**Minutes for the CEPP Meeting of February 1, 2012**

**In attendance:** Logan Brenner (student rep), Rochelle Calhoun, Janet Casey, Rubén Graciani, Mimi Hellman, Chris Kopec, Beau Breslin (standing in for Susan Kress), Josh Ness (chair), Thomas Rivera (student rep)

1. **Minutes.** The minutes of January 25 were approved.
2. **Updates**
3. **Process for approval of minors.** The Committee agreed that it has offered sufficient feedback to CC on this issue and will leave the next steps to CC.
4. **Science Literacy.** The Science Literacy subcommittee is now meeting weekly.
5. **Optimization.** IPPC is discussing this issue and a recommendation is forthcoming.
6. **DOF/VPAA reorganization**. The Committee and Beau Breslin discussed various models for recombining these offices.

Issues discussed included the need for clarity in the definition of roles and reporting structure; the optimal number of associate deans and the distribution of their responsibilities; the costs and benefits of having chairs and program directors report directly to the new DOF/VPAA; the allocation of CAPT participation; and the place of an administrator charged to oversee diversity and intercultural studies.

The meeting was adjourned at 9:40.

Respectfully submitted,

Mimi Hellman