

## CEPP Meeting Minutes

9.13.2021 @4-5pm

Zoom Conference

Attendees: Michael Orr, Adrian Bautista, Jina Mao, Mahesh Shankar, Madushi Raththagala, Kirsten Hogenson, Andrew Bozio, Emilka Jansen

Scribe: Mahesh Shankar

Meeting began at 4:02 pm.

1. Committee members introduced themselves.
2. Discussed and approve CEPP operating code
3. Discussed and agreed to revert to norm on student ratings and feedback for 2021-22. Online forms will only be used for the very few faculty who have exemptions to teach online. All this is pending any changes we might want to make in the future.
4. Began discussion of proposed changes to faculty handbook re: faculty teaching evaluation, and the student rating and feedback system at large. Chair provided historical background to this effort. Discussed various options of how to proceed, including taking the document to the faculty floor, or to more limited number of people (C/PDs) for feedback. Committee decided to take the proposal to faculty floor as soon as possible.
  - a. Identified student rating form, and peer evaluation guidelines as next steps once proposal is approved.

Meeting concluded at 4:47 pm.