CEPP MEETING MINUTES

09.20.18

Scribe: Patricia Hilleren

Attendees: Marta Brunner, Steve Ives, Riley Filister, Michael Orr, Cerri Banks, Crystal Moore and Pat Hilleren.

Meeting began at ~9:50 am.

*Agenda Item 1:* We approved the minutes from the 9.13.18 CEPP meeting.

*Agenda item 3: Suggested changes to language in the FHB regarding CEPP membership sent to FEC.* The language changes were approved by email and sent to FEC. CEPP will continue tracking.

*Agenda Item 2: Discuss Gen Ed Curriculum progress and goals.* At the invitation of Curriculum Committee, CEPP plans to meet with CC to determine a *process* by which we may better refine the course criteria for the Bridge Experience and Senior Coda. Two members of CEPP (Marta and Pat) hope to meet with CC during their 9.27.18 meeting. Ideas under consideration include:

* Should we (CEPP and CC) establish subcommittees that would carry out the specific task refining the Bridge and Senior code course criteria- and if so, should we designate two subcommittees (one for Bridge, one for Senior Coda) or can this work be accomplished by one subcommittee. For the purpose of refining the course criteria, should we attempt to reconvene the ‘old’ subcommittees? What representation from elected CEPP and CC members should populate these committees. We will want to be clear about the extent of the mission of each subcommittee, who would populate the committee (divisional representation), and when it would sunset.
* Other questions that are important to hash out-
  + Will subcommittees have the authority to approve courses- or will they make recommendations to the CC?
  + How will the faculty at large be kept aware of the work of these sub-committees- and by what mechanisms can we solicit and receive input?
  + Once the course criteria are sufficiently refined, when will the work of course review take place- during the academic year or summer? Are there stipends to support the work of course review/approval?

We anticipate being able to share some details of the process established by CEPP and CC for moving forward with the Gen Ed. Curriculum with the faculty at large- perhaps as early as the October 5th faculty meeting.

*Other Items for Discussion?*

Crystal Moore, in her role as Acting Faculty Director of Assessment, gave an update on the progress in populating the panels for the Literacy Workshops.

* Librarians are seeking faculty willing to pilot the Information literacy rubric
* Panel for the Oral Communication workshop is established.
* Still working on populating Technology and Visual literacy panels.

Crystal will provide an update on the literacy workshop panels on the October 5th faculty meeting.

Meeting Adjourned ~10:40 am