

## CEPP Meeting Agenda

03.11.2021

Zoom Conference 4:10-5 pm.

Attendees: Peter von Allmen, Andrew Bozio, Jina Mao, Feryaz Ocakli, Michael Orr, Leigh Wilton, Mahesh Shankar, Cerri Banks

Scribe: Mahesh Shankar

The meeting came to order at 4:10 pm.

The minutes were approved.

- 1) Address a question by a faculty member about how we plan our semesters in the future, particularly the Thanksgiving and spring breaks.
  - Committee discussed faculty member suggestion about adopting the schedule from 2020-21 to future years, i.e. to end the in-person portion of our courses of the Fall semester before Thanksgiving, and no Spring break. Members of the committee indicated that they would be open to supporting students better during the breaks (how to do so is currently unclear), but that removing the breaks altogether would be impractical and counter-productive.
  - Issue of Tuesday break day was raised and the lack of clarity over what that day entails; whether work can be assigned for that day or due the next day. Committee agreed that classes and other class related activities must not be held on that day, but the understanding is also that preparatory work could be expected for classes on Wednesday.
- 2) STEM faculty questionnaire on qualitative evaluations, and how CEPP may want to participate.
  - STEM faculty plans two questionnaires: One to STEM faculty at Skidmore and one to an external audience, specifically about the qualitative/long forms. Discussed whether and how CEPP might be interested in adding a question to the survey, and how the group could utilize some of the questions in the survey to ask follow up questions. For example, ask questions about how information from students are used developmentally, and through what mechanisms. There were suggestions also to seek information about how the surveys will be used and processed, through coding responses etc. Committee also discussed the possibility of using the mechanism to ask STEM faculty about their willingness to adopt a common question in long forms (about bias for e.g.) that would come from CEPP and the college.
- 3) Continue discussing CEPP's Spring 2021 plan for reforming the teaching evaluation process towards a more holistic model.
  - Chair proposed new faculty handbook language to add specific language related to diversity, inclusion and equity. Group discussed the proposed language and will continue to do so next week.

The meeting was adjourned at 5:00.