

## Minutes for the CEPP Meeting April 10, 2013

**In attendance:** Michael Arnush (chair), Chris Kopec, Bill Lewis, Josh Ness, Peter von Allmen, Benjamin Bechand ('14), Hope Casto, Corey Freeman-Gallant (guest).

1. Minutes approved for 4/3/13.
2. CEPP discussed the announcements made at the 4/5/13 faculty meeting in regard to the student rating form and the CCI proposal.
3. CEPP reviewed a proposal from the FYE program to alter the Scribner Seminar evaluation forms in order to incorporate the newly adopted student rating form. Adjustments will be made to the "long form" in order to preserve certain questions that would not be adequately addressed in the new student rating form.
4. CEPP discussed the issue of double-counting within the CCI requirement, which is possible through advanced level Chinese and Japanese language and culture courses. CEPP requested that Corey Freeman-Gallant and David DeConno draft suggested language to alter the double-counting language in the catalog to disallow double-counting within the CCI requirement (i.e., that one course could fulfill the NW/CD *and* Foreign Language requirements of the CCI requirement). The language of the CCI requirement stipulates two courses.
5. CEPP discussed a sub-committee report on course caps. The recommendations were considered alongside the resource implications. Corey Freeman-Gallant reported on work that has been done investigating the effects of reduced course caps on enrollment patterns, and in particular the need for additional sections of courses in particular programs and departments. CEPP offered its endorsement of the report's suggested reduction in course caps across 100, 200, and 300-level courses. In addition, CEPP suggested a staged implementation of the reductions, for example at the 100 and 300-levels first and then the 200-level.

Respectfully submitted,

Hope Casto