

STANDARD	NUMBER	DOCUMENT
14C	060	"What Matters in College After College" Annapolis Group Study 2002
08C	145	10AQR Admissions Research
08A	020	A Collection of White Papers from the Director of Strategic Communications - 2002-2005
02E	110	A Plan for a New Music Center (DVD & Brochure) - April 2005
02E	140	A Teaching Museum/Gallery for Skidmore College - Journey Campaign Brochure
02B	040	A Vision for Science at Skidmore College, Aspirations and Challenges - Sept 2003
10B	120	AAUP Faculty Compensation Survey - 2004-05
14B	045	AAUP Pedagogies of Engagement Paper - April 2004
07C	100	Academic Assessment at Skidmore
14C	095	Academic Festival Guides - 1999-2005
05A	055	Academic Staff Members 2005-06
01A	015	Academic Vision Preamble 2003-04
08A	030	Admissions Composite Report - 2/24/2005
08A	050	Admissions Goals 2004-2005 and staff retreat agendas for the past five years
08A	080	Admissions Goals and Objectives for 05-06 from Action Plan
08B	095	Admissions Memos and Data submitted to the Board Trustees- 2002-2004
08A	060	Admissions Presentation to the Committee on Retention and Attrition Policy - Oct 2003
08A	055	Admissions Ratings
08A	035	Admissions Report to the Board of Trustees -- 2002-2004
08D	150	Advanced Placement Transfer credit policies
12A	125	Advisee Survey 2003-04
14C	130	Advisee Survey 2003-04
10C	185	Affiliations with Other Institutions/Faculty
07B	045	Alumni Survey Report 2004
05A	045	Announcement of Administrative Changes & Searches - Spring 2005
05A	050	Announcement of the new Dean of Special Programs - May 2005
03D	100	Annual Report of the Benefits Committee 2003-2004 and Supporting Documents Pertaining to the Change in Benefit Structure
07C	105	Annual Reports from Departments
07A	020	Appendix A (DRAFT) of Engaged Liberal Learning - The Plan for Skidmore College: 2005-2015
12A	150	Application for Shared Futures: General education for Global Learning - Fall 2005
02A	020	Approval of Strategic Plan (J. Studley) - May 2002
14C	091	Assessment Data on The Opportunity Programs at Skidmore College - Fall 2005
09C	095	Athletic Council Annual Report 2004-05
09C	110	Athletic Information Report - August 2000
09B	075	Athletics at Skidmore
09C	090	Athletics at Skidmore: An Advisory Report and Recommendations (Athletic Review Committee) - May 2002
03A	005	Audited Financial Statements - 1999-2004
04A	015	Board of Trustees Executive Committee - Minutes from the Full Board Meetings
04A	020	Board of Trustees Infrastructure Meeting Notes 2/2000-2/2005
04A	010	Board of Trustees Membership and Mission
08A	085	Board of Trustees Yield Presentation - Spring 2005
09D	180	Bridging the Gap Between Access and Achievement: The Skidmore College Summer Academic Institute and the Skidmore College Opportunity Programs - 2005

STANDARD	NUMBER	DOCUMENT
03B	040	Budget & Finance Committee Meeting Notes - 2001-2005
04A	005	By-Laws Skidmore College Adopted 5/8/82 and amended 2/23/01
06B	080	CAFR Operating Code & Annual Reports for 1998-99 to 2003-04
07B	025	Calendar of Survey Administration - March 2005
02E	095	Campus Master Plan Revision Process - 2005-06
09C	170	Campus Safety & Security Reports - 2000-2003
03B	045	Capital Projects - FY 2006
10B	025	CAPT Operating Code & Guidelines - 2005-06
10B	030	CAPT Report on Standards and Methods for Evaluating Faculty Performance - Fall 1991
14C	080	Career Services Survey of Class 2003 & 2004
14B	050	Carnegie Report
06A	025	CAS Disruptive Student Policy 2004
06A	020	CAS Operating Code
02G	185	Case Statement for the Journey Campaign
08A	005	Catalog and Viewbook sections related to Admissions
09C	145	Center for Safer Sexual Relations Report - 2003
04C	060	CEPP Annual Report - August 2005
12A	120	CEPP Core Curriculum Survey Results - 2000
01B	060	CEPP Operating Code
11D	090	CEPP Subcommittee on Study Abroad & Diversity Final Report - Dec 2003
12A	11D 090	CEPP Subcommittee on Study Abroad & Diversity Final Report - Dec 2003
11C	055	CEPP's Core Curriculum Proposal (2001)
04C	045	CFG Operating Code & CFG Committee Reports 1998-2004
05A	060	Chairperson and Program Director Handbook
02A	005	Chapter from the 1995 Self-Study on Institutional Planning
02E	105	Charge to the Task Force on Expansion of Filene and Follow up Report- June and October 1997
03C	070	CITS Capital Budget Requests - FY 2006
11D	105	Civic Engagement at Skidmore: A Survey of Students, Faculty, and Community Organizations - May 2005
13B	125	Civic Engagement at Skidmore: A Survey of Students, Faculty, and Community Organizations - May 2005
07A	005	CJE Grant Proposal 10/2000 & Grant Reports
11E	135	Collaborative Research Reports & Records - 1988-2005
09A	005	College Catalog - 2005-2007
12A	010	College Catalog - General Education Requirements
02G	195	College Relations Planning - 2001, 2003, 2004
14C	100	College Writing Assessment Spring 2000
14C	065	Collegiate Results Instrument Alumni Survey Report 2000
01A	030	Commission on Independent Colleges and Universities (2004)
01A	020	Commission on the 90's
04C	050	Committee of Committees Annual Reports 1998-2004
10D	205	Committee on Academic Freedom and Rights (CAFR) Operating Code & Annual Reports
08A	070	Committee on Admissions and Student Aid - Agendas and Meeting Minutes for 02-03, 03-04, and 04-05
08A	065	Committee on Admissions and Student Aid - Operating Code & Annual Reports 1998-2005
07B	050	Common Data Set - 2004-05
03E	125	Commons Building Workshop - May 2004
08D	160	Communications to Accepted and Enrolled Students - 2005

STANDARD	NUMBER	DOCUMENT
07C	070	Comparison of Summer Programs with Peer & Aspirant Group - October 2003
06B	070	Copyright Policy
10B	080	Criteria for Addition of New Faculty Lines - Feb 8, 2002
11A	020	Current Articulation Agreements
10B	075	Current Tenure Line Search - 2005-06
10C	175	Curriculum Committee Composition and Annual Reports - 1998-2005
11B	030	Curriculum Committee Guidelines - Dec 2004
10C	170	Curriculum Committee Guidelines and Policy Statements
05A	015	CVs of Staff Reporting to President's Staff
05A	035	Dean of Special Programs Search - Spring 2005
07C	115	Dean of Student Affairs Assessment Report - Summer 2005
04B	040	Dean of Student Affairs Review Process - Spring 2005
09B	025	Dean of Studies - Literature describing services
07C	080	Dean of Studies Annual Report 2003-04 and 2004-05
09C	115	Dean of Studies Annual Report 2003-2004 - May 2004
05A	040	Dean of Studies Report - 12/15/2004 & Announcement of the Change of Administrative Structure - 8/16/05
05A	030	Dean of the Faculty Search Process & Final Report - Spring 2005
08A	010	Degree Requirements, FL&L & QR Testing from the Summer Registration Guide 2005-06
10B	110	Department Course Release Information - 2004-05
03B	025	Description of budget process and link to Plan - 2005
07B	035	Developing a New Skidmore Peer & Aspirant List ~ Process Steps - 2002-03
09B	030	Disability Services - Literature describing services
01A	02A 015	Distillation Report - January 30, 2001
03F	145	Diversity at Skidmore College - 1998-2002
03F	150	Diversity at Skidmore College - 1999-2000 Authored by Kathleen Wiater, Office of the President
10B	095	Diversity at Skidmore: Notes toward implementing the Strategic Plan - May 7, 2005
02D	070	Diversity at Skidmore: A Response to "The Plan for Skidmore: Excellence & Community" -- Spring 2002
02D	080	Diversity at Skidmore: The College-wide Initiative - a working paper - Feb 2005
02G	180	Draft Case Statement - Oct 2004
10B	100	Endowed Chairs at Skidmore College - 2004-05
01A	045	Engaged Liberal Learning - The Plan for Skidmore College: 2005-2015
08A	040	Enrollment Projection and Monitoring Documents - F'04 & F '05
12A	135	E-Portfolios Status Report - 2004-05
06B	050	Equal Opportunity and Diversity Policy for the Skidmore College Community - 2004
10B	065	Equal Opportunity and Diversity Policy for the Skidmore College Community - 2004
06A	015	Ethics of Scholarship
14C	115	Evaluation of Expanding Horizons Programs 2003 & 2004
14C	055	Examples of Learning Goals in Descriptions of Majors 2003-05 College Catalog
13B	11E 125	Expanding Horizons
11E	130	Expanding Horizons: The Skidmore/Schuylerville Connection
02F	145	External Grant History - 5 years
12A	015	External Review of Liberal Studies I & Final Review - Fall 1997
09C	130	External Review of SOAR - March 2001
02A	030	External Review Timeline

STANDARD	NUMBER	DOCUMENT
03E	130	Facilities Update - September 2005
02E	115	Facility Program: Museum & Art Gallery: (Tang Museum) - Mar 25, 1995
10C	135	Faculty Advisor Handbook - 2005-06
10B	091	Faculty by Department 2005-06
10A	015	Faculty Curriculum Vitae
10B	115	Faculty Data from the Common Data Set - 2004-05
10C	150	Faculty Development Committee Reports - 2001-2005
10C	145	Faculty Development Opportunities - 2005-06
10B	040	Faculty Evaluation - Departmental Long Forms
10B	035	Faculty Evaluations - All-College Short Form
04C	055	Faculty Governance Reorganization - April 2004
04C	01B 055	Faculty Handbook
10A	01B 055	Faculty Handbook
01B	050	Faculty Handbook 2004-05
10B	125	Faculty Salary Regression Models & FPPC/DOF Memos
10C	180	Faculty Summary of Activities Form
03D	110	Faculty Tenure Line History - 1990-2005
06A	030	Fairness and Privacy Policies
09E	205	FERPA statement
04B	030	Final Report from Presidential Search Committee
08B	106	Financial Aid Annual Report on Tuition Exchange Program - Oct 2005
08B	120	Financial Aid as a Strategic Enrollment Tool - December 2001
08B	100	Financial Aid Packet 2004-05
03B	050	Financial Policy & Planning Committee (FPPC) Operating Code and Annual Reports - 2001-2004
09C	080	First-Year Advising CEPP Subcommittee Report of the FYE - Oct 2003
08D	155	First-Year Experience Course Goals F'05
02C	065	First-Year Seminar (FYS) Proposal, Motion to the Faculty - Fall 2004 plus Description of Seminars and WEB pages F'05
09B	055	Foreign Language Resource Center Information
09B	060	Foreign Language Resource Center Self Study Report - April 2005 & Annual Reports - 2004-05 and 2003-04
11C	075	Framing Documents from major curricular changes: Biology curriculum revision
02F	170	Freeman Foundation - Enhancing Asian Studies Proposal - Oct 2001
11D	095	Freeman Foundation Grant - 2001-2002
13C	11D 095	Freeman Foundation Grant - 2001-2002
02F	175	Freeman Grant Annual Report - Spring 2002, 2003 and 2004
01A	020	Fulfilling the Promise: The Report of the Commission on the '90's - December 1989 - Plus: Update on Commission on the 90's Objectives (March 11, 1999) and Institutional Planning Committee Goals and Priorities (February 29, 2000)
08A	025	Full Admissions Packet and Application
11C		FYE Proposal
11C	065	FYE Scribner Seminars (Fall 2005) & Peer Mentoring Program
11C	070	FYE Workshop Agenda 1/17 & 1/18/2005 and 9/16/05
09E	210	Gramm-Leach-Bliley Activities -Information Security Program Report - Sept 2003
03B	055	Grants Awarded List - 1997-2005
11B	035	Guidelines for Academic Program Reviews - Aug 2004
06B	040	Guidelines for Faculty Searching and Hiring
10B	060	Guidelines for Faculty Searching and Hiring - Sept 2002
03E	135	Guidelines for Operational Reviews & Reviews of Physical Plant (1996-97) and Office Services (1996-97)

