MV-104 (7/05) PAGE 1 of 2



Use only for accidents that happen in New York State

check the box that describes why the driver cannot sign.

# New York State Department of Motor Vehicles

REPORT OF MOTOR VEHICLE ACCIDENT

www.nysdmv.com

BEFORE COMPLETING THIS FORM, READ THE INSTRUCTIONS IN SECTION A ON PAGE 2 DO NOT FORGET **RUSH** - DRIVER OF VEHICLE 1 - LICENSE SUSPENDED FOR FAILURE TO REPORT Page ACCIDENT DATE Accident Date Day of Week Did police investigate accident at scene? If "Yes", Name of Police Agency or Precinct & Accident Number □ ам Day Month □ РМ ☐ Yes ☐ No DRIVER OF VEHICLE 1 ☐ PEDESTRIAN ☐ BICYCLIST ☐ OTHER PEDESTRIAN ☐ VEHICLE 2 Driver License ID Number State of License State of License Driver License ID Number Driver Name-exactly as printed on license (Last, First, M.I.) Name-exactly as printed on license (Last, First, M.I.) DRIVER Apt. Number Apt. Number Address (Include Number & Street) Address (Include Number & Street) City or Town Zip Code State Zip Code City or Town State Date of Birth Number of Public Date of Birth Number of Public Sex People in Vehicle Property Damaged People in Vehicle Property Damaged Month Month Day |Year Name-exactly as printed on registration Date of Birth Date of Birth Sex 2 Name-exactly as printed on registration Day Month Day STRANT Address (Include Number & Street) Apt. Number Address (Include Number & Street) Apt. Number City or Town State Zip Code City or Town State Zip Code REGI Plate Number State of Reg. Vehicle Year & Make | Vehicle Type | Ins. Code State of Reg. Vehicle Year & Make Vehicle Type Ins. Code Estimated Cost of Property Damage - Vehicle 1 Estimated Cost of Property Damage - Vehicle 2 8 □ \$1,001-\$1,500 □ \$1,501-\$2,500 ☐ Over \$2,500 □ \$1,001-\$1,500 □ \$1,501-\$2,500 ☐ Over \$2,500 6 Describe damage to vehicle 1 ACCIDENT DIAGRAM: Circle one of the 9 diagrams (numbered 0-8) if it Left Turn Rear End Sideswipe Describe damage to vehicle 2 (same direction) VEHICLE DAMAG describes the accident, or draw your own diagram below in space #9 Number the vehicles. Your vehicle is # 1 Left Turn Right Angle Right Turn Right Turn Head On Sideswipe (opposite direction) Place Where Accident Occurred in New York State: ☐ City ☐ Village ☐ Town of \_ Permanent Landmark LOCATION Road on which accident occurred (Route Number or Street Name) at 1) intersecting street\_ (Route Number or Street Name) □N □S □E □W of ACCIDENT (Milepost, Nearest intersecting Route Number or Street Name) Miles 26 How did the accident happen? Which Veh. 9. Position Safety Injury If Deceased, Enter Age С Names of All Persons Involved Describe Injuries Identify Damaged Property VIN Other Than Vehicle(s) INSURANCE Name of Insurance Company Policy That Issued Policy For Vehicle Number 29 Name and Address of Policy Period From If Vehicle was Operated Under Permit (ICC, USDOT or NYSDOT), give No. Name and Address If Self-Insured, give Certificate No. and State Date Print Name of Driver Signature of Driver (or Representative\*) (or Representative\*) \* A representative may sign for the driver if the driver is unable to sign An accident report is not considered complete and filed unless it is signed, ☐ Injury because of injury or death. If you are signing as the driver's representative, and if not signed may result in the suspension of your driver's license. ☐ Death

You must report within 10 days any accident occurring in New York State causing a fatality, personal injury or damage over \$1,000 to the property of any one person. Failure to do so within 10 days is a misdemeanor. Your license and/or registration may be suspended until a report is filed. Check the "RUSH" box at the top of page 1 if your license is suspended for failure to report this accident on time. You must fill in all information requested on the report.

