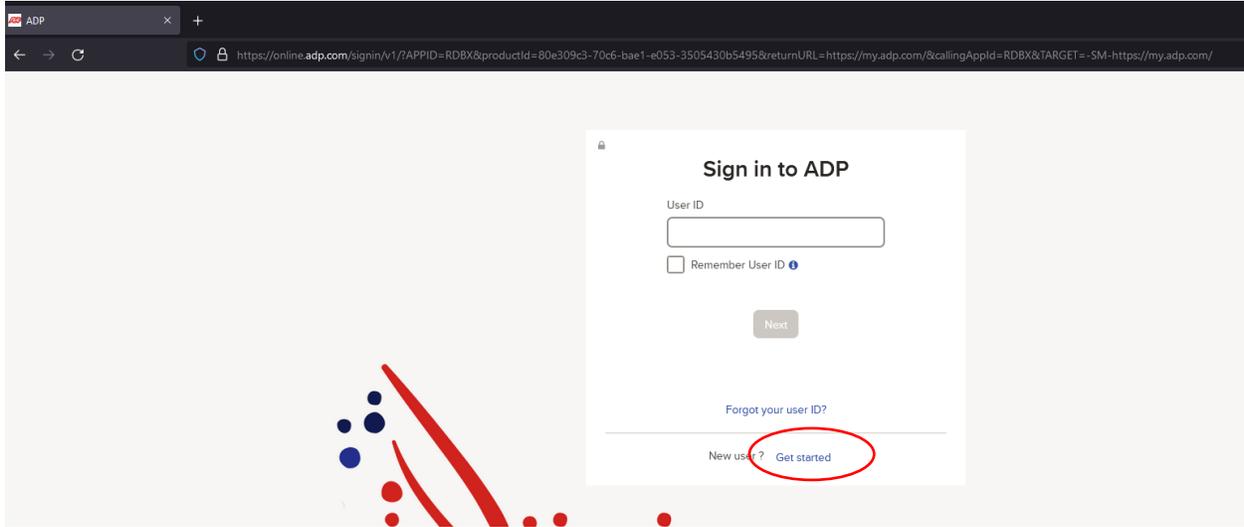
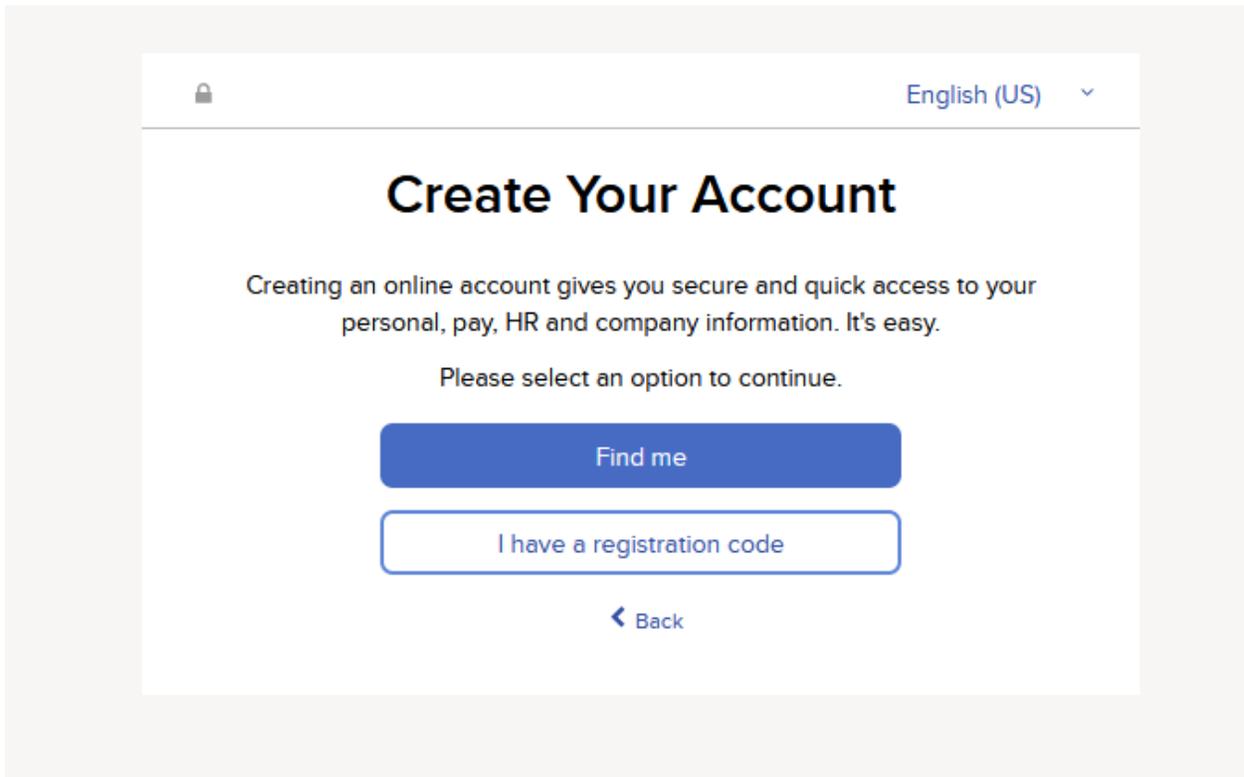