STANDARD	NUMBER	DOCUMENT
11C	050	Guidelines for Reconfiguration - April 1999
11B	040	Guidelines for Skidmore's Academic Affiliations from OIP - Jan 2005
12A	011	Guidelines for the All-College Curriculum
14B	030	Handbook on Academic Program Assessment Methods - Nov 2002
09B	070	Health Services Information
13A	010	HEOP 2004-2008 Proposal
12A	140	HEOP Study Group Final Report
14C	090	HEOP/AOP Semester Reports & Descriptions - HEOP Model for Teaching Outcomes - Spring 2005
03D	120	Historical AAUP Faculty Compensation Peer Group Data - FY94 to FY97, & FY05
06A	010	Honor Code
11E	125	Honors Forum Annual Reports - 1997-2001 & 2003-2005
11E	115	Honors Forum Quick Facts & Members Guide Fall 2005
11E	120	Honors Forum: Courses & Graduates - 1998-2005
06B	060	Human Rights Violation Form
09D	181	Increasing African American, Latino, and Native American Representation among High Achieving Undergraduates at Selective Colleges and Universities
14B	020	Institutional & Academic Assessment Plan - 2004-2009 & Appendices: Learning Outcomes Associated with Each Goal & Timetable for Assessing the Learning of Skidmore Students 2004/05-2008-09
07A	015	Institutional & Academic Assessment Plan 2004 - 2009
14C	070	Institutional Research Alumni Survey Report 2004
12A		Institutional, Program, & Course Assessments
03A	020	Insurance Report - July 2005
02D	085	Intercultural and Global Understanding Task Force: Charge and Membership (DRAFT) - Sept 2005
14C	11D 100	International Affairs Proposal
09B	035	International Student & Exchange Visitor Resource Guide - 2004-05 and Supporting Documents
13B	115	Internships at Skidmore College
03A	010	Investment Committee of the Board of Trustees: Minutes tracking endowments - Jan 2001-Jan 2005
12A	130	IRC meetings regarding Middle States topics - Fall 2004
03C	080	IRC Plan - 2004-05
09D	195	Kettering Fund Grant Application - Fall 2005
09C	125	Leadership Activities Office Self-Evaluation & Proposal for Change - Feb 2004
07C	110	LibQUAL+ Survey - Spring 2003
11A	025	Library & Media Services Resources
11E	140	Library Research
10C	195	List of Faculty Mentor Pairings
07B	030	List of Institutional Reports submitted by Skidmore College
10A	005	List of the Faculty and their Degrees - 2004-2005
02F	150	Luce Foundation - Creativity in the Arts and Sciences Proposal - Feb 1996
02F	155	Luce Foundation - Creativity in the Arts and Sciences Report - 1998-2000
02F	165	Luce Foundation - Object, Exhibition & Knowledge Annual Reports 2003-2004
02F	160	Luce Foundation - Object, Exhibition & Knowledge Proposal and Acceptance - Fall 2001
03B	060	Lucy Scribner Library Consortia Partners - May 2005
13D	140	Master of Liberal Arts Materials
02E	090	Master Site Plan Report - 1988-89
03E	02E 090	Master Site Plan Report - 1988-89

STANDARD	NUMBER	DOCUMENT
04A	025	May 2005 Board Book
09D	175	Mellon Grant - Academic Communities Proposal - April 2004
10C	160	Mellon Grant for Faculty Development - 2004-2007
07D	150	Middle States Analysis of Periodic Review Report - August 1, 2001
07B	055	Middle States Institutional Profiles & Reports 1993-2004
07D	130	Middle States Team Report - November 12-15, 1995
02E	120	Miscellaneous Notes and materials drafted during the inception of the Tang
01A	05	Mission Statement
09C	140	Multicultural Center Planning Committee Report - Nov 2000
09C	135	Multicultural Student Affairs Report - April 2004
07B	040	National Survey of Student Engagement (NSSE) 2003
08B	125	NCAA Division III Financial Aid Reporting Program - Preliminary Report 2004-05 & Final Report 2003-04
10C	190	New Faculty Orientation Materials - 2005-06
14C	085	New York State Teacher Certification Examination Pass Rates - 2000-2004
10B	070	Number of Academic Affairs Tenure Line Assignments by Department - 2005-06
09C	120	Office of Leadership Activities Assessment & Annual Report - 1998-1999
09C	150	Office of the Chaplain Reports - 2002-03
02D	075	OIP Proposal for the Growth of International Programs - Aug 2003
07C	125	On-line Evaluation Consideration - Fall 2003
03B	030	Operating & Capital Budget Timelines - FY 2006 & 2007
03E	140	Operational Review of Dana Science Center Research Space Renovations - July 1997
03C	075	Oracle Student System Implementation Report - June 2005
05A	005	Organizational Chart
04B	05A 005	Organizational Chart
14B	025	Pedagogy Seminar with Ann S. Ferren on Assessing Student Learning - March 2002
10C	165	Pedagogy Workshop Sessions - 1994-2005
07B	060	Peer Comparison Data IPEDS Data Feedback Report - 2004 & 2005
09B	040	Peer Tutoring Handbook - 2003-2004
10B	090	Percentage of Faculty Considered for Tenure Approved - 1981-2005
07D	145	Periodic Review Report - May 2001
14B	07D 150	Periodic Review Report - May 2001- Pages 88-107
14B	07D 155	Periodic Review Team Report - Pages 3-5
14C	125	Pilot Assessment for Oral Presentation - 2004-05
07C	120	Pilot Evaluation Assessment - Fall 2001
14C	12A 140	Portfolio projects
07A	010	President's State of the College Report to the Board - 2/26/04
10B	105	Procedures for Appointing Endowed Chairs
10B	130	Process used by Department Chairs to evaluate their faculty - 2004-05
06B	065	Promotion, tenure compensation, grievance procedures
09D	185	Proposal for the creation of the position of Director of the Center for Intercultural Studies - Feb 2005
11C	080	Proposal to Revise Writing Intensive Requirement - Spring 2005
09D	190	Proposal to the Jack Kent Cooke Foundation: Improving Access for Community College Transfers August 22, 2005
05A	020	Prospectus from Presidential Search - Spring 2003
10B	085	Reappointment & Tenure History - 1982-1993
02A	035	Recent External Reviews of Departments (selected)
09B	045	Registrar - Literature describing services
03C	085	Report & Recommendations from Information Resources Task Force - 1999

STANDARD	NUMBER	DOCUMENT
08A	045	Report from the IPC Subgroup on "Optimizing the Scale of Programs, Faculty, and Students" - Dec 2001
14A	015	Report of the Subcommittee on Academic Excellence - April 15, 1995
10C	155	Report on Faculty Development Internal and External Grant Awards - June 1999
14C	110	Report on Pilot E-Portfolio & Peer Assessment Project - June 2005
14C	105	Report on the Assessment of Student Writing - Spring 2005
02C	060	Report on the First-Year Experience - Feb 22, 1996
02B	050	Report on the Sciences - April 2004
03C	090	Report to Information Resources Council (IRC) from Consultant Brian Hawkins - 1998
03A	015	Report to the Faculty by the VP for Finance - March 2005
03B	035	Reports to the Budget & Finance Committee of the Board of Trustees - FY 2005 & FY 2006
09C	165	Residential Life ACUHO-EBI Resident Survey Findings - 2004-05
14A	010	Response to CEPP Subcommittee on Academic Standards and Expectations Report Fall 1991
08C	130	Retention Report - December 2003
04B	035	Review of Senior Administrative Officers
10B	055	Review Procedures: Chairs, Program Directors & Senior Administrative Officers & Timeline for Upcoming Reviews - 2004-05
01B	055	Revised IPPC structure beginning 2005-06
08B	110	Role of Institutional Grant Aid - Board Presentation - February 2004
11A	015	Sample Course Syllabi - 2004-2005
02B	055	Science and the Liberal Arts: The Future of Science Education at Skidmore College - Spring 2005
10B	020	Sections of the Faculty Handbook related to evaluation, promotion, and tenure - 2004-05
13B	120	Service Learning Courses Taught - Fall 2005
06B	055	Sexual Harassment Policy for the Skidmore College Community
04D	070	SGA Executive Committee Vision and Action Plan (DRAFT) - Sept 2005
04D	065	SGA Student Handbook - Constitution & By-Laws Noted (2004-2005)
08A	015	Skidmore College - Developing a Core Message of "Creative Thought Matters" - 2002 to Present
01A	035	Skidmore College 2011: A Strategic Plan for Excellence - April 22, 2002
01A	040	Skidmore College 2011: A Strategic Plan for Excellence - April 22, 2002
07C	075	Skidmore College Athletics Strategic Plan - October 2003
02E	100	Skidmore College Campus Dining Master Plan Final Report and Recommendation to Renovate the Dining Hall June 21, 2002
11A	010	Skidmore College Catalog - 2005-2007
10A	010	Skidmore College Common Data Set (CDS) - Faculty Stats
06B	045	Skidmore College Employee Handbook for Exempt and Non Exempt Employees
09C	105	Skidmore College Intercollegiate Athletic Department Gender Equity Review -2001-2002 & Response
11A	005	Skidmore College Inventory of Registered Programs/New York State Education Department - September 2005
09B	050	Skidmore College Math & Computer Science Lab Information
07D	140	Skidmore College Middle States Accreditation - March 6, 1996
		Skidmore College Middle States Accreditation - November 20, 2001
02E	135	Skidmore College Permanent Art Collections Statement of Policy - 1994
01A	025	Skidmore College Regents Priorities sent to the New York State Education Department (November 15, 2004)
07D	135	Skidmore College Response to the 1995 Middle States Team Report - January 17, 1996

STANDARD	NUMBER	DOCUMENT
07D	155	Skidmore College response to the Middle States response to the Periodic Review Report - August 20, 2001
08B	115	Skidmore College/College Board's Financial Aid Strategy Tool (FAST) Program
08A	075	Skidmore Master's Program Admissions Procedures
11D	085	Skidmore's Guide to Culture-Centered Courses - last revision 1998
07C	095	Social, Recreation & Dining Enhancement Proposal, 2/15/04
13E	155	Special Programs Information
03D	115	Staffing Study - 1996 & 1999
06B	035	Statement of Social Responsibility & Ethical Practices
06B	075	Statements affirming academic freedom
10D	200	Statements on Academic Freedom from the Faculty Handbook
10C	140	Status of Faculty Advising at Skidmore - April 2001
02A	025	Strategic Action Agenda: 2005-06
03C	065	Strategic Information Technology Items for Skidmore College (2005-06 and beyond) - Aug 2005
01A	040	Strategic Plan: Communication to Faculty and Staff - January 2005
02A	010	Strategic Planning Study Group's Report to the IPC - Sept 2000
09A	010	Student Academic Handbook - 2004-2005
06A	005	Student Academic Handbook - 2005-06
12A	145	Student Academic Handbook 2005-06
09C	160	Student Affairs - Miscellaneous Diversity Reports 1998-2003
09B	020	Student Affairs Mission Statement - Jan 1999 & Information from the Student Affairs WEB Site
09C	085	Student Cultures Report - Spring 2003
14C	075	Student Engagement Faculty Survey Report - 2004-05
14B	040	Student Engagement: Faculty Survey Reports - Spring '05
09A	015	Student Handbook - 2005-2006
14B	035	Student Learning Assessment - General Rubrics - February 2005
09C	100	Student Life Committee February '04 to May '05
12A	005	Student Summer Registration Guide - 2004-2005
13C	130	Study Abroad at Skidmore College
14A	005	Subcommittee on Academic Standards and Expectations Report 1990
10B	045	Suggested Guidelines for Writing Letters in Reappointment & Tenure Cases - 2004-05
14C	056	Summary of Departmental Assessments - Summer 2005
07C	085	Summer Advising Assessment Results - Summer 2005
09D	200	Summer Advising for First-Year Students - Summer 2005
07C	065	Summer Programs Programmatic Review - April 2003
08D	12A 005	Summer Registration Guide
11E	110	Tang Museum catalogues and programming
02E	125	Tang Teaching Museum & Art Gallery - Brochure
10B	050	Tenure Appeal Committee Operating Code & Tenure Review Board Operating Code - 2005-06
08C	135	The Admitted Student Questionnaire (ASQ) Report - 2004
11D	100	The Building Blocks of a New International Affairs Major: From Cornerstone to Capstone and Beyond - 2004
02A	015	The Distillation Report: The Opinion-Gathering Phase of the Strategic Planning Process - Jan 2001
12A	02C 065	The First-Year Experience - 2005
13A	005	The Nature of Reading & Writing Support Provided to HEOP/AOP Students - Feb 2005
07C	090	The Residential Life Plan, February 2004
13E	160	The Role of Special Programs as a model for innovation

