

CEPP meeting Oct 19

Attendance: Michael Orr, Lisa Jackson-Schebetta, Mahesh Shankar, Kelly Sheppard, Bob Turner, Leigh Wilton, Adrian Bautista, and Emilka Jansen

Scribe Bob Turner

1. Approval of minutes
2. Remote Teaching Thanksgiving Week- CEPP discussed whether we should designate the Monday and Tuesday before Thanksgiving as remote learning days.
 - a. Input from Dwayne Sterling reported there are not technological limits and that we have the capacity. Software might be an issue for some classes.
 - b. Dean Bautista discussed that some students would not be able to go home early such as RAs and dining workers. There was a question of how it would affect student activities for the week before Thanksgiving Break, the implications for community building, and whether it is unfair for the students unable to go home. On the positive side, he noted that it would benefit students who are struggling to be able to go home and see their health care professionals and would lessen the financial cost for those seeking to go home.
 - c. It was discussed that Nick Junkerman would craft a draft email to send to chairs and directors about whether they believe teaching remotely is feasible/practical for their classes; would it ameliorate cancelling class/sporadic attendance of Thanksgiving week classes problem and send it out for us to discuss.
3. The Academic Calendar for 2024-2025, 2025-2026, 2026-2027 was approved. There was a brief discussion of whether we could start early so we could have a longer fall break and/or Thanksgiving week off and why it was not feasible. It was noted that these discussions happen every few years. Kelly Sheppard suggested we ask the Registrar to create a systematic seven year calendar cycle and put it in the operating code. Leigh was going to reach out to Dave DeConno to follow up. It was noted that greater certainty in the Academic Calendar would be helpful for Academic Staff who get two weeks off for the Holidays in December.
4. Student Ratings Forms Training – Discussion and Review of Supplementary Materials (see “Student Course Feedback Training Materials”) - there was a brief discussion of creating materials for how to teach students to provide better feedback on teaching and learning on the long forms.