

CEPP Meeting Minutes

4.4.22 @4-5pm

Zoom Conference

Attendees: Michael Orr, Adrian Bautista, Jina Mao, Mahesh Shankar, Leigh Wilton, Kirsten Hogenson, Andrew Bozio, Emilka Jansen

Scribe: Mahesh Shankar

Meeting began at 4:01 pm.

1. Minutes approved
2. DoF provided updates related to the holiday closing schedule which will be announced to community shortly.
3. Committee discussed changes to maturity requirement for seniors as part of the new gen ed. curriculum, which would involve no requirement to take a minimum number of 300 level credits during the senior year.
 - a. Draft communication to faculty outlining the changes was approved.
4. Bias statement on student ratings form (see attached letter and article)
 - a. Discussed letter from faculty who expressed concerns about bias statements being read/presented to students prior to filling out students ratings form.
 - b. Committee members explored alternative means of presenting the same information to students.

INSTRUCTIONS FOR INSTRUCTORS AND STUDENTS COMPLETING STUDENT RATINGS OF COURSES AND TEACHING

1. **The following complete statement must be read aloud by a student designated by the instructor before blank forms are distributed:**

"Student ratings of teaching play an important role in the review of instructors. Research on American higher education has shown that women and instructors of color are systematically rated lower than white men, even when there are no actual differences in the instruction or in what students have learned. Skidmore College recognizes that bias may emerge from perceptions of the instructor's race, ethnicity, gender identity and expression, sexual orientation, national origin, first language, religious and spiritual tradition, age, ability, and socioeconomic status.

As you fill out the course ratings please keep this in mind and make an effort to resist unconscious and unintentional bias. Focus on your opinions about the content of the course (the assignments, the textbook, the in-class material) and teaching effectiveness, and not unrelated matters (e.g. the instructor's appearance).

Please answer every question. Mark your desired choice by placing an 'X' in the appropriate box with a blue/black pen or pencil. Other markings including checkmarks are NOT acceptable. As the forms are machine scanned, please press firmly and stay within the box to be sure your response is counted. Do NOT make any comments or marks outside of the boxes."

5. Discussed next steps and timeline for motion on evidence for teaching evaluation, including timing as well as who should be involved in the conversation, including ATC and PC.

- a. Discussed whether to try and move the motion before the end of the academic year, or to postpone it to next academic year.
6. Had preliminary discussion on a proposed CEPP subcommittee on inclusive teaching, what its composition might be and with what purpose.

Meeting concluded at 4:59 pm.