEPP meeting in early May. Incoming CEPP members will be invited to the meeting in order to facilitate CEPP membership transition.
5. CEPP moved on to a review of the Syllabus Motion. Leigh confirmed she checked in with FEC as well as CAFR on the most recent revisions. CEPP moved on to a discussion of possible questions and/or concerns that could be raised by the faculty in relation to the motion.
6. CEPP returned to a discussion of the Academic Calendar and how to communicate more broadly the details of its creation and considerations. CEPP began compiling a list of FAQs re: the academic calendar.