<https://my.adp.com>

Select the **Get Started** link next to **New User?**

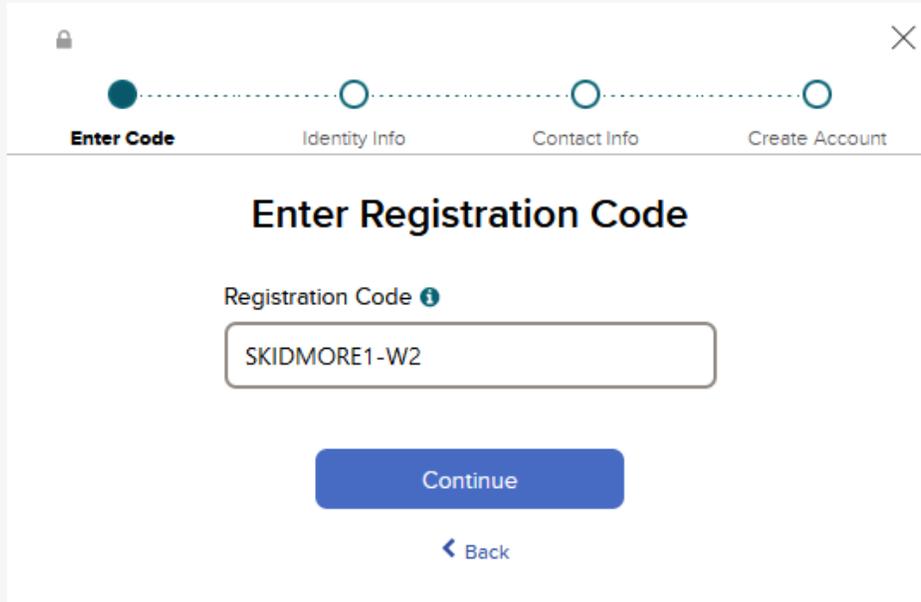


Click on I have a registration code.



