

CEPP Meeting Minutes

2022-02-21 @4-5pm

Zoom Conference

Attendees: Adrian Bautista, Andrew Bozio, Kirsten Hogenson, Emilka Jansen, Jina Mao, Michael Orr, Mahesh Shankar, Peter von Allmen, Leigh Wilton

Scribe: Kirsten Hogenson

Meeting began at 4:01pm

Agenda items:

1. Approve minutes
 - a. Meeting minutes from February 14 were approved.
2. Next CEPP chair
 - a. Leigh Wilton will serve as CEPP chair for the 2022-2023 academic year.
3. Update from ATC
 - a. Rather than have ATC representatives come to a future CEPP meeting to discuss the motion on inclusive teaching, ATC has invited CEPP to join their Tuesday, March 1 meeting. Several CEPP members are planning to attend.
4. Work on training material for FYE students (filling out student rating and feedback forms)
 - a. We made updates to our slideshow for FYE students about end-of-semester course surveys. There was discussion concerning student anonymity if misconduct is reported or if the feedback provided is abusive. There was also discussion regarding what identifying information is collected (and why) via departmental long forms. We will continue refining these slides and prepare notes for presenters at our next meeting.
5. New agenda items?
 - a. None

Meeting adjourned at 5:02pm