

CEPP Meeting Minutes
08.26.2020

Zoom Conference 4-5 pm.

Scribe: Andrew Bozio

Attendees: Peter von Allmen, Cerri Banks, Andrew Bozio, Sean Heaney, Jina Mao, Feryaz Ocakli, Michael Orr, Mahesh Shankar, Leigh Wilton

The meeting began at 4:02 pm.

- 1) Peter von Allmen provided an overview of the all-college assessment project for the year.
- 2) Feryaz Ocakli reviewed CEPP's operating code.
- 3) CEPP then considered how to move Student Ratings and Feedback online. The committee crafted language for new questions regarding the format of the course (whether the course was online, in person, hybrid, or hyflex). CEPP also considered when the online portal would be open, as well as when (and how often) reminder emails would be sent. In the end, CEPP resolved that the online portal for evaluations would open on Monday, November 9 and close on Friday, November 20, with one general reminder being sent (as opposed to individual reminders for each class). CEPP also considered what recommendations it would issue regarding departmental long forms.

The meeting ended at 4:55 pm.