STANDARD	NUMBER	DOCUMENT
02E	130	The Tang Report: Programs & Exhibitions At-A-Glance - Dec 2004
03D	105	Total Compensation at Skidmore College - Community Presentation - April 2004
03D	095	Total Compensation Framework - Budget & Finance Committee - Fall 2003
08A	090	Tour Guide Manual 2004-05
11B	045	Transfer Credit Criteria
13D	150	UWW Antigua Program Information
13D	145	UWW Catalogue & Application Packet
14C	120	UWW On-Line Course Assessment - July 2005
01A	010	Vision Statement from 90s & History of Vision Statement
05A	010	Vitae of President & President's Staff members
02B	045	Vital Issues for the Sciences - Summer 2003
09C	155	Volunteer Services Annual Summary - 2003-2004
05A	025	VPAA Position Description
02G	190	White Paper: Communications and the Building of Relationships at Skidmore College - July 26, 2004
13D	135	White Paper: The Role for Distance Learning at Skidmore College - May 2000 & CEPP Working Paper on Distance Learning - Dec 2002
08C	140	Withdrawn Student Report 2004-05
09B	065	Writing Center Information including the Annual Reports from 2004-05, 2003-04, and 2002-03
08B	105	Yield Projection Models 2004-05/2005-06

STANDARD		DOCUMENTATION PROVIDED	NOTES
1	MISSION, GOALS & OBJECTIVES		
01A	Formal Mission and Vision Documents		
01A	05	Mission Statement	Defines central educational goals for students, faculty, and broader community. Also addresses co-curricular enhancements, the value of liberal arts and pre-professional programs, and the importance of faculty scholarship.
01A	010	Vision Statement from 90s & History of Vision Statement	Institutional Planning Committee (IPC) documents presenting overview of vision/planning endeavors 1987-1999. See especially the 5/5/99 History and Appendix B: IPC Goals Grid.
01A	015	Academic Vision Preamble 2003-04	Dean of Faculty academic vision presented to the community as a further refinement of the May 2002 Strategic Plan; and the Mission and Vision statements crafted by the Dean and the IPC.
01A	020	Fulfilling the Promise: The Report of the Commission on the '90's - December 1989 - Plus: Update on Commission on the 90's Objectives (March 11, 1999) and Institutional Planning Committee Goals and Priorities (February 29, 2000)	Seminal articulation, during the presidency of David Porter, of Skidmore's educational goals and resource projections (see especially pp. 8-11 and Appendix D: Checklist of Objectives). The 1999 Update by the Institutional Planning Committee assessed how far the college had moved to meet the Commission objectives.
01A	025	Skidmore College Regents Priorities sent to the New York State Education Department (November 15, 2004)	Skidmore response to the six priorities outlined by the Regents of the State of New York: offers succinct summary of Skidmore planning initiatives 1988-2004.
01A	030	Commission on Independent Colleges and Universities (2004)	Skidmore response to CICU Master Plan Questionnaire.
01A	02A 015	Distillation Report - January 30, 2001	Summary of an ambitious effort to gather perspectives on Skidmore's goals, strengths, and weaknesses from all internal and external constituencies. This was an early stage of President Studley's development of the Strategic Plan of 2002 (See Standard #2 [02A 015]).
01A	035	Skidmore College 2011: A Strategic Plan for Excellence - April 22, 2002	Goals and objectives defined during the presidency of Jamienne Studley (1999-2003).
01A	040	Strategic Plan: Communication to Faculty and Staff - January 2005	Memo written by President Glotzbach to the community introducing the Executive Summary of the Strategic Plan and outlining opportunities for provide feedback and suggestions.
01A	045	Engaged Liberal Learning - The Plan for Skidmore College: 2005-2015	Approved master plan for the next decade, outlining four major goals and objectives; draws upon prior planning work completed during Pres. Studley's administration.

STANDARD		DOCUMENTATION PROVIDED	NOTES
1	MISSION, GOALS & OBJECTIVES		
01B	Evidence of the Operationalization of these Principles		
01B	050	Faculty Handbook 2004-05	Comprehensive definitions of faculty responsibilities and rights and of faculty and college governance structures.
01B	055	Revised IPPC structure beginning 2005-06	Proposal to modify structure of key governance structures; shows consistent self-evaluation efforts.
01B	060	CEPP Operating Code	Defines the educational planning role of the Committee on Educational Policies and Planning, member responsibilities, and consultative efforts.

STANDARD		DOCUMENTATION PROVIDED	NOTES
2	PLANNING, RESOURCE ALLOCATION & INSTITUTIONAL RENEWAL		
02A	Planning History		
	01A 020	Commission on the 90's	See Standard #1 [01A 020]
02A	005	Chapter from the 1995 Self-Study on Institutional Planning	A description of Skidmore's past planning procedures and recommendations for improvement.
02A	010	Strategic Planning Study Group's Report to the IPC - Sept 2000	An appointed committee, charged with developing the planning processes for the coming year(s), spent the summer of 2000 investigating best practices and devising a "plan to plan." This report documents initial steps leading to the development of a strategic plan.
02A	015	The Distillation Report: The Opinion-Gathering Phase of the Strategic Planning Process - Jan 2001	First report in current planning cycle from an IPC sub-committee. It details the findings of community feedback regarding what Skidmore is and should become. The report summarizes data from over 1500 community members (e.g., students, faculty, alumni, etc) from the College community gathered through surveys, roundtables, and planning walls (Also presented in Standard #1).
02A	020	Approval of Strategic Plan (J. Studley) - May 2002	Board of Trustees affirmation and acceptance of the work completed by President Studley and College constituents.
	01A 040	Skidmore College 2011: A Strategic Plan for Excellence - April 22, 2002	See Standard #1 [01A 040] for document
02A	025	Strategic Action Agenda: 2005-06	Detailed exposition of the specific action steps to be undertaken in the 2005-06 year, with administrative responsibilities assigned
02A	030	External Review Timeline	Schedule for academic department reviews from 1986-2012.
02A	035	Recent External Reviews of Departments (selected)	First part of departmental review process, provides overview of teaching goals and activities, resources, faculty and student research, and long-term goals and resource needs. External review reports by visiting teams of Social Work (1998), Biology (2003), Theater (2002), Math and Computer Science (2003), Art History (2004), Art [NASAD Review] (2004) are included as examples. A self-study report of Biology (2003) is also included.
02B	Sciences		
02B	040	A Vision for Science at Skidmore College, Aspirations and Challenges - Sept 2003	Broad-based aspirations and resource goals from the Science Planning Group.
02B	045	Vital Issues for the Sciences - Summer 2003	Summary of central questions to be addressed in the strengthening of science programs.
02B	050	Report on the Sciences - April 2004	State of the sciences at Skidmore. Compiles a number of planning documents and external reviews. Also contains comparisons to peer institutions. See especially Dean Joseph's summary dated April 2004.
02B	055	Science and the Liberal Arts: The Future of Science Education at Skidmore College - Spring 2005	Document created to guide campaign efforts in the sciences in upcoming years; identified key priorities as outlined in the Strategic Plan and elaborates on the implementation of objectives.

STANDARD		DOCUMENTATION PROVIDED	NOTES
2	PLANNING, RESOURCE ALLOCATION & INSTITUTIONAL RENEWAL		
02C	First-Year Experience		
02C	060	Report on the First-Year Experience - Feb 22, 1996	Report from the Dean for First-Year Students to the Skidmore Board of Trustees Student Life Committee regarding first-year initiatives and goals.
02C	065	First-Year Seminar (FYS) Proposal, Motion to the Faculty - Fall 2004 plus Description of Seminars and WEB pages F'05	Establishes new structure for first-year seminars linked with advising/mentoring, co-curricular events, and residential living units set to begin fall 2005. Programming based on assessment of strengths and weaknesses of previous program (Liberal Studies).
02D	Diversity		
02D	070	Diversity at Skidmore: A Response to "The Plan for Skidmore: Excellence & Community" -- Spring 2002	An ad-hoc faculty committee reinforcing the need to include diversity hiring and retention in a draft plan (J. Studley) particularly related to faculty/staff hiring and retention.
02D	075	OIP Proposal for the Growth of International Programs - Aug 2003	Plan from OIP that enlists faculty help in establishing a list of approved programs abroad linked with Skidmore's educational goals, extends financial aid to all listed programs, establishes a new fee structure, and balances fall/spring enrollments abroad Implementation begins fall 2005.
02D	080	Diversity at Skidmore: The College-wide Initiative - a working paper - Feb 2005	Working paper drafted by Assoc. Deans Brueggemann and Goodwin re: shaping a more diverse faculty and a more diverse student culture.
02D	085	Intercultural and Global Understanding Task Force: Charge and Membership (DRAFT) - Sept 2005	Description of charge and membership of task force formed to oversee implementation of goal II of the Engaged Liberal Learning Plan
02E	Facilities Planning		
02E	090	Master Site Plan Report - 1988-89	1989 version of a campus master plan; Currently being revised in 2005-06.
02E	095	Campus Master Plan Revision Process - 2005-06	Description of planning process undertaken by the Campus Facilities Planner with assistance from architectural consults.
02E	100	Skidmore College Campus Dining Master Plan Final Report and Recommendation to Renovate the Dining Hall June 21, 2002	Two recommendations taken from the final report on June 21, 2002 that have been the focus of continuing program development.
02E	105	Charge to the Task Force on Expansion of Filene and Follow up Report- June and October 1997	Space needs assessment with supporting data and preliminary recommendations for expansion of studio, classroom, and office areas and staffing enhancements in support of Music program; form basis for future Campaign initiative.

STANDARD		DOCUMENTATION PROVIDED	NOTES
2	PLANNING, RESOURCE ALLOCATION & INSTITUTIONAL RENEWAL		
02E	110	A Plan for a New Music Center (DVD & Brochure) - April 2005	Campaign resources used to highlight the need for replacing the music facilities and the programming envisioned in the new space that is consistent with planning themes.
02E	115	Facility Program: Museum & Art Gallery: (Tang Museum) - Mar 25, 1995	Planning , mission, and architectural design for the Tang Teaching Museum and Art Gallery.
02E	120	Miscellaneous Notes and materials drafted during the inception of the Tang	Further details regarding the construction of the Tang Museum including costs, choice of architects, etc.
02E	125	Tang Teaching Museum & Art Gallery - Brochure	Explains the benefits and design of the soon-to-be-built Tang Museum to internal and external constituents.
02E	130	The Tang Report: Programs & Exhibitions At-A-Glance - Dec 2004	Provides an overview of the mission of the Tang Teaching Museum and listings of class exhibitions, faculty use, and Tang programs.
02E	135	Skidmore College Permanent Art Collections Statement of Policy - 1994	Explanation of the policies and procedures related to acquiring art and caring for the collection.
02E	140	A Teaching Museum/Gallery for Skidmore College - Journey Campaign Brochure	A Journey campaign (1993-1998) brochure describing the advantages of building the Tang Museum -- linking the arts to other disciplines, housing permanent collections, etc.
02F	Major Program Grants		
02F	145	External Grant History - 5 years	Summary of foundation gifts and intended purposes (1999-2004).
02F	150	Luce Foundation - Creativity in the Arts and Sciences Proposal Feb 1996	Proposal to the Luce Foundation for bringing visiting scholars to campus to foster interdisciplinarity and bridge the arts and sciences.
02F	155	Luce Foundation - Creativity in the Arts and Sciences Report - 1998-2000	Three annual reports outlining work completed as a result of the grant funding, including the activities of the Distinguished Visiting Fellow.
02F	160	Luce Foundation - Object, Exhibition & Knowledge Proposal and Acceptance - Fall 2001	Luce Foundation grant to support visiting fellows and object exhibitions in the Tang Teaching Museum.
02F	165	Luce Foundation - Object, Exhibition & Knowledge Annual Reports 2003-2004	Two annual reports outlining work completed as a result of the grant funding, including the activities of the Distinguished Visiting Fellow.
02F	170	Freeman Foundation - Enhancing Asian Studies Proposal - Oct 2001	Grant proposal made to the Freeman Foundation to advance the study of Asian culture and language; the proposal laid the ground work for the establishment of the Beijing Program and enhances Asian Studies opportunities on campus as well as abroad.
02F	175	Freeman Grant Annual Report - Spring 2002, 2003 and 2004	Annual reports sent to Freeman outlining activities of the past year that were supported by grant funds.

