

## Minutes for CEPP meeting of September 22, 2010

**In attendance:** Logan Brenner (student representative), Rochelle Calhoun, Lisa Christenson, Terry Diggory, Sarah Goodwin, Rubén Graciani, Mimi Hellman, Chris Kopec, Susan Kress, Josh Ness, Jeffrey Segrave (Dean of Special Programs), Bob Turner (Chair)

**I. Approval of minutes.** The minutes of September 15 were approved with minor revision.

**II. Office of the Dean of Special Programs.** Jeff Segrave joined the Committee for a review of the proposed revisions to the mission statement for the ODSP. The mission no longer accurately reflected the efforts and goals of the ODSP. Conversation focused on the how to explain the new directions, new emphasis, and re-purposed goals of the ODSP. CEPP members offered varied suggestions for areas of focus or concentration in the description of the office. The current draft of the mission statement is still considered a work-in-progress. JS suggested that he is open to finding a more definitive name for the ODSP itself.

**III. Assessment – Lisa Christenson & Sarah Goodwin** joined CEPP to discuss the assessment agenda for the year.

- SG asks that CEPP encourage people in their own department and college-wide to participate and delegate in the dissemination and use of the learning goals and assessment.
- SG and LC reviewed current ASC goals which included a refined version of the survey that was initiated last year. ASC hired an outside company to facilitate the completion of the Alumni Learning Census. CEPP will get a copy of the survey by Friday of this week.
- SG gave an update on the Periodic Review Report which will be sent out after the current draft is vetted (narrative section). The goal would be to have the report vetted with the campus community as a whole in November.
- NSSE result will be presented to the DOF. ASC will have conversations with CEPP and others and take the results to the community.
- Over the summer ASC joined the Presidents Alliance for Excellence in Student Learning and Accountability. The alliance describes specific initiatives that will be strengthened or instituted to further the reach of assessment at the college. This includes issues that are part of a possible ten-year plan to collect data on the success of the integration of the learning goals into the curriculum.
- The ASC will undertake mapping the general education curriculum in terms of the Student Learning Goals and frame an assessment plan. The first part of the plan will be “Communicate Effectively.”
- The meeting ran out of time before the conversation could be concluded, so SG and LC will be invited to another meeting to finish discussing the year’s projects.

The meeting was adjourned at 9:40 a.m.

Respectfully submitted by Rubén Graciani