Then fill in the boxes numbered 1-7 and 23-30 in the right margin on page 1 by entering the number of the item from Section B that best describes the circumstances of the accident. If a question does not apply, enter a dash ("-"). If you do not know an answer, enter an "X"

INSTRUCTIONS - PLEASE PRINT OR TYPE ALL INFORMATION - USE BLACK INK

\* First — fold along this shaded, dotted line.\*

Don't fold internet form. Instead, place page 2 over page 1, with the arrows on page 2 pointing to the boxes on the right edge of page 1.

**VEHICLE INVOLVEMENT** - If you were in an accident involving:

- two-cars, enter your information in the VEHICLE 1 section and the other driver's information in the VEHICLE 2 section.
- a pedestrian, bicyclist or other pedestrian (a person using a non-motorized conveyance such as in-line skates, skateboard, sled, etc.), enter the information in the "Driver" spaces provided for Vehicle 2, and check the PEDESTRIAN, BICYCLIST or OTHER PEDESTRIAN box.
- a vehicle other than a motor vehicle (such as a snowmobile, mini-bike, aircycle, all-terrain vehicle, trail bike, or other non-motor vehicle), enter the driver, registrant and vehicle information in the space provided for VEHICLE 2.
- an unoccupied vehicle, enter all available information. Be sure to enter the correct vehicle Plate Number and Vehicle Type in the VEHICLE 2 block.
- more than two vehicles, fill out additional accident reports. On these reports, place the information for the third vehicle in the space marked VEHICLE 1 and mark it #3. Use the space marked VEHICLE 2 for the fourth vehicle, and mark it # 4 and so on. Additional forms are available at any Motor Vehicles office or from the DMV website: <a href="https://www.nysdmv.com">www.nysdmv.com</a>.
- **DRIVER** Enter the information for each driver EXACTLY as it appears on his/her driver license.
- **REGISTRANT** Enter registrant information EXACTLY as it appears on the registration of each vehicle involved in the accident.
- **3 VEHICLE DAMAGE** Indicate if the accident exceeds the \$1,000 threshold for property damage to any one vehicle or property caused by the accident, and describe the vehicle damage.
- **4** ACCIDENT LOCATION Enter the county, locality and street(s) where the accident occurred. Check the box if there is an intersecting street. If available, identify a permanent landmark nearby, such as a business, school, shopping mall, parking lot, water tower, railroad, mountain or cell tower.
- **5** ALL INVOLVED List the names of all persons involved in the accident, and provide the date of death if anyone was killed in, or as a result of, the accident. If more than four people are involved, complete another report. In the ALL INVOLVED section of that report, provide the required information for everyone else involved in the accident. Enter the following codes in the appropriate columns:

WHICH VEHICLE OCCUPIED (Column 8) - Enter the appropriate number or letter. B. Bicyclist

POSITION IN/ON VEHICLE (Column 9) - Enter the number from this

diagram which corresponds to each person's position.

1. Driver 2-7. Passengers 8. Riding/Hanging on Outside

# **SAFETY EQUIPMENT USED (Column 10)**

1. Vehicle 1

1. None 7. Air Bag Deployed

2. Vehicle 2

8. Air Bag Deployed/Lap Belt

2. Lap Belt 3. Shoulder Restraint

4. Lap Belt Restraint A. Air Bag Deployed/ Lap Belt/Restraint

5. Child Restraint Only

6. Helmet (Motorcycle Only) O. Other

O. Other Pedestrian

C.Helmet Only 9. Air Bag Deployed/Shoulder Restraint

P. Pedestrian

D.Helmet/Other

E. Pads Only B. Air Bag Deployed/Child Restraint

F. Stoppers Only

# **INJURY (Columns 16A-C)** - Check all column(s) that apply and DESCRIBE INJURIES:

- A Severe lacerations, broken or distorted limbs, skull fracture, crushed chest, internal injuries, unconscious when taken from the accident scene, unable to leave accident scene without assistance.
- B Lump on head, abrasions, minor lacerations.
- C Momentary unconsciousness, limping, nausea, hysteria, complaint of pain (no visible injury), whiplash (complaint of neck and head pain).
- **1 INSURANCE** Enter damage to private property, if any, insurance policy information and VIN. Attach additional reports to page one. Each page of the report must be numbered in the upper left corner. Mark additional sheets #2, #3, etc. Date and sign on the bottom line of each attached report. THE REPORT MUST BE SIGNED BY THE DRIVER OF VEHICLE 1, UNLESS HE OR SHE IS UNABLE TO SIGN BECAUSE HE/SHE IS INJURED OR DECEASED.