STANDARD		DOCUMENTATION PROVIDED	NOTES
2	PLANNING, RESOURCE ALLOCATION & INSTITUTIONAL RENEWAL		
02G	Campaign		
02G	180	Draft Case Statement - Oct 2004	Planning projections from the Advancement Office regarding upcoming campaign.
02G	185	Case Statement for the Journey Campaign	Case statement for the Journey Campaign (1993-1998).
02G	190	White Paper: Communications and the Building of Relationships at Skidmore College - July 26, 2004	Document prepared by the Director of Strategic Communications, outlining strategies for the campaign and other important areas where consistency of message regarding Skidmore's mission and vision is key.
02G	195	College Relations Planning - 2001, 2003, 2004	Internal goal setting documents for the Office of College Relations - goals relate to planning for communications during the Campaign.

STANDARD		DOCUMENTATION PROVIDED	NOTES
3	INSTITUTIONAL RESOURCES		
03A	Financial Stability		
03A	005	Audited Financial Statements - 1999-2004	Annual external audits that demonstrate financial stability.
03A	010	Investment Committee of the Board of Trustees: Minutes tracking endowments - Jan 2001-Jan 2005	Displays investment performance, asset allocation, and planning. Approved investment decisions and data are provided.
03A	015	Report to the Faculty by the VP for Finance - March 2005	Report to the Faculty in Spring 2005 on the health of Skidmore's finances.
03A	020	Insurance Report - July 2005	List of Skidmore's providers demonstrating liability coverage.
03B	Budget Planning		
03B	025	Description of budget process and link to Plan - 2005	Statement by VP for Finance and Administration regarding modifications implemented in 2004-05 in order to associate budget planning with strategic planning.
03B	030	Operating & Capital Budget Timelines - FY 2006 & 2007	Documents the annual budget request and approval process.
03B	035	Reports to the Budget & Finance Committee of the Board of Trustees - FY 2005 & FY 2006	Annual budget report from Business Affairs to Budget & Finance Committee of the Board of Trustees. Provides a summary and data regarding the current financial situation.
03B	040	Budget & Finance Committee Meeting Notes - 2001-2005	Notes and minutes from Budget & Finance Committee meetings at February, May, and October Board visits.
03B	045	Capital Projects - FY 2006	Estimated costs of projects in the capital budget.
03B	050	Financial Policy & Planning Committee (FPPC) Operating Code and Annual Reports - 2001-2004	Describes the function, membership, and operating procedures of the Committee. Annual reports describe topics discussed throughout the year. FPPC's responsibilities have been transferred to the newly restructured IPPC for 2005 forward.
03B	055	Grants Awarded List - 1997-2005	Foundations & Corporate Relations report listing grants received, dollar amount, and purpose.
03B	060	Lucy Scribner Library Consortia Partners - May 2005	Consortia to which Skidmore's Library maintains membership. The benefits of membership include reduced costs, resource sharing, etc.

STANDARD		DOCUMENTATION PROVIDED	NOTES
3	INSTITUTIONAL RESOURCES		
03C	Information Technology Planning Documents		
03C	065	Strategic Information Technology Items for Skidmore College (2005-06 and beyond) - Aug 2005	Memo from Director of IT to the Dean of Faculty regarding the state of Information Technology at Skidmore and the part IR resources will play in strategic planning initiatives.
03C	070	CITS Capital Budget Requests - FY 2006	A list items and costs related to maintenance and new initiatives in information technology presented to IRC in late December 2004.
03C	075	Oracle Student System Implementation Report - June 2005	Highlights of the implementation of a new student information system and budget summary
03C	080	IRC Plan - 2004-05	Recommendations to the College from IRC regarding the use and impact of information technology.
03C	085	Report & Recommendations from Information Resources Task Force - 1999	Internal review with recommendations for reporting relationships, staff development, and support for IT. Data is provided in appendices.
03C	090	Report to Information Resources Council (IRC) from Consultant Brian Hawkins - 1998	An external review with recommendations regarding information technology procedures, resource, staffing, and planning.
03D	Human Resources Planning		
03D	095	Total Compensation Framework - Budget & Finance Committee - Fall 2003	Goals and principles that guide the College's decisions regarding compensation. Final document and 11/04 draft shared with the Board of Trustees.
03D	100	Annual Report of the Benefits Committee 2003-2004 and Supporting Documents Pertaining to the Change in Benefit Structure	Annual Report for 2003-04, timetable for future changes, list of proactive steps implemented or under consideration by the Benefits Committee and/or Administration and campus announcements from President Glotzbach regarding the changes.
03D	105	Total Compensation at Skidmore College - Community Presentation - April 2004	Comparative study presented to Skidmore community by Human Resources detailing salary/compensation for various employee categories. This is a summary of the report from an external consultant hired to review benefits and compensation thereby ensuring market competitiveness and internal equity.
03D	110	Faculty Tenure Line History - 1990-2005	Historical comparisons of faculty tenure lines by department.
03D	115	Staffing Study - 1996 & 1999	Overview of staffing levels and costs by function in the late 1990s.

STANDARD		DOCUMENTATION PROVIDED	NOTES
3	INSTITUTIONAL RESOURCES		
03D	120	Historical AAUP Faculty Compensation Peer Group Data - FY94 to FY97, & FY05	Examples of tracking Skidmore College compensation and comparative self-defined peer group figures.
03E	Facilities		
03E	02E 090	Master Site Plan Report - 1988-89	1989 version of a campus master plan; Currently being revised in 2005-06 (See Standard #2 [02E 090]).
03E	125	Commons Building Workshop - May 2004	Notes from the community discussion surrounding the programming for a Commons Building.
03E	130	Facilities Update - September 2005	Annual report provided to the community outlining renovations completed during the summer.
03E	135	Guidelines for Operational Reviews & Reviews of Physical Plant (1996-97) and Office Services (1996-97)	The Guidelines for Review document explains the charge for undertaking operational reviews at that point in time and assigns lead positions for each action. Two examples of operational reviews in service areas are provided.
03E	140	Operational Review of Dana Science Center Research Space Renovations - July 1997	A review of the space renovations in the science building with recommendations to improve communications between Physical Plant and departments affected by building renovation.
03F	Diversity		
03F	145	Diversity at Skidmore College - 1998-2002	Report from the Director of Diversity & Affirmative Action regarding the state of diversity at Skidmore particularly related to staff hiring/retention, student recruitment, and campus activities and integration. Numerous data appendices are provided.
03F	150	Diversity at Skidmore College - 1999-2000 Authored by Kathleen Wiater, Office of the President	Highlights of diversity initiatives and history from the late-1980's to mid-1990's.

STANDARD		DOCUMENTATION PROVIDED	NOTES
4	LEADERSHIP AND GOVERNANCE		
04A	Board of Trustees		
04A	005	By-Laws Skidmore College Adopted 5/8/82 and amended 2/23/01	Delineation of College's formal structure and Board of Trustee's operating guidelines.
04A	010	Board of Trustees Membership and Mission	Description of Skidmore's BOT and names of current members (04-05).
04A	015	Board of Trustees Executive Committee - Minutes from the Full Board Meetings	Evidence of formal and consistent oversight of Skidmore's direction, financial stability, and longer range planning.
04A	020	Board of Trustees Infrastructure Meeting Notes 2/2000-2/2005	Documentation of BOT deliberation on issues related to physical plant.
04A	025	May 2005 Board Book	Includes budgeting and planning documents, including the Strategic Plan and financial processes linked to it.
04B	Institutional Leadership		
04B	05A 005	Organizational Chart	See Standard #5 [05A 005]
04B	030	Final Report from Presidential Search Committee	Review of most recent presidential search processes (1999 and 2003), with recommendations for any future searches.
04B	035	Review of Senior Administrative Officers	Faculty Handbook description of review process.
04B	040	Dean of Student Affairs Review Process - Spring 2005	An example of the process used to review a senior member of the President's Cabinet.
04C	Faculty Governance		
04C	01B 055	Faculty Handbook	See Standard #1.
04C	045	CFG Operating Code & CFG Committee Reports 1998-2004	Articulation of the operating guidelines for the College's primary faculty governance body and reports from that group summarizing each year's major accomplishments.
04C	050	Committee of Committees Annual Reports 1998-2004	Reports made to the Faculty annually describing the relationship between the administration and the faculty governance representatives.
04C	055	Faculty Governance Reorganization - April 2004	Recommendations for clarifying and strengthening faculty governance.
04C	060	CEPP Annual Report - August 2005	Final report of the Chair of CEPP detailing the work of the committee during the 2004-2005 year; additional reports are available on the Governance web site.
04D	Student Governance		
04D	065	SGA Student Handbook - Constitution & By-Laws Noted (2004-2005)	Contains SGA Constitution and By-Laws.
04D	070	SGA Executive Committee Vision and Action Plan (DRAFT) - Sept 2005	Action plan outlining SGA Executive Committee's goals for 2005-06 supporting uniting Skidmore community around values of leadership, passion, excellence, and collaboration.

STANDARD		DOCUMENTATION PROVIDED	NOTES
5	ADMINISTRATION		
05A	005	Organizational Chart	Comparison of College organizational structure and reporting lines before (2003) and after (2004) approved restructuring.
05A	010	Vitae of President & President's Staff members	Demonstrates qualified individuals occupying Dean-level positions.
05A	015	CVs of Staff Reporting to President's Staff	Demonstrates qualified individuals at director-level positions.
05A	020	Prospectus from Presidential Search - Spring 2003	Details the College philosophy and agenda, and displays preferred presidential qualities.
05A	025	VPAA Position Description	Articulation of the responsibilities of the Chief Academic Officer.
05A	030	Dean of the Faculty Search Process & Final Report - Spring 2005	Search criteria and process with explanatory notes re: restructuring in Academic Affairs.
05A	035	Dean of Special Programs Search - Spring 2005	Search criteria and advertisement.
05A	040	Dean of Studies Report - 12/15/2004 & Announcement of the Change of Administrative Structure - 8/16/05	Recommendations for reconfiguring Dean of Studies resources and responsibilities as they apply to academic affairs and to student affairs.
05A	045	Announcement of Administrative Changes & Searches - Spring 2005	Changes and searches related to academic affairs and student affairs.
05A	050	Announcement of the new Dean of Special Programs - May 2005	Community announcement detailing the hire of Paula Newberg.
05A	055	Academic Staff Members 2005-06	Listing of the chairs, program directors, and other administrative staff who function in an advisory role to the VPAA.
05A	060	Chairperson and Program Director Handbook	Procedure handbook for chairpersons and program directors.

STANDARD		DOCUMENTATION PROVIDED	NOTES
6	INTEGRITY		
06A	Student-Related Documents		
06A	005	Student Academic Handbook - 2005-06	Comprehensive guide distributed to all students to inform them of their rights and responsibilities, as well as numerous College academic policies. See especially pp. 125-131 (Disabilities) and pp. 133-142 (Honor Code and Academic Integrity).
06A	010	Honor Code	Page 133 -- College's statement that functions as the guiding principle for students and faculty.
06A	015	Ethics of Scholarship	Document prepared by the Dean of Studies outlining the principles to be used by students as they approach scholarly work.
06A	020	CAS Operating Code	Guidelines of the Committee on Academic Standing to assure fairness in responding to student petitions for exceptions to established academic policies.
06A	025	CAS Disruptive Student Policy 2004	Procedure statement governing the withdrawal of a student from a classroom situation in specific situations where student behaviors disrupt the academic process.
06A	030	Fairness and Privacy Policies	Catalog statements on grievance procedure for administrative complaints, non-discrimination, FERPA, and rights of religious observance.
06B	Faculty/Staff Related Documents		
06B	035	Statement of Social Responsibility & Ethical Practices	College commitment to fair business practices and relationships.
06B	040	Guidelines for Faculty Searching and Hiring	Statement regarding Skidmore's commitment to diversity and procedures for conducting faculty searches
06B	045	Skidmore College Employee Handbook for Exempt and Non Exempt Employees	On-line guide to human resource policies and procedures.
06B	050	Equal Opportunity and Diversity Policy for the Skidmore College Community - 2004	Explanation of the campus equal opportunity and affirmative action policies. The proper procedures for resolution of grievances are contained within.
06B	055	Sexual Harassment Policy for the Skidmore College Community	Policy statement and training manual documenting the College's practices with regards to sexual harassment.
06B	060	Human Rights Violation Form	Sample form to be used by employees filing a complaint.
06B	065	Promotion, tenure compensation, grievance procedures	Faculty Handbook criteria for promotion and tenure and safeguards in the review process.
06B	070	Copyright Policy	CITS and Scribner Library statement on copyright and fair use policies for all types of media.
06B	075	Statements affirming academic freedom	Excerpt from the Faculty Handbook affirming the College's commitment to academic freedom.