Registration Code: **SKIDMORE1-W2**

Enter Registration Code and click Continue



Enter Registration Code

Registration Code ⓘ

SKIDMORE1-W2

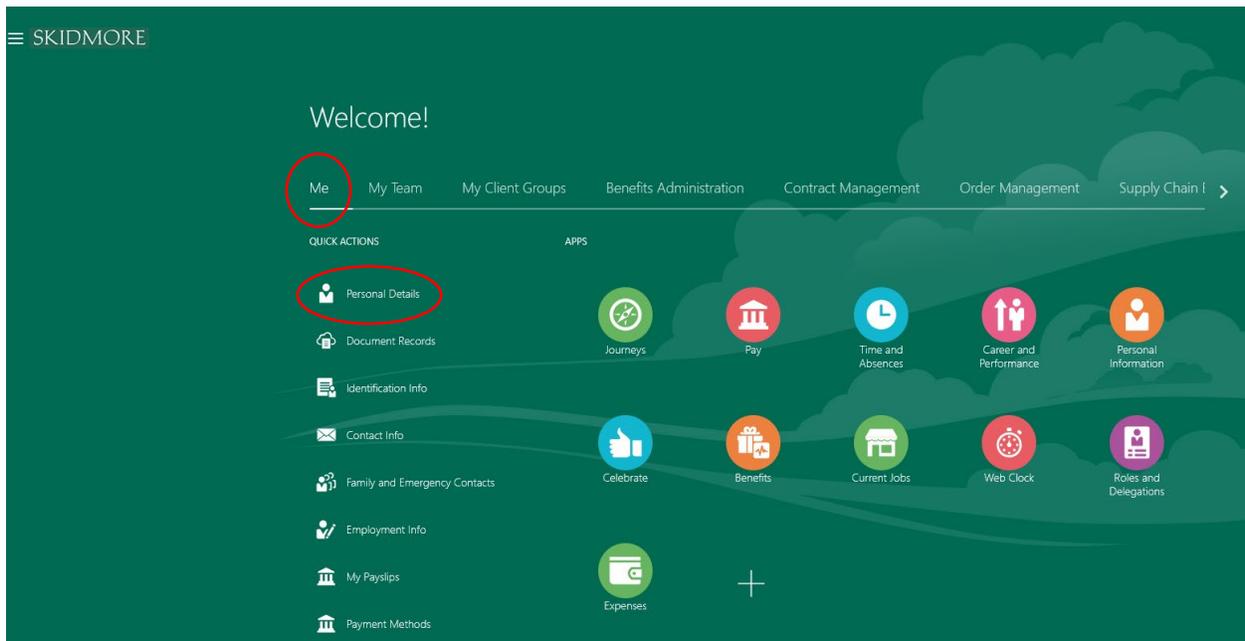
Continue

← Back

Complete **Identify yourself**

Control number – Employee ID: You can find this number in Oracle:

Under Me, click on Personal Details.



SKIDMORE

Welcome!

Me My Team My Client Groups Benefits Administration Contract Management Order Management Supply Chain I >

QUICK ACTIONS APPS

Personal Details

Document Records

Identification Info

Contact Info

Family and Emergency Contacts

Employment Info

My Payslips

Payment Methods

Journeys

Pay

Time and Absences

Career and Performance

Personal Information

Celebrate

Benefits

Current Jobs

Web Clock

Roles and Delegations

Expenses

Expand Biographical Info. Your Control Number: Employee ID will be listed under ADP Employee ID.

SKIDMORE

Personal Details

Name

Demographic Info

National Identifiers

Biographical Info

Date of Birth

ADP Employee ID

Age

Control number – Company code: **USY**

Identify yourself

First name* 

Last name* 

Service name and document* 

W2 Services

[VIEW SAMPLE DOCUMENTS](#)

Year of W-2*

2023

Control number - Employee ID*

Control number - Company code*

USY

Zip Code*

Employee's SSA number*

Continue

Enter your mobile number to receive a verification code



Enter Code **Identity Info** Contact Info Create Account

Enter Your Mobile Number

We will send you a code after verifying the mobile number belongs to you. Message and data rates may apply.

Personal mobile number * 

US +1

Verify mobile number

Enter an email address to retrieve forgotten passwords



Enter Code Identity Info **Contact Info** Create Account

Help Us Protect Your Account

Primary Contact Information Enter an active email and mobile number to receive a verification code to confirm your identity or recover your account login information, if needed.

Email*

Work 

Phone*

Personal, Mobile  US

It's OK to text and/or call me (via use of an auto-dialer or otherwise) about my account. I understand I can opt out any time.* 

