

## CEPP Meeting Minutes

9.27.2021 @4-5pm

Zoom Conference

Attendees: Peter von Allmen, Andrew Bozio, Kirsten Hogenson, Emilka Jansen, Jina Mao, Michael Orr, Madushi Raththagala

Scribe: Madushi Raththagala

Meeting began at 4:01 pm.

1. Approve meeting minutes from 09/20/21
  - a. The committee approved minutes with minor edits to (2) and (3).
2. Review of new General Education curriculum
  - a. Peter reminded the committee to include a note on the new Gen Ed curriculum review timeline/periodicity. The review should be done one year after full implementation of the Gen Ed curriculum and then every five years after the first review. Michael provided this information via email last week, noting that the first review is due in 2024-25.
3. Feedback on proposed changes to faculty handbook on teaching evaluation
  - a. The chair of CEPP provided a summary of feedback she received from the chairs of ATC and PC on our current motion. The key message from ATC and PC was asking CEPP to slow down. Two primary concerns: 1) ATC is very busy this semester, and they don't have time to discuss this motion until early next semester. 2) PC discussed the motion, and they have some major concerns about the proposed changes. PC is currently compiling a list of concerns and plan to share it with CEPP.
4. CEPP motion - Looking ahead
  - a. CEPP hoped to present the motion to faculty at the October 01, 2021 meeting. Based on the feedback CEPP received from the chairs of ATC and PC, the Chair of CEPP suggested that we wait till next semester. CEPP members raised concerns over the possible negative impacts of this delay on getting the motion to the faculty floor in a reasonable time frame (before summer break). The chair of CEPP suggested that the committee use this time to work on implementation (e.g., peer evaluation criteria), reach out to C/PDs for feedback, and review ATC and PC guidelines for assembling material. The committee also discussed some personal concerns raised by the chair of ATC on the CEPP motion.
  - b. Committee briefly discussed an old CEPP motion focused on standardizing the faculty handbook language on teaching evaluation. Michael provided a brief update on the rationale and brief history surrounding it. Committee discussed different possibilities, including an approach PC took last year to approve several motions. CEPP discussed and decided not to bring this motion to faculty approval until the current motion gets approved.

- c. The chair of CEPP suggested that the committee works on the implementation steps as we wait to bring the motion next semester. Provided information on peer observation guidelines developed by the Dean's office in 2018.
- d. The chair of CEPP informed the committee that she plans to meet with Kim Frederick this week.

5. Agenda items?

- a. Approval of new academic calendar
- b. Maturity level requirement
- c. Update on institutional research external review process

Meeting concluded at 5:00 pm.