STANDARD		DOCUMENTATION PROVIDED	NOTES
6	INTEGRITY		
06B	080	CAFR Operating Code & Annual Reports for 1998-99 to 2003-04	Committee on Freedom and Rights operating principles and annual reports.
	See 05A 020, 05A 030, 05A 035	Searches - Prospectus & Position Advertisement	See Standard #5 -- Examples of recruitment statements and announcements used in a recent searches.

STANDARD		DOCUMENTATION PROVIDED	NOTES
7	INSTITUTIONAL ASSESSMENT		
07A	Institutional Processes/Documents		
07A	005	CJE Grant Proposal 10/2000 & Grant Reports	Christian A. Johnson Endeavor grant funding the creation and support of the position of Director of Assessment as well as the development of assessment initiatives. Includes annual reports back to the foundation detailing yearly progress.
07A	010	President's State of the College Report to the Board - 2/26/04	Memo written by Pres. Glotzbach to the Board of Trustees during his first year in office as a summary statement of strengths and challenges facing the institution at that point in time.
07A	015	Institutional & Academic Assessment Plan 2004 - 2009	Plan for assessing key components of Skidmore's educational mission over the years 2004-2009.Includes Timetable for Assessing Learning of Skidmore Students/Learning Outcomes Associated with each Goal/Middle States Standards 7, 12, 14.
07A	020	Appendix A (DRAFT) of Engaged Liberal Learning - The Plan for Skidmore College: 2005-2015	Compilation of performance indicators tied to the Strategic Plan goals and objectives; mechanism for tracking progress toward meeting those goals over time; created summer 2005 but still in draft form.
07B	Institutional Research		
07B	025	Calendar of Survey Administration - March 2005	Delineation of the College's Survey Program Calendar; as part of the larger assessment initiative, surveys are administered on a rotating basis to provide the institution with current information from students, alumni, and faculty and to allow for comparative analysis to be conducted.
07B	030	List of Institutional Reports submitted by Skidmore College	Copy of the IR web page that provides links to the reports produced as a result of these surveys.
07B	035	Developing a New Skidmore Peer & Aspirant List ~ Process Steps - 2002-03	Description of the process used to develop a new peer list, used for benchmarking purposes.
07B	040	National Survey of Student Engagement (NSSE) 2003	Analytical report outlining the results of Skidmore's first administration of the engagement survey to first-year and senior students; used in subsequent curricular and programmatic reviews.
07B	045	Alumni Survey Report 2004	Perspectives from Class 1999 on the effectiveness and value of their Skidmore education.
07B	050	Common Data Set - 2004-05	Copy of the most recently completed CDS report, used in completing external surveys and responding to internal questions about enrollment patterns; standardized questionnaire format.
07B	055	Middle States Institutional Profiles & Reports 1993-2004	Copies of the Middle States data collection document for the past 10 years; can provide general information about the institution and comparisons from year to year; of particular interest may be the annual request for goals and objectives.

STANDARD		DOCUMENTATION PROVIDED	NOTES
7	INSTITUTIONAL ASSESSMENT		
07B	060	Peer Comparison Data IPEDS Data Feedback Report - 2004 & 2005	Graphical representation of Skidmore's relative position to Skidmore's peer group on key enrollment and fiscal benchmark statistics.
07C	Examples of Program Reviews and Assessment Work Completed in Recent Years		
07C	065	Summer Programs Programmatic Review - April 2003	Review of mission, governing structure, educational value, and fiscal responsibility.
07C	070	Comparison of Summer Programs with Peer & Aspirant Group - October 2003	Comparative study of Skidmore Summer Programs offerings with peer and aspirant institutions.
07C	075	Skidmore College Athletics Strategic Plan - October 2003	Documentation of a Strategic Plan for Athletics that arose from the assessment work completed by the Athletics Review Committee, a Gender Equity study done by an external reviewer, and other external reviews (Copies of the these reports are positioned in Standard #9).
07C	080	Dean of Studies Annual Report 2003-04 and 2004-05	Annual reports completed by the Dean of Studies, identifying critical issues for the future and making recommendations for follow up work (an assessment of critical issues).
07C	085	Summer Advising Assessment Results - Summer 2005	Results from survey administered following initial summer advising program for new first-year students (See Standard #9 [09D 200] for full proposal and implementation documents)
07C	090	The Residential Life Plan, February 2004	Proposal for building project springing from work completed in Student Affairs and the Retention Group and building on information obtained from various surveys completed by IR.
07C	095	Social, Recreation & Dining Enhancement Proposal, 2/15/04	Proposal written jointly by the Dean of Student Affairs and the SGA President to address issues identified as problems in students' social lives at Skidmore.
07C	100	Academic Assessment at Skidmore	Pages from the Chairs handbook outlining Skidmore's approach to assessment and expectations for the departments for projects
07C	105	Annual Reports from Departments	Annual Reports from academic departments reporting to the VPAA/DOF describing assessment initiatives and results.
07C	110	LibQUAL+ Survey - Spring 2003	Report of the fourth administration of the LibQual Survey in Spring 2003 assessing the library's services and resources.
07C	115	Dean of Student Affairs Assessment Report - Summer 2005	Report of the Dean of Students to the Director of IR regarding the division's assessment efforts to date and their focus for upcoming years (See also Standard #9 - Reports).
07C	120	Pilot Evaluation Assessment - Fall 2001	Pilot evaluation form created in response to assessment of existing evaluation instrument. Includes survey instruments, reports, and other back up materials as examples of DOSA's assessment achievements.

STANDARD		DOCUMENTATION PROVIDED	NOTES
7	INSTITUTIONAL ASSESSMENT		
07C	125	On-line Evaluation Consideration - Fall 2003	Work of a group of chairs who were charged with considering the option of on-line course evaluations.
	03E 140	Guidelines for Operational Reviews & Reviews of Physical Plant (1996-97) and Office Services (1996-97)	The Guidelines for Review document explains the charge for undertaking operational reviews at that point in time and assigns lead positions for each action. Two examples of operational reviews in service areas are provided. - See Standard #3 - 03E 140
07D	Prior MSA reports on Planning		
07D	130	Middle States Team Report - November 12-15, 1995	Positive evaluation of Skidmore's 1995 Accreditation Report with recommendations for the future.
07D	135	Skidmore College Response to the 1995 Middle States Team Report - January 17, 1996	Dr. Roth's responses to the Team Report and her communication of agreement with the team's emphasis on planning and governance reviews; both areas have been addressed in recent years.
07D	140	Skidmore College Middle States Accreditation - March 6, 1996	Formal letter of accreditation, Spring 1996.
07D	145	Periodic Review Report - May 2001	Skidmore report to Middle States. See especially Executive Summary pp. 2-7.
07D	150	Middle States Analysis of Periodic Review Report - August 1, 2001	Middle States reviewers' positive assessment of Skidmore objectives, programs, and resources, with recommendations. President Studley's further response to the Middle States reviewers.
07D	155	Skidmore College response to the Middle States response to the Periodic Review Report - August 20, 2001	President Studley's written response to the reviewers' comments with updates on critical issues of assessment, technology, diversity, and financial stability.
		Skidmore College Middle States Accreditation - November 20, 2001	Formal letter of accreditation, Fall 2001.

STANDARD		DOCUMENTATION PROVIDED	NOTES
8	STUDENT ADMISSIONS		
08A	Admissions		
08A	005	Catalog and Viewbook sections related to Admissions	Includes policies and procedures disseminated to potential students; also articulates preferred characteristics of Skidmore students.
08A	010	Degree Requirements, FL&L & QR Testing from the Summer Registration Guide 2005-06	Detailing of specific placements based on testing results and how requirements can be fulfilled.
08A	015	Skidmore College - Developing a Core Message of "Creative Thought Matters" - 2002 to Present	Documentation of intensive work by College ad hoc committee and consultant to identify a Skidmore brand and to completely overhaul admissions marketing materials; follow-up by Strategic Communication Office to confirm results. Materials used in presentation by Director of Communications following up on consultant's recommendations regarding revised Admissions' communications to external constituents.
08A	020	A Collection of White Papers from the Director of Strategic Communications - 2002-2005	Position papers relevant to the Admissions process prepared by the Office of Strategic Communications. Topics covered include communication strategies, building relationships, and Skidmore's "brand."
08A	025	Full Admissions Packet and Application	Recruitment collateral for the undergraduate campus program.
08A	030	Admissions Composite Report - 2/24/2005	Admissions data 1994-2004 showing inquiries, applications, and yield.
08A	035	Admissions Report to the Board of Trustees -- 2002-2004	Final enrollment report provided annually to the Board of Trustees detailing applications, acceptances, and enrollment yield for the latest class.
08A	040	Enrollment Projection and Monitoring Documents - F'04 & F '05	Data created to manage class size and monitor attainment of enrollment goals; Used by the Numbers Committee to make informed enrollment management decisions; Demonstrates recent enrollment growth.
08A	045	Report from the IPC Subgroup on "Optimizing the Scale of Programs, Faculty, and Students" - Dec 2001	Final report from a subcommittee charged with investigating possible enrollment increase of 100 students and the effect of doing so.
08A	050	Admissions Goals 2004-2005 and staff retreat agendas for the past five years	Office objectives for the past year, outlining targets for applications, selectivity, yield, and quality; examples of staff discussions related to current enrollment management issues.
08A	055	Admissions Ratings	Documentation of the various ratings used by Admissions in their review of prospective students; explanation of the changes implemented for the 04-05 year, noting the addition of the Involvement and Character ratings.
08A	060	Admissions Presentation to the Committee on Retention and Attrition Policy - Oct 2003	Key Admissions data that better informed the committee about Skidmore's enrollment planning model.
08A	065	Committee on Admissions and Student Aid - Operating Code & Annual Reports 1998-2005	Faculty Committee which reviews policy and makes recommendations for change; critical issues tackled include diversity recruitment, gender balance, athletic decisions, need-based versus merit aid, and use of research data to instigate recruitment changes.

STANDARD		DOCUMENTATION PROVIDED	NOTES
8	STUDENT ADMISSIONS		
08A	070	Committee on Admissions and Student Aid - Agendas and Meeting Minutes for 02-03, 03-04, and 04-05	CASA minutes from the most recent three years(see item above).
08A	075	Skidmore Master's Program Admissions Procedures	Graduate program procedures.
08A	080	Admissions Goals and Objectives for 05-06 from Action Plan	Priority research projects for 05-06.
08A	085	Board of Trustees Yield Presentation - Spring 2005	Materials prepared for the full Board of Trustees, May 2005; used to frame a broader discussion of the complex issues involved with increasing yield.
08A	090	Tour Guide Manual 2004-05	Details, presentation tips and frequently asked questions for Admission's Tour Guides
08B	Financial Aid		
08B	095	Admissions Memos and Data submitted to the Board Trustees- 2002-2004	Admissions and financial aid data summaries prepared for the Board
08B	100	Financial Aid Packet 2004-05	Sample application packet from the 2004-05 cycle and materials taken from the Office of Student Aid's web site
08B	105	Yield Projection Models 2004-05/2005-06	Spreadsheet model used by the Dir. of Student Aid to project budget surplus or shortfall based on yield projections by AQR
08B	110	Role of Institutional Grant Aid - Board Presentation - February 2004	Information presented to the Board re: the Role of Institutional Grant Aid -- framed a discussion of need-based versus merit aid.
08B	115	Skidmore College/College Board's Financial Aid Strategy Tool (FAST) Program	Skidmore College Professor Sandy Baum's contribution to the College Board's FAST Program and its use at Skidmore.
08B	120	Financial Aid as a Strategic Enrollment Tool - December 2001	Observations and recommendations from Robert Massa, consultant for using aid to support enrollment goals.
08B	125	NCAA Division III Financial Aid Reporting Program - Preliminary Report 2004-05 & Final Report 2003-04	Reports to NCAA used to ensure financial aid equity between athletes and non-athletes.
08B	106	Financial Aid Annual Report on Tuition Exchange Program - Oct 2005	Annual report on the status of the Tuition Exchange Program enabling Skidmore College full-time faculty and staff dependents to receive under-graduate scholarships at a participating member institution.
08C	Enrollment Management Research		
08C	130	Retention Report - December 2003	Broadly examines the reasons why students stay at or leave Skidmore, and proposes strategies for improved student engagement, success, and retention. See especially pp. 3-15.
08C	135	The Admitted Student Questionnaire (ASQ) Report - 2004	Analysis of survey responses provided by enrolled and non-enrolled accepted students; used to assess non-enrollee selections and plan changes in recruitment strategies (Additional years available on the IR web site).