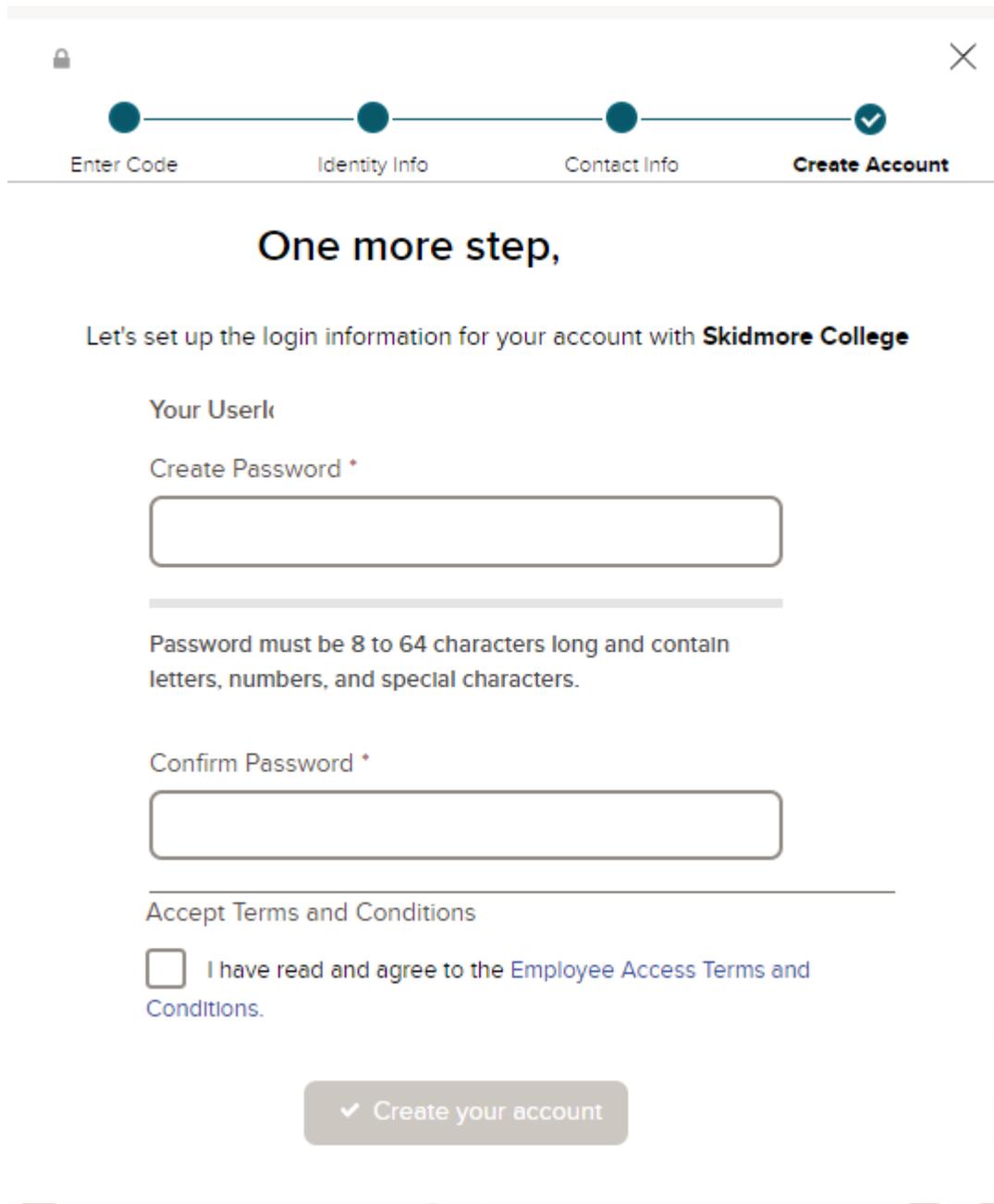
Yes No

[+ Add backup contact information](#)

Continue

Your User ID will be created for you. Please make sure that you keep this information in a safe location so that you can access your account when needed.

Create your password



The screenshot shows a registration form with a progress bar at the top. The progress bar has four steps: 'Enter Code', 'Identity Info', 'Contact Info', and 'Create Account'. The 'Create Account' step is the current step and is marked with a checkmark. Below the progress bar, the text reads 'One more step,' followed by 'Let's set up the login information for your account with Skidmore College'. The form includes a 'Your User ID' field, a 'Create Password *' field, and a 'Confirm Password *' field. Below these fields, there is a section for 'Accept Terms and Conditions' with a checkbox and the text 'I have read and agree to the Employee Access Terms and Conditions.' At the bottom of the form is a button labeled 'Create your account' with a checkmark icon.

Activate your email address within 24 hours by responding to the message sent to your email address.

Log Back into your account at <https://my.adp.com>.

Once you login you will see your tax statement. You will be able to print or download a copy of your W2.

Pay

Go Paperless

Save time, trees and clutter!

- View your electronic documents online
- Access them securely at your convenience
- Get notified by email when they become available

[Go paperless](#)

Tax Statements

Tax year

2023 (1) ▾

W2

SKIDMORE COLLEGE

[View statement](#)

[View all statements](#)

This is a one-time setup. Once you create an account with ADP, you will be able to use your login credentials to access your W2 statements (beginning with 2022).