Send original to: ACCIDENT RECORDS BUREAU 6 EMPIRE STATE PLAZA

PO BOX 2925

ALBANY NY 12220-0925

# SECTION B

**USE TO COMPLETE** BOXES 1-7 and 23-30 ON PAGE 1 inswers are mark INSIDE THE BOXES ON PAGE

PEDESTRIAN/BICYCLIST/OTHER PEDESTRIAN LOCATION

- Pedestrian/Bicyclist/Other Pedestrian at Intersection
- 2. Pedestrian/Bicyclist/Other Pedestrian Not at Intersection

# PEDESTRIAN/BICYCLIST/OTHER PEDESTRIAN ACTION

- Crossing, With Signal
   Crossing, Against Signal
- Crossing, No Signal, Marked Crosswalk
- Crossing, No Signal or Crosswalk
- Riding/Walking/Skating Along Highway With Traffic
- Riding/Walking /Skating Along Highway Against Traffic Emerging from in Front of/Behind Parked Vehicle
- Going to/From Stopped School Bus
- 9. Getting On/Off Vehicle Other Than School Bus
- Working in Roadway
- 12. Playing in Roadway 13. Other Actions in Roadway
- 14. Not in Roadway

### TRAFFIC CONTROL

- 1. None
- Traffic Signal
- Stop Sign 3.
- Flashing Light Yield Sign
- Officer/Guard
- No Passing Zone
- - RR Crossing Sign
- 20. Other RR Crossing Flashing Light
- LIGHT CONDITIONS

### 1. Daylight 3. Dusk

- 5.Dark-Road Unlighted Dawn 4. Dark-Road Lighted
- ROADWAY CHARACTER Straight and Level 4. Curve and Level
- Straight and Grade
  - 5. Curve and Grade Curve at Hillcrest

10. RR Crossing Gates

14. Utility Work Area

16. School Zone

11. Stopped School Bus-Red

Lights Flashing

13. Maintenance Work Area

15. Police/Fire Emergency

Construction Work Area

0. Other

South 5.

Southwest

Veh

Veh

2

Even

Veh

Veh

Second

Event

6.

7 West

16. Making Right Turn on Red

17. Making Left Turn on Red

- Straight at Hillcrest ROADWAY SURFACE CONDITION
- 1. Dry 3. Muddy Slush
- 2. Wet Snow/Ice WEATHER Sleet/Hail/Freezing Rain
- 2. Cloudy 3. Rain 6. Fog/Smog/Smoke 1. Clear 0. Other 4. Snow

## **DIRECTION OF TRAVEL**



- North 2. Northeast
- 3 Fast
- 4. Southeast 8.

13. Passing

14. Merging

15. Backing

20. Other

**COLLISION WITH** 

Northwest

12. Changing Lanes

18. Police Pursuit

6. In-Line Skater

8. Other Pedestrian

21. Median - Not At End

Rock Cut/Ditch

Guide Rail - End

Fire hydrant

Median - End

30. Other Fixed Object

Snow Embankment

Earth Embankment/

10. Other Object (Not Fixed)

7. Deer

### PRE-ACCIDENT VEHICLE ACTION 11. Avoiding Object in Roadway

- 1. Going Straight Ahead
- 2. Making Right Turn
- Making Left Turn 3.
- 4 Making U Turn Starting from Parking 5.
- 6.
- Starting in Traffic
- Slowing or Stopping 8.
- Stopped in Traffic
- **Entering Parked Position**
- 10. Parked

# LOCATION OF FIRST EVENT 1. On Roadway

2. Off Roadway TYPE OF ACCIDENT

- Other Motor Vehicle 2. Pedestrian
- 3. Bicyclist
- 4 Animal
- 5. Railroad Train
- COLLISION WITH FIXED OBJECT
- 11. Light Support/Utility Pole
- 12. Guide Rail Not At End Crash Cushion 13.
- 14. Sign Post
- 15. Tree
- 16. Building/Wall 17. Curbing
- 18. Fence
- 19. Bridge Structure
- 20. Culvert/Head Wall
- 31. Overturned 32. Fire/Explosion
- NO COLLISION

25.

26.

33. Submersion

Barrier

- 40. Other
- 34. Ran Off Roadway Only