STANDARD		DOCUMENTATION PROVIDED	NOTES
8	STUDENT ADMISSIONS		
08C	140	Withdrawn Student Report 2004-05	Research report analyzing reasons for student departure and tracking of where students enrolled upon leaving (Additional years available on the IR web site).
08C	145	10AQR Admissions Research	Web survey conducted by Office of Strategic Communication to identify high achieving students' reasons for attending Skidmore.
08D	Communication to New Students		
08D	12A 005	Summer Registration Guide	Testing and Placement information presented to new entering students. See Standard #12 - 12A 005
08D	150	Advanced Placement Transfer credit policies	Policy statements and FAQs available to new students on the Registrar's Office web site.
08D	155	First-Year Experience Course Goals F'05	First-Year Seminar Course Proposal Form which includes the course goals to be included on each syllabus.
08D	160	Communications to Accepted and Enrolled Students - 2005	Letters sent to accepted and enrolled students from the Director of the First-Year Experience

STANDARD		DOCUMENTATION PROVIDED	NOTES
9	STUDENT SUPPORT SERVICES		
09A	College Publications		
09A	005	College Catalog - 2005-2007	Describes Skidmore policies, course offerings, all-College and major requirements, teaching faculty, etc.
09A	010	Student Academic Handbook - 2004-2005	Issued by the Dean of Studies and contains advising information, honor code and academic integrity literature, and resource information related to academics and student services.
09A	015	Student Handbook - 2005-2006	Issued by Student Affairs; Describes student responsibilities and rights, the judicial system, and College policies regarding alcohol and drugs, sexual assault, motor vehicles, etc.
09B	Student Services		
09B	020	Student Affairs Mission Statement - Jan 1999 & Information from the Student Affairs WEB Site	Defines Student Affairs philosophy for the programs and services provided to guide and support students' academic, co-curricular, social, and personal lives.
09B	025	Dean of Studies - Literature describing services	DOS Office philosophy and resources, summary of academic support, peer tutoring resources, and student research funds.
09B	030	Disability Services - Literature describing services	Support for students with disabilities and guidance for faculty advising and teaching students with disabilities.
09B	035	International Student & Exchange Visitor Resource Guide - 2004-05 and Supporting Documents	Guidance and services for international students coming to Skidmore; issued by Dean of Studies Office.
09B	040	Peer Tutoring Handbook - 2003-2004	Guide for peer tutors outlining responsibilities and campus resources.
09B	045	Registrar - Literature describing services	Summer guide for new students and information regarding access to the degree audit system and on-line course registration.
09B	050	Skidmore College Math & Computer Science Lab Information	Description of the services provided by the Math/Comp. Sci. Lab and their hours.
09B	055	Foreign Language Resource Center Information	Description of the Foreign Language Resource Center including audio and video holdings, etc.
09B	060	Foreign Language Resource Center Self Study Report - April 2005 & Annual Reports - 2004-05 and 2003-04	Details the resources of the Foreign Language Resource Center and provides information of new services, space redesign, etc.
09B	065	Writing Center Information including the Annual Reports from 2004-05, 2003-04, and 2002-03	Description of the Writing Center the resources available to students.
09B	070	Health Services Information	Description of Health Services mission and an overview of services.

STANDARD		DOCUMENTATION PROVIDED	NOTES
9	STUDENT SUPPORT SERVICES		
09B	075	Athletics at Skidmore	Documents demonstrating Skidmore's approach to scholar-athletes; includes a proposal for modification of eligibility standards (3/03), an outline of Dean of Studies procedures for working with the AD re: potential ineligible athletes, and the final CAS approved standards.
09C	Reports		
09C	080	First-Year Advising CEPP Subcommittee Report of the FYE - Oct 2003	Documents advising-related initiatives and data-gathering in years leading up to the FYE approval. Contains comparative information from peer colleges regarding their advising structures.
09C	085	Student Cultures Report - Spring 2003	Faculty-led research on Skidmore students' approaches to their academic, co-curricular, and social lives. Students enrolled in two Fall 2002 classes (Studying Student Worlds and Growth and Responsibility in College) conducted the research with instructors.
09C	090	Athletics at Skidmore: An Advisory Report and Recommendations (Athletic Review Committee) - May 2002	The history of athletics at Skidmore College and recommendations related to staffing, programs, facilities, and equity.
09C	095	Athletic Council Annual Report 2004-05	Annual report detailing conversations in 2004-05 regarding the transfer of the Athletics Program from Academic Affairs to Student Affairs and the search for a new Athletic Director.
09C	100	Student Life Committee February '04 to May '05	Dean of Student's reports to Trustee Student Life Committee; Current issues and accomplishments in each Student Affairs office are articulated along with plans for future expansion of the residence and dining facilities.
09C	105	Skidmore College Intercollegiate Athletic Department Gender Equity Review -2001-2002 & Response	External review of Athletics at Skidmore to determine compliance with the athletic provisions of Title IX.
09C	110	Athletic Information Report - August 2000	Report from the Athletic Director to the Dean of Faculty that provide visiting team reports, restructuring recommendations, budget information, and objectives.
09C	115	Dean of Studies Annual Report 2003-2004 - May 2004	Report from the Dean of Studies that describes the activities of the office during the previous academic year.
09C	120	Office of Leadership Activities Assessment & Annual Report - 1998-1999	Describes and assess support to student government, clubs and organizations, social events, and first-year students through utilization studies, documenting activities, etc.
09C	125	Leadership Activities Office Self-Evaluation & Proposal for Change - Feb 2004	Recommendations for future office structures and services to students' co-curricular, leadership, and social lives.

STANDARD		DOCUMENTATION PROVIDED	NOTES
9	STUDENT SUPPORT SERVICES		
09C	130	External Review of SOAR - March 2001	Review of the Society Organized Against Racism: mission, leadership structures, programs.
09C	135	Multicultural Student Affairs Report - April 2004	Multicultural annual report, programs, and services.
09C	140	Multicultural Center Planning Committee Report - Nov 2000	Planning and research leading to the development of the Intercultural Center.
09C	145	Center for Safer Sexual Relations Report - 2003	Annual report and documents on activities, services, and programs available to students.
09C	150	Office of the Chaplain Reports - 2002-03	Planning report sent to the Dean of Students in 2003 outlining ideas for new programming; also contains miscellaneous notes and memos.
09C	155	Volunteer Services Annual Summary - 2003-2004	Annual report on major student, faculty, and staff initiatives for community service activities.
09C	160	Student Affairs - Miscellaneous Diversity Reports 1998-2003	Reports from the Office of the Chaplain and Volunteer Services related to diversity; Update report on the Intercultural Center.
09C	165	Residential Life ACUHO-EBI Resident Survey Findings - 2004-05	Data from the Assoc. of College & Univ. Housing Officers National Resident Survey; Identifies residential life program effectiveness, performance, and measures satisfaction; Comparison group data forthcoming.
09C	170	Campus Safety & Security Reports - 2000-2003	Contains campus crime statistics, offense definitions, and an overview of awareness programs, reporting crime procedures, Campus Safety response, etc.
09D	Proposals		
09D	175	Mellon Grant - Academic Communities Proposal - April 2004	Joint effort between student affairs and faculty to support research, service learning, and career explorations for first-year and second-year students.
09D	180	Bridging the Gap Between Access and Achievement: The Skidmore College Summer Academic Institute and the Skidmore College Opportunity Programs - 2005	Publication by Skidmore's HEOP/AOP staff that describes Skidmore's bridge program; will be in a Mellon Foundation-funded text on bridge programs due summer 2005.
09D	181	Increasing African American, Latino, and Native American Representation among High Achieving Undergraduates at Selective Colleges and Universities	A new publications through the University of California at Berkley highlighting Skidmore's model HEOP program. See pages 19-25.
09D	185	Proposal for the creation of the position of Director of the Center for Intercultural Studies - Feb 2005	CEPP recommendations on leadership structures and mission for Center for Intercultural Studies.

STANDARD		DOCUMENTATION PROVIDED	NOTES
9	STUDENT SUPPORT SERVICES		
09D	190	Proposal to the Jack Kent Cooke Foundation: Improving Access for Community College Transfers August 22, 2005	Proposal for the creation of a recruitment, articulation, and support program to increase the number of science majors, enhance transition support, and provide access to disadvantaged students coming to Skidmore from two-year schools.
09D	195	Kettering Fund Grant Application - Fall 2005	A proposal to the foundation to enhance Skidmore's opportunity programs by enrolling a greater number of academically motivated but economically disadvantaged students from Ohio. If awarded, a majority of the grant money would be applied to financial assistance for these students. Such an enhancement would likely create greater racial/ethnic diversity and geographic diversity within the Skidmore student body.
09D	200	Summer Advising for First-Year Students - Summer 2005	Proposal outlining a new approach to summer advising that came in response to Advising Survey & NSSE Data and dovetailing with the implementation of a new First Year Experience program; also includes documents created in the implementation phase (See Standard #7 [07C 085] for project assessment information)
09E	Policies		
09E	205	FERPA statement	FERPA rights to privacy, administrative complaints process, and New York State laws regarding religious observance; from College Catalog.
09E	210	Gramm-Leach-Bliley Activities -Information Security Program Report - Sept 2003	Multi-office review of standards protecting confidentiality of student records by the Registrar and the Director of Student Aid

STANDARD		DOCUMENTATION PROVIDED	NOTES
10	FACULTY		
10A	Faculty Profile		
10A	005	List of the Faculty and their Degrees - 2004-2005	Demonstrates evidence of a qualified teaching faculty.
10A	01B 055	Faculty Handbook	The complete Handbook contains evaluative criteria for continued faculty service, reappointment standards, tenure and promotion standards. (See Standard #1 [01B 055] or specific sections below)
10A	010	Skidmore College Common Data Set (CDS) - Faculty Stats	Faculty data from the most recent CDS. See also 10B 115
10A	015	Faculty Curriculum Vitae	Collection of professional resumes of all tenure and tenure-track faculty provides further evidence of a prepared and qualified teaching faculty
10B	Faculty Appointments & Promotion		
10B	020	Sections of the Faculty Handbook related to evaluation, promotion, and tenure - 2004-05	Specific Handbook sections detailing evaluative criteria related to reappointment and tenure.
10B	025	CAPT Operating Code & Guidelines - 2005-06	Committee on Appointments, Promotion, and Tenure calendar, criteria, and procedures.
10B	030	CAPT Report on Standards and Methods for Evaluating Faculty Performance - Fall 1991	Various proposals intended to clarify or modify standards and methods for evaluating faculty performance.
10B	035	Faculty Evaluations - All-College Short Form	The standard "short form" used by all departments for all offered sections; can be supplemented by departmental "long forms."
10B	040	Faculty Evaluation - Departmental Long Forms	Samples of the forms departments use to understand student satisfaction and student learning. Forms are unique to each department and are created/revised at the departmental level.
10B	045	Suggested Guidelines for Writing Letters in Reappointment & Tenure Cases - 2004-05	Faculty-approved guidelines for evaluative letters from the Chair's Handbook.
10B	050	Tenure Appeal Committee Operating Code & Tenure Review Board Operating Code - 2005-06	Procedures for appealing a negative tenure recommendation.
10B	055	Review Procedures: Chairs, Program Directors & Senior Administrative Officers & Timeline for Upcoming Reviews - 2004-05	Faculty Handbook section defining review criteria and procedures.

