CEPP Meeting
September 25, 2023 @ 10:10-11:10am
Library 213

Present: Adrian Bautista, Amy Frappier, Heather Hurst, Lisa Jackson-Schebetta, Nick Junkerman, Dorothy Mosby, Robert ParkeHarrison, Kelly Sheppard

Absent: Emilka Jansen, Tess Molloy

Scribe: Heather Hurst

1. CEPP reviewed and approved minutes from 9/18
    a. Members approved friendly amendments to the Operating Code

2. CEPP Chair provided an update on qSET changes and other ongoing agenda items following a meeting with Joe Stankovich
    a. Summary of issue:
        i. outside vendor that provides All College Evaluation analytics is changing to cloud-based service and eliminating our current highly customized package;
        ii. this will change how we receive data back in that the qSet will no longer include some fields of comparative data that we currently receive;
        iii. CEPP's role will be to communicate this change to the Faculty in a timely fashion (which is now reduced due to delay noted below).
    b. Timeline of vendor delivery to Skidmore was reviewed:
        i. CEPP was first notified of change in March 2023 with first migration planned for Summer 2023, thereby enabling an update in early Fall;
        ii. vendor staffing issues have caused delays and data processing planned for July is only now in process; Skidmore should know more in 2-3 weeks.
    c. CEPP broadly discussed what changes might look like and what sections of qSET will remain unchanged:
        i. we will administer qSET in same manner;
        ii. department forms are not impacted at all;
        iii. qSET Course and Course Prefix columns will no longer be reported.
    d. Initial concerns discussed:
        i. How do faculty use the faculty data? (teaching, pedagogy, evaluation)
        ii. All communication to the Faculty should develop in concert with recognized partners of ATC, PC, NTT Union Rep, and CPD's.
        iii. The very use of evaluation instruments is known to have bias, contested, and difficult; this change will create a number of feelings across the faculty
        iv. This is a change imposed by outside vendor, it is not an internal decision.
        v. There are categories of data we use for evaluation that interface with elements out of our control (technology related).
        vi. Noted the frequently invisible labor and cost of these data by IR.

    e. qSET follow up actions:
        i. Recognizing pressing importance of this issue, CEPP Chair will invite Joe Stankovich (IR) and chairs/representatives of ATC, PC, NTT Union to meet with CEPP to inform them of situation and collaborate to identify the impacts to faculty across disciplines; proposed date of Oct 2 or Oct 16.
       ii. Next step, inform CPD and FEC, and schedule information and discussion opportunities (target date Nov meeting).

3. CEPP reviewed Timeline of Major Initiatives related to CEPP (prepared by K. Sheppard)
    a. Members noted utility of the document; Chair proposed maintaining such a document going forward to help long-term planning.

4. Agenda items tabled:
    a. Discuss draft academic calendar FAQ document.

5. CEPP addressed the following small housekeeping issues:
    a. CEPP Chair will review CEPP mailing list membership accuracy.
    b. CEPP Chair will provide current members access to Datastor archive.