

CEPP Meeting Minutes

04.13.2020

Zoom Conference 10:15-11:15

Agenda Items:

- 1) The previous meetings minutes (04.06.20) were approved after minor editing.
- 2) Recommendations for Deans Cards/Student Ratings Instrument
 - a) "training"
 - i) for students in FYE? (draft of script/questions doc) (CLTL director, K. Ford)
 - (1) Discussion around this intervention point opened up. Kristie raised a number of good points: 1) the current script draft is too detailed/long, 2) a single intervention point is unlikely to be successful or its effects are likely short term, 3) we should explore the effectiveness of these interventions after a period of time, and 4) we should be thinking more holistically about how we evaluate teaching. Ideas around reinforcement came up, such as possible opportunities in the bridge experience and elsewhere. The chair will reach out to the BE director to discuss his willingness to entertain. Once the "content" is settled we will reach out to communications and marketing to help develop the script/video. The chair will also reach out to Prof. Corinne Moss-Racusin on her work and possible interventions regarding bias in student evaluations, as her work came up in the conversation. The chair asked for assistance in helping mold the content that ought to be in educational material for students.
 - ii) for faculty in NFLC? (CLTL director, K. Ford)
 - (1) The New faculty orientation is always a full docket of info and many faculty find it overwhelming, focus is typically on providing the relevant information to successfully get through the first couple of weeks. New faculty learning community attendance is sparse, as it is not mandated, so using this avenue may not be wholly effective. New faculty being given the form was reported to be helpful. A department chair/PD implementation strategy was discussed in terms of facilitating education of new faculty about the ratings and feedback forms. The Dean of Faculty suggested, some recent work around updating the dept. chair/PD handbook, and that clarifying better the "onboarding" and mentoring processes, to include discussion of student ratings and department feedback could and should be an intervention point. Relatedly, this could also be updated to include how departments might best and appropriately use the information from student ratings and dept. feedback. Of course, as with dialogue with students, it is hard not to also discuss the departmental forms. The variation, and potential issues, amongst department forms was discussed, and the need for further review which had been started by Crystal/Interim Dean of the Faculty. The current Dean of Faculty suggested that there could be a mandated review, perhaps by a panel with expertise, akin to peer review, that could help facilitate departments updating their forms for the better, that is to potentially reduce the chance for bias.

The meeting adjourned at 11:15am.