STANDARD		DOCUMENTATION PROVIDED	NOTES
10	FACULTY		
10B	060	Guidelines for Faculty Searching and Hiring - Sept 2002	Procedures for hiring of faculty with emphasis on Skidmore's commitment to diversity.
10B	065	Equal Opportunity and Diversity Policy for the Skidmore College Community - 2004	Equal opportunity and affirmative action goals and procedures.
10B	070	Number of Academic Affairs Tenure Line Assignments by Department - 2005-06	Demonstrates commitment to maintaining a full-time faculty capable of delivering and designing the curriculum.
10B	075	Current Tenure Line Search - 2005-06	A listing of the current searches underway to fill tenure track positions. Indicates the status of the department, level, and status of each search.
10B	080	Criteria for Addition of New Faculty Lines - Feb 8, 2002	Explains academic priorities and how those will be used to determine where to place new faculty lines. Supporting data on course enrollments is also included.
10B	085	Reappointment & Tenure History - 1982-1993	Figures on the number of candidate up for reappointment/tenure and the number approved.
10B	090	Percentage of Faculty Considered for Tenure Approved - 1981-2005	Recent figures on tenure approvals.
10B	091	Faculty by Department 2005-06	Listing of Skidmore College faculty (full-time and part-time/regular and temporary) for 2005-06
10B	095	Diversity at Skidmore: Notes toward implementing the Strategic Plan - May 7, 2005	A working paper from the Associate Deans and the Dean of Student Affairs regarding implementing the diversity goals related to faculty and student culture set forth in the strategic plan.
10B	100	Endowed Chairs at Skidmore College - 2004-05	A list of endowed chairs, position descriptions, donors, appointment lengths, etc.
10B	105	Procedures for Appointing Endowed Chairs	Procedures and processes selecting endowed chairs.
10B	110	Department Course Release Information - 2004-05	Course releases and reasons by department.
10B	115	Faculty Data from the Common Data Set - 2004-05	See page 24. Contains breakdown of faculty by sex and degree according to new Common Data Set definitions.
10B	120	AAUP Faculty Compensation Survey - 2004-05	Faculty salary compared to Skidmore's self-defined peer group.

STANDARD		DOCUMENTATION PROVIDED	NOTES
10	FACULTY		
10B	125	Faculty Salary Regression Models & FPPC/DOF Memos	Explains the methods utilized to ensure internal equity in faculty salary with specific attention to sex. Also, memos to the faculty regarding salaries are included.
10B	130	Process used by Department Chairs to evaluate their faculty - 2004-05	Text from the Faculty Handbook which outlines the process and procedure for department chairs to evaluate their faculty.
10C	Faculty Development		
10C	135	Faculty Advisor Handbook - 2005-06	Description of the faculty advising program that contains advising expectations and concerns. The guide also serves as a resource regarding student and academic services.
10C	140	Status of Faculty Advising at Skidmore - April 2001	Memo from DOS asking CAPT to consider key advising-related questions for the College.
10C	145	Faculty Development Opportunities - 2005-06	Dean of Faculty handbook summarizing all available faculty opportunities for research, workshops, pedagogy development, travel, etc.
10C	150	Faculty Development Committee Reports - 2001-2005	Annual reports on development awards, activities, and workshops.
10C	155	Report on Faculty Development Internal and External Grant Awards - June 1999	Summary of the external funding secured in the previous five years related to faculty development.
10C	160	Mellon Grant for Faculty Development - 2004-2007	Mellon support to Skidmore and partner colleges for developing long-term research and teaching agendas, faculty exchanges, and workshops and colloquia for faculty development.
10C	165	Pedagogy Workshop Sessions - 1994-2005	A summary of pedagogy workshops and discussions from the past decade.
10C	170	Curriculum Committee Guidelines and Policy Statements	Curriculum Committee course evaluation criteria and procedures.
10C	175	Curriculum Committee Composition and Annual Reports - 1998-2005	Year-end reports and committee membership.
10C	180	Faculty Summary of Activities Form	Filled out annually by each faculty member and submitted to the Dean of Faculty. Demonstrates faculty pedagogy, scholarship, committee service, conference activity, etc.

STANDARD		DOCUMENTATION PROVIDED	NOTES
10	FACULTY		
10C	185	Affiliations with Other Institutions/Faculty	Affiliations Skidmore holds with organizations that enable minority and international faculty to teach at Skidmore. Institutions include: Consortium for a Strong Minority Presence, Swedish Foundation for International Cooperation in Research and Higher Education/NYU Minority Dissertation Fellowship.
10C	190	New Faculty Orientation Materials - 2005-06	Background materials prepared for orientation of new, full and part-time hires conducted by the Dean of the Faculty Office.
10C	195	List of Faculty Mentor Pairings	Faculty Mentor Program implemented by the Dean of the Faculty Office pairs tenure track, and 1-3 year full-time appointments with senior faculty members.
10D	Academic Freedom		
10D	200	Statements on Academic Freedom from the Faculty Handbook	Faculty Handbook policies regarding academic freedom and governance processes that assure faculty expression and influence.
10D	205	Committee on Academic Freedom and Rights (CAFR) Operating Code & Annual Reports	Committee on Academic Freedom and Rights operating code.

STANDARD		DOCUMENTATION PROVIDED	NOTES
11	EDUCATIONAL OFFERINGS		
11A	Curriculum		
11A	005	Skidmore College Inventory of Registered Programs/New York State Education Department - September 2005	Formal list of majors approved by New York State Department of Education; includes current and past program offerings.
11A	010	Skidmore College Catalog - 2005-2007	Lists courses offered by department, demonstrating breadth and depth of topic offerings as well as congruence with Skidmore's mission.
11A	015	Sample Course Syllabi - 2004-2005	Syllabi of new courses and supporting proposal information.
11A	020	Current Articulation Agreements	A listing of the articulation agreements on file plus 2 recently signed agreements for transfer students coming to Skidmore from SCCC and for Skidmore students seeking an accelerated graduate degree.
11A	025	Library & Media Services Resources	Listings of resources available at the Library or through Media Services that support the curriculum.
11B	Policy		
11B	030	Curriculum Committee Guidelines - Dec 2004	Criteria and procedures for faculty and staff review of all course and curriculum changes.
11B	035	Guidelines for Academic Program Reviews - Aug 2004	Dean of Faculty criteria for internal and external review of departmental and interdisciplinary programs.
11B	040	Guidelines for Skidmore's Academic Affiliations from OIP - Jan 2005	Office of International Programs guidelines for proposing new affiliations at abroad location as approved by CEPP Feb 2005.
11B	045	Transfer Credit Criteria	Registrar information regarding transferring credit from other institutions. Also contains a FAQ section for incoming transfer students.
11C	Recent Curricular Revision		
11C	050	Guidelines for Reconfiguration - April 1999	Documents distributed to academic chairs for use in the process of revising courses and majors 1999-2004. Reconfiguration supported modification of both student and faculty loads.
11C	055	CEPP's Core Curriculum Proposal (2001)	Revisions and rationale for changes to the all-college curriculum in 2001-2002.
11C		FYE Proposal	Establishes new structure for first-year seminars linked with advising/mentoring, co-curricular events, and residential living units set to begin fall 2005. Programming based on assessment of strengths and weaknesses of previous program (Liberal Studies). (see document in Standard #2)

STANDARD		DOCUMENTATION PROVIDED	NOTES
11	EDUCATIONAL OFFERINGS		
11C	065	FYE Scribner Seminars (Fall 2005) & Peer Mentoring Program	A list of courses offered for the new First-Year Seminar in Fall 2005. Also contains course descriptions and faculty name/department and a description of the new Peer Mentoring Program and the responsibilities associated with being a peer mentor. See www.skidmore.edu/fye for more information. - See also Standard #2
11C	070	FYE Workshop Agenda 1/17 & 1/18/2005 and 9/16/05	Agenda for the Scribner Seminar faculty workshops to develop course offerings.
11C	075	Framing Documents from major curricular changes: Biology curriculum revision	2002 revision of the Biology curriculum that describes assessment plans and explains support for Environmental Studies, Neuroscience, and the all-College science breath requirement.
11C	080	Proposal to Revise Writing Intensive Requirement - Spring 2005	Proposal to change the writing requirement which was defeated by faculty vote in spring 2005. Includes student feedback to demonstrate student involvement on the process. A CEPP subcommittee is currently revisiting the proposal with plans to bring a revised proposal to the Faculty in the Spring 2006 term.
11D	Diversity		
11D	085	Skidmore's Guide to Culture-Centered Courses - last revision 1998	For advising purposes, lists broad categories of course offerings in African, African-American, Spanish, Spanish-American, Latino-American, Native American, Asian, and Asian-American studies.
11D	090	CEPP Subcommittee on Study Abroad & Diversity Final Report - Dec 2003	Recommendations for enhanced student exposure to other cultures in the US and abroad.
11D	095	Freeman Foundation Grant - 2001-2002	Grant awarded to establish a Skidmore program in Beijing, China.
11D	100	The Building Blocks of a New International Affairs Major: From Cornerstone to Capstone and Beyond - 2004	An application for a grant from the Undergraduate International Studies & Foreign Languages Program to establish a new International Affairs major at Skidmore. Grant approved summer 2005.
11D	105	Civic Engagement at Skidmore: A Survey of Students, Faculty, and Community Organizations - May 2005	A Spring 2005 report from a class working to measure Skidmore's level of commitment to service-learning and community service as compared to a peer group of institutions.
11E	Special Initiatives		
11E	110	Tang Museum catalogues and programming	Brochures and publicity items for various exhibitions at the Tang. Also contains reviews found in print media.
	02E 130	Tang Museum Information relating to Curricular Endeavors	See Standard #2 [02E 130] for information regarding the role of the Tang Museum in complementing and supplementing curricular offerings.

STANDARD		DOCUMENTATION PROVIDED	NOTES
11	EDUCATIONAL OFFERINGS		
11E	115	Honors Forum Quick Facts & Members Guide Fall 2005	Status of the Honors Forum as reported at the October 2005 Faculty Meeting as well as the Member's Guide to the Honors Forum distributed to students fall 2005
11E	120	Honors Forum: Courses & Graduates - 1998-2005	A list of the courses offered by the Honors forum since inception and the percentage of honors forum graduates in each class.
11E	125	Honors Forum Annual Reports - 1997-2001 & 2003-2005	Honors Forum Council detailing administrative, policy, and curricular issues tackled during the academic year.
11E	130	Expanding Horizons: The Skidmore/Schuylerville Connection	An educational partnership between Skidmore and nearby Schuylerville School District. Goals include strengthening the connection between the communities, encouraging access to education, and enhancing faculty development and research at both institutions.
11E	135	Collaborative Research Reports & Records - 1988-2005	Descriptions of collaborative research projects undertaken.
11E	140	Library Research	A bibliographic instruction study (2005), library usage study (2005), and a library action plan (2002).

STANDARD		DOCUMENTATION PROVIDED	NOTES
12	GENERAL EDUCATION		
12A	005	Student Summer Registration Guide - 2004-2005	Sent to incoming first-year students. Contains detailed information regarding registration and course selection. See pages 8-15.
12A	010	College Catalog - General Education Requirements	Pertinent pages from 2005-2007 College Catalog outlining all-college requirements.
12A	011	Guidelines for the All-College Curriculum	CEPP approved guidelines governing approval of courses that meet all-College requirements.
12A	015	External Review of Liberal Studies I & Final Review - Fall 1997	A review of the Liberal Studies first-year seminar with specific concerns and recommendations noted.
12A	120	CEPP Core Curriculum Survey Results - 2000	Survey of faculty regarding curriculum revision issues then in discussion.
12A	11D 090	CEPP Subcommittee on Study Abroad & Diversity Final Report - Dec 2003	Recommendations for enhanced student exposure to other cultures in the US and abroad. (See Standard #11 [11D 090])
12A	125	Advisee Survey 2003-04	A survey of students regarding mentoring and advising issues. Responses from students who had their advisor as an instructor during their first year were compared to those who did not.
12A	130	IRC meetings regarding Middle States topics - Fall 2004	Minutes from IRC meetings centering on Middle States-related topics.
12A	135	E-Portfolios Status Report - 2004-05	Information and memos regarding the search for an electronic portfolio package that will meet the needs of diverse departments and disciplines.
12A	02C 065	The First-Year Experience - 2005	See Standard #2 [02C 065]
12A	140	HEOP Study Group Final Report	Sub-committee of Curriculum Committee report on issues related to integrating HEOP support and the FYE
12A	145	Student Academic Handbook 2005-06	Comprehensive guide to academic policies and procedures designed for student use - complements faculty version.
12A	150	Application for Shared Futures: General education for Global Learning - Fall 2005	Application to AAC&U Curriculum and Faculty Development Network to support implementation of Goal II objectives from the Strategic Plan; includes plans for faculty discussion of global education within the all-College curriculum, assessment of student learning, increases in offerings with global/international content; and enhanced study abroad -- Note: Not Funded 9/27/05
12A		Institutional, Program, & Course Assessments	See Standard #14. Particular attention has been paid to the communications (written and oral) component of the all-College curriculum.

