

## CEPP Meeting Agenda

10.04.2021 @4-5pm

Zoom Conference

Attendees: Jina Mao, Kirsten Hogenson, Peter von Allmen, Madushi Raththagala, Andrew Bozio, Emilka Jansen, Mahesh Shankar

Scribe: Kirsten Hogenson

Meeting began at 4:01pm

Agenda items:

1. Approve meeting minutes from 9/27/21
  - a. Approved with minor edits.
2. Assessment and CEPP (Peter)
  - a. Peter co-chairs the Subcommittee on Institutional Effectiveness (SIE). He will share the 2020-21 FYE and QR assessment reports with CEPP when they are finalized, and he plans to discuss future institutional assessment projects with CEPP. CEPP can also take an active role in deciding on annual assessment projects and evaluating results. CEPP may invite SIE co-chair and Institutional Effectiveness Specialist Amy Tweedy to a future CEPP meeting so we can learn more about institutional assessment at Skidmore. Information about SIE is posted at <https://www.skidmore.edu/assessment/index.php>.
3. Review and approve Academic Calendar for 2022-2023
  - a. Approved with minor edits.
  - b. David DeConno's answer to the concern about deadline for senior grades:

"Unfortunately, we do need to keep the Thursday deadline for senior grades. Even with that deadline my office works tirelessly all weekend to meet deadlines for the following week. CAS needs to review all august graduation plans on Monday morning and we also need to have the grad and honors lists ready for the faculty vote on Wednesday. The final version of the commencement bulletin also goes to print Wednesday after the faculty vote. To help the faculty, I have managed to condense the exam schedule so the last exam is always 9-noon on that Thursday. Anyone with an exam scheduled that morning can be given an extension to the end of the day."
4. Discuss CEPP motion timeline and process
  - a. Informal conversations about two in-progress CEPP motions indicate that other committees feel CEPP is moving too fast. Other feedback included wishes for CEPP to involve the community more in the motion development process. With this in mind, we discussed a proposal to split the motions into three smaller motions, the first of which focuses on adding inclusive teaching as an aspect of excellent teaching to the faculty handbook. The proposed process for working on these three motions includes discussions with ATC and PC and invitations to the wider Skidmore community to contribute their opinions via surveys, open forums, etc.
5. Other agenda items?

- a. Invite Amy Tweedy to a future CEPP meeting (See item 2a)
- b. Discuss FYE and QR report (Peter)

Meeting concluded at 4:58pm