

CEPP Meeting Notes

September 08, 2025 @10:10-11:10am
Library 213

Attendance Record

Name	Title	Present	Absent
Adrian Bautista	DOS/VPSA	✓	
Amy Frappier	CEPP Chair	✓	
Heather Hurst	Faculty	✓	
Natalie Koegler	SGA Rep	✓	
Ryan Overbey	Faculty	✓	
Robert ParkeHarrison	Faculty	✓	
Javier Perez-Moreno	Faculty	✓	
Kelly Sheppard	Faculty Director of Assessment	✓	
Natalie Taylor	Interim DOF/VPAA	✓	
Jamin Totino	ADOS	✓	
TBA	SGA Rep		✓

Scribe: Robert ParkeHarrison

1. Introductions

- All members introduced themselves.
- The responsibilities and procedures for serving as Scribe were discussed:

- CEPP minutes should be submitted to the CEPP Chair no later than the Wednesday following the Monday meeting to allow time for editing.
- Scribes should refer to previous notes on the CEPP website for examples.
- Notes must include a record of attendance (who is present and who is absent).

2. Review and Approval of CEPP Operating Code

- The committee reviewed the CEPP Operating Code and invited suggestions or corrections.
 - Proposed changes and clarifications:
 - Correct the title of the Faculty Director of Assessment on later pages.
 - On page 2, add language clarifying that the Scribe is responsible for taking notes and recording attendance.
- A question was raised about including language regarding tenure and non-tenure track faculty. No changes are needed, as the CBA specifies that NTT faculty do not serve on CEPP.

- CEPP discussions are not confidential unless a member explicitly designates a topic as confidential.
- Emails shared among CEPP members regarding committee business should remain internal and not be shared outside the group.

3. Announcements

- The CEPP Chair attends IPPC meetings.
 - An upcoming Shared Governance Meeting with President Conner is scheduled for September. Amy (CEPP Chair) cannot attend due to teaching responsibilities. A CEPP representative will need to attend in Amy's place (To be determined).

4. Review of Previous and Upcoming CEPP Work

- The committee emphasized the importance of building on previous work and continuing progress.
- Members were encouraged to review the CEPP Annual Report for 2024–2025.

5. Preview of Major Agenda Items for 2025–2026

- Academic Calendar: Review and discussion.
- Assessment and Accreditation: Continued work, including reading and assignments for CEPP members.
- Moving to Online delivery of Faculty Evaluations: Ongoing discussion.
- Student Learning and Development Goals: Review and refinement.
- College Mission Statement: CEPP will contribute to the process of updating the statement as needed.

6. External Recommendations for Committee Consideration

- Juniors who meet the requirements may now complete the senior coda.
 - CEPP worked on this initiative last year and moved it forward for approval.
 - The CEPP Chair will contact Corey to announce this update to the faculty.

Next Meeting

- Date: September 15
- Scribe: Heather Hurst