STANDARD		DOCUMENTATION PROVIDED	NOTES
13	RELATED EDUCATIONAL ACTIVITIES		
13A	Basic Skills		
13A	005	The Nature of Reading & Writing Support Provided to HEOP/AOP Students - Feb 2005	Documents the support reading, writing, and test-taking support provided to HEOP/AOP students.
13A	010	HEOP 2004-2008 Proposal	Proposal for expanding the number of HEOP/AOP students and the support provided to these students.
13B	Experiential Learning		
13B	11E 125	Expanding Horizons	
13B	115	Internships at Skidmore College	Forms and information explaining internship approval process and sample fall internship listing.
13B	120	Service Learning Courses Taught - Fall 2005	E-mail from Mellon Fellow for Service Learning to faculty regarding fall 2005 courses with service learning component.
13B	125	Civic Engagement at Skidmore: A Survey of Students, Faculty, and Community Organizations - May 2005	A Spring 2005 report from a class working to measure Skidmore's level of commitment to service-learning and community service as compared to a peer group of institutions. (also included in Standard #11)
13C	Study Abroad		
13C	130	Study Abroad at Skidmore College	A list of approved programs, literature about programs, and proposals for enhancing study abroad at Skidmore.
13C	11D 095	Freeman Foundation Grant - 2001-2002	See Standard #11 [11D 095]
13D	MALS, UWW & Antigua		
13D	135	White Paper: The Role for Distance Learning at Skidmore College - May 2000 & CEPP Working Paper on Distance Learning - Dec 2002	Documents related to contemplating the role of distance learning at Skidmore College. Formal decisions re: acceptance of distance learning credits left at the proposal stage.
13D	140	Master of Liberal Arts Materials	Admissions packet for the MALS program & Annual Report = August 2005.
13D	145	UWW Catalogue & Application Packet	UWW Catalog outlines admission process and program objectives and opportunities.
13D	150	UWW Antigua Program Information	A collection of information on the UWW program that allows Antigua residents to achieve degrees not readily available in their home country.

STANDARD		DOCUMENTATION PROVIDED	NOTES
13	RELATED EDUCATIONAL ACTIVITIES		
13E	Special Programs		
13E	155	Special Programs Information	A sampling of literature and brochures detailing the vast array of diverse programs offered by the Dean of Special Programs.
13E	160	The Role of Special Programs as a model for innovation	Excerpts from the Strategic Plan and the Strategic Action Agenda related to goals set for integrating Special Programs activities with residential campus instruction, capitalizing on SP's qualities of entrepreneurship and innovation

STANDARD		DOCUMENTATION PROVIDED	NOTES
14	ASSESSMENT OF STUDENT LEARNING		
14A	Background Materials: Continuing Faculty Conversation Regarding Academic Excellence and Student Engagement		
14A	005	Subcommittee on Academic Standards and Expectations Report 1990	CEPP Sub-Committee charged with making recommendations to the President on issues related to academic rigor and how the faculty set expectations for excellence; set the stage for many conversations in subsequent years.
14A	010	Response to CEPP Subcommittee on Academic Standards and Expectations Report Fall 1991	Departmental responses to the report.
14A	015	Report of the Subcommittee on Academic Excellence - April 15, 1995	White paper written by a joint IPC-CEPP sub-committee charged with making recommendations to enhance academic rigor at Skidmore; from this report came specific recommendations later implemented in the form of the Honors Forum, the First Year Experience, and merit scholarships.
14B	Assessment Planning and Faculty Development		
14B	07D 150	Periodic Review Report - May 2001- Pages 88-107	See Standard #7 [07D 150] for documents
14B	07D 155	Periodic Review Team Report - Pages 3-5	See Standard #7 [07D 155] for documents
14B	020	Institutional & Academic Assessment Plan - 2004-2009 & Appendices: Learning Outcomes Associated with Each Goal & Timetable for Assessing the Learning of Skidmore Students 2004/05-2008-09	Broad assessment goals and strategies for student learning inside and outside the classroom. Draft definitions of outcomes associated with intellectual engagement, critical inquiry, citizenship, and communication. Five-year projection for outcomes assessment activities. (Part of the Institutional Assessment Plan).
14B	025	Pedagogy Seminar with Ann S. Ferren on Assessing Student Learning - March 2002	Materials used at a faculty workshop on assessment conducted in Spring 2002 by Dr. Ann Ferren, one the Middle States visiting team members from 1995 (follow up on assessment efforts).
14B	030	Handbook on Academic Program Assessment Methods - Nov 2002	Resource materials compiled by Director of Assessment and shared with Department Chairs and Program Directors beginning program assessment projects.
14B	035	Student Learning Assessment - General Rubrics - February 2005	Materials used at a faculty workshop on assessment conducted in Spring 2005 by Dr. Phyllis Roth and Ray Rodrigues.
14B	040	Student Engagement: Faculty Survey Reports - Spring '05	In 2004-05, Dir. of Assessment Ray Rodrigues worked with a faculty committee to identify assessment goals and to delve into the question of student engagement, an extension of Middle States work on the topic. The report outlines the findings of this group's survey of the faculty which then led to discussions on the Middle States Steering Comm. re: what we mean by "student engagement".
14B	045	AAUP Pedagogies of Engagement Paper - April 2004	Faculty presentation at AAC&U Conference on the concept of the "Idea Notebook", a pedagogical strategy in support of assessment.

STANDARD		DOCUMENTATION PROVIDED	NOTES
14	ASSESSMENT OF STUDENT LEARNING		
14B	050	Carnegie Report	Final report prepared by Dr. Berheide and Dr. Marx and presented to the Carnegie Academy for the Scholarship of teaching and Learning; details the status of the project funded by Carnegie to develop the "Idea Notebook", a pedagogical strategy focusing on the development of students' critical thinking skills
14C	Application of Assessment Techniques -- Data and Reports		
14C	055	Examples of Learning Goals in Descriptions of Majors 2003-05 College Catalog	Sample statements taken from the Catalog exemplifying how Skidmore has attempted to adopt the identification of learning goals in descriptions of majors.
14C	056	Summary of Departmental Assessments - Summer 2005	Summary of the status of departmental assessments to date taken from departmental annual reports spring 2005
14C	060	"What Matters in College After College" Annapolis Group Study 2002	Broad survey of educational impact for students who attended "Annapolis Group" liberal arts colleges (Skidmore provided input).
14C	065	Collegiate Results Instrument Alumni Survey Report 2000	Survey of Class 1993 regarding life-long learning, personal values, and occupations.
14C	070	Institutional Research Alumni Survey Report 2004	Surveys Class 1999 during senior year and five years after graduation regarding value of Skidmore education.
14C	075	Student Engagement Faculty Survey Report - 2004-05	Survey of Skidmore faculty regarding characteristics of "student engagement."
14C	080	Career Services Survey of Class 2003 & 2004	Annual survey that asks about career and graduate school pursuits.
14C	085	New York State Teacher Certification Examination Pass Rates - 2000-2004	Demonstration of program (Education Studies) success through test results.
14C	090	HEOP/AOP Semester Reports & Descriptions - HEOP Model for Teaching Outcomes - Spring 2005	Data collected by the Higher Ed Opportunity Program (HEOP) demonstrating how this program tracks student progress as measured by GPA and other measures; reports are reviewed by the program staff and outliers identified as in need of additional support or intervention.
14C	091	Assessment Data on The Opportunity Programs at Skidmore College - Fall 2005	HEOP/AOP assessment data presented to the faculty in October 2005.
14C	095	Academic Festival Guides - 1999-2005	Guides from the Academic Festival held at the end of each year; includes descriptions of capstone experiences and the demonstration of student learning.
14C	100	College Writing Assessment Spring 2000	Pilot study of writing abilities among students who had completed the required one-semester Writing Seminar.
14C	105	Report on the Assessment of Student Writing - Spring 2005	A follow-up assessment of student writing in the spring term of the senior year; results of findings and recommendations; will feed into work planned by a CEPP Study Group on the Writing Requirement planned for 05-06.

STANDARD		DOCUMENTATION PROVIDED	NOTES
14	ASSESSMENT OF STUDENT LEARNING		
14C	110	Report on Pilot E-Portfolio & Peer Assessment Project - June 2005	Report sent by Ray Rodrigues to the DOF assessing the effectiveness of using eportfolios in the classroom; particular focus on how the portfolio can enhance peer assessment of writing.
14C	115	Evaluation of Expanding Horizons Programs 2003 & 2004	Data collected by the Expanding Horizons Program with Schuylerville HS to assess program effectiveness.
14C	120	UWW On-Line Course Assessment - July 2005	Description of the assessment strategies employed by UWW in the evaluation of on-line courses; data compares student performance with traditional classroom courses.
14C	11D 100	International Affairs Proposal	See Standard #11 [11D 100] - Utilization of assessment as integral part of new program development.
14C	12A 140	Portfolio projects	See Standard #12 [12A 140] for documents
14C	125	Pilot Assessment for Oral Presentation - 2004-05	Report on pilot of new assessment rubric for oral presentations skills. Spring 2005
14C	130	Advisee Survey 2003-04	A survey of students regarding mentoring and advising issues. Responses from students who had their advisor as an instructor during their first year were compared to those who did not.

ACRONYMS	
ALANA	African American, Latino/a, Asian, and Native American
AOP	Academic Opportunity Program
CAFR	Committee on Academic Freedom and Rights
CAPT	Committee on Appointments, Promotions and Tenure
CAS	Committee on Academic Standing
CEPP	Committee on Educational Policies and Planning
CFG	Committee on Faculty Governance (as of 2005-05 is FEC)
CJE	Christian Johnson Endeavor
DOF	Dean of the Faculty
DOS	Dean of Studies
FAST	Financial Aid Strategy Tool
FDC	Faculty Development Committee
FEC	Faculty Executive Committee
FYE	First-Year Experience
HEOP	Higher Educational Opportunity Program
IPC	Institutional Planning Committee
IPPC	Institutional Policy and Planning Committee
LS1/LS2	Liberal Studies 1 and Liberal Studies 2
MALS	Master of Arts in Liberal Studies
OIP	Office of International Programs
SGA	Student Government Association
SOAR	Society Organized Against Racism (S.O.A.R.)
SSP	Scribner Seminar Program
UWW	University Without Walls
VPAA	Vice President for Academic Affairs

PERTINENT WEB LINKS	
Admissions	http://www.skidmore.edu/admissions/
Advancement	http://www.skidmore.edu/advancement/index.htm
Assessment	http://www.skidmore.edu/administration/assessment/
Committee Listing	http://www.skidmore.edu/administration/dof/campus-only/committees/Committees0506.htm
Dean of Student Affairs	http://www.skidmore.edu/administration/dean-students/dosa_index.htm
Dean of Studies	http://www.skidmore.edu/administration/dean-studies/
Dean of the Faculty	http://www.skidmore.edu/administration/dof/
Financial Planning & Budgeting	http://www.skidmore.edu/administration/budget/
First-Year Experience	http://www.skidmore.edu/fye/
Human Resources	http://www.skidmore.edu/administration/hr/
Institutional Research	http://www.skidmore.edu/registrar/ir/
Master of Arts in Liberal Studies	http://www.skidmore.edu/administration/mals/index.htm
President's Office	http://www.skidmore.edu/administration/president/
Special Programs	http://www.skidmore.edu/administration/osp/
University Without Walls	http://www.skidmore.edu/administration/uww/
Vice President for Academic Affairs	http://www.skidmore.edu/administration/academicaffairs/
Board of Trustees	http://www.skidmore.edu/administration/trustees/index.htm