Logging In

1. Go to:
 https://courseentry.skidmore.edu/courseadmin
 https://courseentry.skidmore.edu/programadmin

2. Enter your SKIDMORE username and password

How to Make Edits

1. Use the Search box to locate the form you wish to edit.

2. Review the course or program data.

3. Click *Edit Course* or *Edit Program* to open a form for editing.

4. Make edits as necessary. Click *Save Changes* to save and return later or *Start Workflow* to send the form through the approval process.

   Cancel   Save Changes   Start Workflow

5. For new proposals, click *Propose New Course* or *Propose New Program* to create a new one.

   Search   - OR -   Propose New Course

Help Documentation

Help ❓

For more CIM resources go to

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